

NOTICE OF PUBLIC MEETING
of the
Board of Directors of
SOMERSET ACADEMY OF LAS VEGAS

Notice is hereby given that the Board of Directors of Somerset Academy of Las Vegas, a public charter school, will conduct a public meeting on February 19, 2019 beginning at 6:00 p.m. at 4650 Losee Road, North Las Vegas, NV 89081. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, the Board Chairperson may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may contact Dena Thompson at (702) 431-6260 or dena.thompson@academicnv.com two business days in advance so that arrangements may be conveniently made.

If you would like copies of the meeting agenda, support materials or minutes, please visit the school's website at somersetacademyoflasvegas.com. For copies of meeting audio, please email dena.thompson@academicnv.com

Public comment may be limited to three minutes per person at the discretion of the Chairperson.

AGENDA

February 19, 2019 Meeting of the Board of Directors of Somerset Academy of Las Vegas

(Action may be taken on those items denoted “For Possible Action”)

1. Call to order and roll call (For Possible Action)
2. Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*
3. Consent Agenda (For Possible Action) *(All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or member of the public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*
 - a. Minutes from the November 29, 2018 Board Meeting and February 7, 2019 Telephonic Board Meeting
 - b. Approval of Recommendation from the Finance Committee:
 1. School Financial Performance (Not for Action)
 2. Approval of the Lease Agreement with Vector Bank for Losee Technology Update
 3. Approval of Lone Mountain Fourth Amendment to Lease Agreement
4. Academic Update and Executive Director Report (For Discussion)
5. Discussion and Possible Action to Appoint Christina Threeton as the Principal for the Somerset North Las Vegas Campus (For Possible Action)
6. Interview of Somerset Lone Mountain Principal Candidate Cesar Tiu (For Discussion)
7. Discussion and Action to Appoint a Lone Mountain Principal (For Possible Action)
8. Review and Approval of the Somerset Academy Academic Calendar for the 2019/2020 School Year (For Possible Action)
9. Discussion and Possible Action Regarding Revised Grade-Level Maximum Enrollment for the 2019/2020 School Year (For Possible Action)
10. Review and Approval of Renewing the Vended Meal Agreement with Three Square (For Possible Action)

11. Review and Approval of HVAC Service Provider (For Possible Action)
12. Review and Approval of Bond Financing Resolution (For Possible Action)
13. Update and Revision to the Employee Handbook (For Possible Action)
14. Review and Approval of Affiliation Agreement (For Possible Action)
15. Academics Announcements and Notifications (Information)
16. Member Comment (Information/Discussion)
17. Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*
18. Adjournment (For Possible Action)

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

- (1) 385 W. Centennial Parkway, North Las Vegas, Nevada 89084
- (2) 7038 Sky Pointe Drive, Las Vegas, Nevada 89131
- (3) 50 N. Stephanie St., Henderson, Nevada 89074
- (4) 4650 Losee Road, North Las Vegas, Nevada 89081
- (5) 4491 N. Rainbow Blvd., Las Vegas, Nevada 89108
- (6) 6475 Valley Dr., North Las Vegas, Nevada 89084
- (7) 8151 N. Shaumber Road, Las Vegas, Nevada 89166
- (8) North Las Vegas City Hall, 2250 Las Vegas Blvd. North, North Las Vegas, Nevada.
- (9) Henderson City Hall, 240 South Water Street, Henderson, Nevada.
- (10) Las Vegas City Hall, 495 S. Main St., Las Vegas, Nevada.
- (11) notices.nv.gov

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 3 – Consent Agenda
Number of Enclosures:

SUBJECT: Consent Agenda

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Move to approve the items for action on the consent agenda.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-3 Minutes

Background: Support materials and/or background has been provided to the Board. All items on the Consent Agenda which are not for action can be approved in one motion; however, individual items may be taken off the Consent Agenda if the Board deems that discussion is necessary.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 3a – Minutes from the November 19, 2018 Board Meeting and
February 7, 2019 Telephonic Board Meeting
Number of Enclosures: 2

SUBJECT: Minutes Approval

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s):

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: A board meeting was held on November 19, 2018 and a telephonic board meeting was held on February 7, 2019. As such, the minutes will need to be approved for these meetings.

Submitted By: Staff

MINUTES
of the meeting of the
BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS
November 29, 2018

The Board of Directors of Somerset Academy of Nevada held a public meeting on November 29, 2018, at 6:00 p.m. at 385 W. Centennial Pkwy., North Las Vegas, NV 89084.

1. Call to order and Roll Call

Board Chair John Bentham called the meeting to order at 6:01 p.m. with a quorum present. In attendance were Board members John Bentham, Sarah McClellan, Travis Mizer, Gary McClain, and Cody Noble (joined at 6:03 p.m.).

Board members Will Harty and Carrie Boehlecke were not present at this meeting.

Also present was Executive Director John Barlow, as well as Principals Elaine Kelley, Lee Esplin, Reggie Farmer, Kate Lackey, Sherry Pendleton, Ruby Norland, and Vice Principal Christina Threeton. Academica representatives Crystal Thiriot, Trevor Goodsell, Marc Clayton, and Ryan Reeves were also present.

2. Public Comment and Discussion

There was no request for public comment.

3. Consent Agenda

a. Minutes from the October 16, 2018 Board Meeting and the November 14, 2018 Telephonic Board meeting.

b. Approval of Recommendation from the Finance Committee:

- 1. School Financial Performance (Not for Action)**
- 2. Approval of the Final Revised Budget for the 2018/2019 School Year**
- 3. Approval of the 2017/2018 School Year Financial Audit**
- 4. Approval of Teacher and Staff Holiday Bonuses**
- 5. Approval of Grade-Level Maximum Enrollment for the 2019/2020 School Year**
- 6. Approval of the use of Bond Funds for Improvements at the Losee Campus:
Elementary Conference Room Split**

Member McClain moved to approve the consent agenda. Member McClellan seconded the motion, and the Board voted unanimously to approve.

4. Academic Update and Executive Director Report

Executive Director John Barlow addressed the Board and stated that the Emergency Operation Plan Development Committee had created an emergency operation plan which would be implemented during the 2019/2020 school year; adding that the plan met all state and federal requirements.

Executive Director Barlow asked Principal Pendleton and Vice Principal Threton to explain the process of making the Lone Mountain and North Las Vegas campuses companion schools. Principal Pendleton addressed the Board and reviewed the methods that had been used to communicate to the changes that had occurred at the North Las Vegas campus to the parents of the North Las Vegas students. Vice Principal Threton addressed the Board and shared the accomplishments to date as well as the methods to improve staff moral and build relationships. Vice Principal Threton stated that newsletters had been created for both staff and parents to improve communication and reviewed the scheduled events used to build the community.

Member McClellan asked if there were any concerns expressed by staff members. Principal Pendleton invited Mr. Boisseau, a North Las Vegas teacher, to address the Board about the transition. Mr. Boisseau addressed the Board and stated that, although change was hard, the transition had been smooth; adding that Principal Pendleton and Vice Principal Threton had been available to the staff, students, and parents to address any concerns.

5. Review and Acceptance of Grant Funds for the 2018/2019 School Year

Executive Director Barlow stated that Somerset Academy had been awarded Title II funds in the amount of \$91,806.31 which would be used for professional development for staff. Executive Director Barlow stated that they had also been awarded \$892,859.01 in SPED Part B funding. Mr. Trevor Goodsell addressed the Board and stated that the SPED Part B grant funds, along with the SPED discretionary unit, increased the total SPED funding by about \$280,000 for the year; adding that the increase would help ease the pressure on the general operating account.

Executive Director Barlow stated that his office had submitted a grant to the NDA to help pay for equipment to upgrade the kitchens at the Stephanie and Losee campuses; adding that the number of students serviced had almost doubled which had resulted in the need for more equipment.

Member Mizer moved to approve the acceptance of grant funding for the 2018/2019 school year. Member McClain seconded the motion, and the Board voted unanimously to approve.

6. Overview of Accreditation Process

Ms. Crystal Thiriot addressed the Board and stated that, during the accreditation process, the Board would review the mission and vision statements to ensure that they aligned with what was happening at the schools. Ms. Thiriot reviewed the current mission and vision statement of Somerset Academy of Las Vegas and the proposed mission and vision statements from Somerset, Inc.; adding that Somerset, Inc. had been receiving input from all of the Somerset stakeholders. Ms. Thiriot stated that, during the upcoming strategic planning session, the Board would discuss any possible changes to the Somerset Academy of Las Vegas mission and vision.

Ms. Thiriot stated that the accreditation would take place at the end of April and into May, with spot checks on Somerset schools throughout the nation; adding that the accreditation should be approved. Executive Director Barlow stated that, when Somerset completed the accreditation process five years ago, the current mission statement was in use; adding that it was important to review the mission statement because the accreditation process was a school improvement journey to verify that the practices bring the results needed. Member McClain asked if the accreditation was for the Somerset, Inc. system, to which Ms. Thiriot replied in the affirmative. Executive Director Barlow clarified that the accreditation was a corporation accreditation; adding that, although it was a vast corporation, they reviewed individual schools during the process to confirm that the practices at each campus ensured student achievement.

7. Discussion and Possible Action to Approve Revised Enrollment Policy

Mr. Ryan Reeves addressed the Board and stated that the revision to the policy had been made at the request of the SPCSA to clarify that, although an IEP review would be needed to ensure that proper services were provided, an IEP review was not necessary prior to enrollment. Member Noble asked what additional language had been added. Mr. Reeves stated that the previous language was a briefer version and did not include the statement that enrollment would not be denied based on disability. Member Mizer stated that during an expulsion hearing the policy regarding re-enrollment had been discussed and asked if language had been added to the enrollment policy to ensure that an expelled student could not re-enroll. Mr. Reeves stated that he would meet with the appropriate people and ensure that the policy met with that request.

Member McClellan moved to approve the revised enrollment policy, as presented. Member Noble seconded the motion, and the Board voted unanimously to approve.

8. Discussion and Possible Action Regarding the Formation of Scholarship in honor of Dan Phillips

This item was tabled.

9. Review and Approval of Affiliation Agreement with Somerset Academy, Inc.

This item was tabled.

10. Academica Announcements and Notifications

Ms. Thiriot stated that a strategic planning meeting was scheduled for January 26, 2019; adding that she would send out an email with some preparatory work to ensure that it was a productive meeting.

Mr. Reeves stated that Academica had partnered with a political relations firm in preparation for the upcoming legislative session; adding that increased DSA funding was included in the initial budget and that they would continue to lobby for additional funding and other charter school needs. Mr. Reeves announced that the head of the SPCSA had resigned and that Brian Scroggins was acting as the interim director.

11. Member Comment

Member McClain expressed his appreciation for the administration, the other Board members, and Academica staff.

Member McClellan stated that she would like to ensure that the Board was informed regarding NSLP and progress towards qualifying for Title I funds. Executive Director Barlow stated that the threshold changed annually and that his office was constantly reviewing the requirements and qualifications.

Member Bentham commended the Executive Director’s office and principals for keeping the Board informed and updated on events. Member Bentham expressed appreciation for the tireless work of the administration team.

Member Bentham stated that each Board member had been assigned a campus; although they would all stay involved with all of the campuses. The assignments were:

- Member Noble – Losee
- Member Mizer – Skye Canyon
- Member McClellan – North Las Vegas
- Member McClain – Aliante
- Member Bentham – Lone Mountain
- Member Harty – Sky Pointe
- Member Boehlecke - Stephanie

12. Public Comment and Discussion

There was no request for public comment.

13. Adjournment

The meeting was adjourned at 6:44 p.m.

Approved on: _____

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

MINUTES
of the telephonic meeting of the
BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS
February 7, 2019

The Board of Directors of Somerset Academy of Nevada held a telephonic public meeting on February 7, 2019, at 7:00 a.m.

1. Call to order and Roll Call

Board Chair John Bentham called the meeting to order at 7:07 a.m. with a quorum present. In attendance were Board members Travis Mizer, Carrie Boehlecke, Gary McClain, Sarah McClellan (left at 7:50 a.m.), Cody Noble, and John Bentham.

Also present was Executive Director John Barlow, as well as Principal Elaine Kelley, Principal Sherry Pendleton, Principal Kate Lackey, Vice Principal Christina Threeton, Assistant Principal Jenni Martinez, and Assistant Principal Cesar Tiu. Academica representative Crystal Thriot was also present.

2. Public Comment and Discussion

A letter from Lizz Esparza was read to the Board and is attached to the minutes.

3. Discussion and Possible Action Regarding Candidate Search for Principal Vacancies

Executive Director John Barlow addressed the Board and stated that Principal Sherry Pendleton was currently the principal at both the Lone Mountain and the North Las Vegas campuses; adding that she had a very strong work ethic and that she had been instrumental in the growth and leadership of Christina Threeton and Cesar Tiu. Executive Director Barlow stated that the North Las Vegas community had embraced Vice Principal Threeton and her leadership; adding that he had worked with Assistant Principal Tiu at the Sky Pointe campus and watched him grow in the system. Executive Director Barlow recommended that the Board name Christina Threeton interim principal at the North Las Vegas campus and Cesar Tiu the interim principal at the Lone Mountain campus under the tutelage of Principal Pendleton; or they could appoint Ms. Threeton now and wait until the end of the school year to assess Mr. Tiu's proficiency.

Member Bentham asked Principal Pendleton to explain the current leadership roles at the Lone Mountain and North Las Vegas campuses. Principal Pendleton addressed the Board and stated that she was the principal at both locations and that while she was away from either campus Vice Principal Threeton or Assistant Principal Tiu would operate as acting principal; adding that she was more in the background at the North Las Vegas campus with Vice Principal Threeton taking a strong leadership role. Principal Pendleton stated that Assistant Principal Tiu joined the Somerset system in 2007 and that she had mentored him and watched his leadership growth.

Principal Pendleton further stated that both Ms. Threeton and Mr. Tiu were essentially already acting as interim principals while she monitored and mentored.

Member Boehlecke stated that, although she had confidence in the proposed candidates, she did not want to set a precedent that assistant principals could only move up at their current campus and with their current principal; adding that the Somerset system had other assistant principals that should be given the opportunity to move up. Member Bentham stated that, because the North Las Vegas campus was unique and needed stability, he would like the Board to discuss the possibility of appointing Ms. Threeton as an interim principal under the supervision of Principal Pendleton. Member Noble agreed that the situation at the North Las Vegas campus was unique; adding that the Board could take the opportunity to assess the candidates on the job before making an appointment while sending a message of support by not authorizing a candidate search.

Member McClain inquired as to the recommendation from Academica. Ms. Crystal Thiriot addressed the Board and stated that based on her interaction with Ms. Threeton she would recommend appointing her as the principal at the North Las Vegas campus; adding that she had not spent as much time at the Lone Mountain campus and with Mr. Tiu.

Member Bentham asked Ms. Threeton to update the Board on the recent events at the North Las Vegas campus and explain her vision moving forward. Ms. Threeton addressed the Board and stated that the administrative team had been working to develop relationships with the families, students, and staff; adding that communication with all stakeholders had been a focal point. Ms. Threeton stated that, with 37 teachers in their first three years of teaching, they had developed a new teacher mentorship to provide a strong foundation for these teachers; adding that they leadership team would be re-interviewing every candidate that would be staying at the campus to ensure that they would be building a solid team. Ms. Threeton outlined the programs they had already implemented and the programs they would be implementing in the coming year.

Member McClellan stated that, with the unusual situation at the North Las Vegas campus, stability was very important to the parents and students.

Member McClellan moved to appoint Christina Threeton as the interim principal at North Las Vegas until the Board meets on February 19th to appoint a principal. Member McClain seconded the motion.

Discussion ensued regarding the length of time Ms. Threeton would be interim principal before the Board named a principal. Executive Director Barlow stated that, with the timing of the voluntary transfer season for teachers, it was important that the Board name a principal soon so that the teachers would know for whom they would be working. Additional discussion ensued regarding the procedure for selecting a principal and the precedent that would be set if the Board deviated from the prior procedure. With clarification that the Board could appoint a principal without waiting until the February 19, 2019 Board meeting Member McClellan revised her motion.

Member McClellan moved to appoint Christina Threeton as principal at the North Las Vegas campus. Member McClain seconded the motion. The Board voted three for and three against the motion.

Further discussion ensued regarding the differing procedures for appointing a sitting principal as a principal at another campus and appointing an assistant principal as a principal. Member Mizer stated that the board could determine whether or not to search for candidates and then bring any actual candidates to the next meeting.

Member Mizer moved to not do a candidate search for the North Las Vegas campus and to put a possible appointment for the North Las Vegas campus on the next Board Meeting. Member McClain seconded the motion, and the Board voted unanimously to approve.

Member Noble moved to not do a candidate search for the Lone Mountain campus and to put a possible appointment of a principal on the next agenda. Member Boehlecke seconded the motion.

Member Mizer stated that he was not as knowledgeable about Mr. Tiu and the Lone Mountain campus and would request an internal search for a principal for that campus. Member Noble asked Mr. Tiu to introduce himself to the Board. Mr. Cesar Tiu addressed the Board and stated that, even before he became an assistant principal, he wanted to build a system to keep students from falling through the cracks and a system that would help teachers grow professionally; adding that, under Principal Pendleton, the Lone Mountain campus was already that type of system. Mr. Tiu stated that, when Principal Pendleton was away from the campus, he was able to step up and build stronger relationships with the staff, students and parents; adding that he would define his leadership style as fair and discriminative with an open door policy for the teachers and students. Member Noble asked Mr. Tiu to describe the division of principal duties at the campus, to which Mr. Tiu replied that, although it varied from week to week, it was approximately a fifty-fifty split of duties and invited the Board members to visit the campus.

Discussion ensued regarding the appointment being an interim appointment or a more permanent appointment. Member McClain asked if any assistant principals from other campuses had expressed interest in the principal position, to which Executive Director Barlow replied in the affirmative.

The motion was withdrawn.

Discussion ensued on whether to do an internal or external search for the Lone Mountain campus.

Member Mizer moved to do an internal search, within the Somerset system, for the principal and to bring three candidates to the February 19th Board meeting. Member Boehlecke seconded the motion, and the Board approved the motion with a vote of four in favor and one against.

4. Member Comment

Member Bentham thanked everyone for participating.

5. Public Comments and Discussion

There was no request for public comment.

6. Adjournment

This meeting was adjourned at 8:28 a.m.

Approved on: _____

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

DRAFT

Good morning Board members and Somerset Executives, my name is Lizz Esparza and I asked Mrs. Thompson to read my public statement due to my personal timing conflict of the meeting. As a mother of five grade-schoolers the 7:00 am meeting is being held at the busiest time of my household, but I assure you that I will be present via the phone call meeting option.

I would like to provide you with some background information of my family to give you a glimpse as to why I am making a public statement at this meeting. My family has been a part of the Somerset North Las Vegas campus for four years with four children currently attending the campus in the 8th, 6th, 2nd, and 1st grade with a kindergartener joining the Somerset family this coming new school year. I been involved and contributing to the NLV campus by serving as a PTO (Derby) Executive Board Member for past three years. This opportunity has allowed me to interact with parents, teachers, staff, and administrators around our campus. During this time, I been working under the direction of each of the lovely ladies who served as the principal; half a year with Mrs. Mayfield, a few months with Mrs. Rice, over a year with Mrs. Martinez, and for the last couple of months with Mrs. Pendleton alongside with Ms. Threeton (vice principal). This has allowed me the opportunity to build relationships with each of the ladies by not only making memorable memories, but by being able to value and appreciate each of their abilities. It is remarkable that in such a short time the campus has had the pleasure to hold these many principals.

In the last two and half years the campus has had five principals, interim principal, and vice principal adjustments which leads me to share my thoughts about this topic, specially of all the position adjustments done in this short period of time.

As individuals and professionals we all go through a learning curve; from learning to communicate, transition, and progressing into becoming more proficient all due to the wisdom absorbed through time. When there is a new appointed principal their learning curve begins by going through asserts and mistakes, but all while building upon their experiences and continuously developing within their leadership positon through regularity and longevity.

Now that you are starting the process to appoint a new principal for our campus, I appeal to you in two main focusses:

First, I can tell you that Mrs. Threeton has become part of the Stallions family by earning our respect, admiration, and our hearts. In this short period of time she shown tremendous effort and love for the people in our campus. She is a great leader who you can see constantly around the campus, there is not too little or too big situation she isn't willing to address; she is courteous and professional with everyone while maintaining a high volume of discipline and well oriented leadership; we as part of the PTO spend many hours around our campus every week, I absolutely know that every time I come in to the campus she will be taking care of students, helping teachers, mentoring staff, attending classrooms, etc; needs are requested on a professional way and in with quick timeframe. I, personally would love to see Ms. Threeton becoming our new Principal.

Second, I plea to you!, please let us enjoy of who you choose to be our principal!, even when some mistakes are made, I can guarantee you that it is just the process of getting polish and becoming a great leader, give her/him time to learn, to repeat and repeat the same events throughout the years and develop its great potential. North Las Vegas needs a leader who can have a carrier in on our campus and I am sure Christina Threeton is that person.

Respectfully,
Lizz Esparza

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 3b – Approval of Recommendation from the Finance Committee
Number of Enclosures: 1

SUBJECT: Recommendation from the Finance Committee

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes):

Background: The Finance Committee held a meeting on February 8, 2019 to discuss items that impact Somerset financially. The **draft** minute from the Finance Committee meeting are included in the support materials.

Submitted By: Staff

MINUTES
of the meeting of the
SOMERSET ACADEMY OF LAS VEGAS FINANCE COMMITTEE
February 8, 2019

Somerset Academy of Nevada Finance Committee held a public meeting on February 8, 2019, at 12:00 p.m. at 4650 Losee Road, North Las Vegas, NV 89081.

1. Call to order and Roll Call

Committee Chair Travis Mizer called the meeting to order at 12:04 p.m. In attendance were Committee Members Travis Mizer, John Barlow and Will Harty.

Also present was Governing Board Member Gary McClain; as well as Academica representatives Marc Clayton, Gil Cuevas, Gayle Jefferson, Casey Akana, and Crystal Thiriot.

2. Public Comments and Discussion

There was no request for public comment.

3. Review and Approval of the Minutes from the November 16, 2018 Finance Committee Meeting

Member Harty moved to approve the minutes from the November 16, 2018 Finance Committee meeting. Member Barlow seconded the motion, and the Committee voted unanimously to approve.

4. Review and Discussion of Somerset Academy Financial Performance

Mr. Marc Clayton addressed the Committee and noted that, for the 2019/2020 school year, PERS would be increasing the contribution rate from 28% to 29 ½% and the charter authority sponsor fee would be increasing from 1 ½% to 2%; adding that the anticipated annual impact would be \$80,000 per K-8 campus. Member Harty asked if the sponsorship increase would be offset by a funding increase, to which Mr. Clayton replied that the funding was from the state. Ms. Crystal Thiriot addressed the Committee and stated that the agreement with the SPCSA allowed a fee of up to 2%; however, they had only been charging 1 ½%. Member Barlow stated that the SPCSA would be requiring more reporting and accountability from the schools and would be hiring more staff to monitor and do site audits.

Mr. Clayton stated that the DSA revenue was over budget due to the cushion built in to the budget; adding that they had not yet received any SPED part B funding and the SPED discretionary funding was in line with the full year expectation. Mr. Clayton stated that salaries and benefits were over budget by approximately \$650,000 and included \$470,000 in bonus amounts that were not built into the budget. Member Harty stated that the \$747,000 in additional DSA revenue should continue to grow due to budgeting at 95% and asked if the SPED State would also increase, to which Mr. Clayton stated that the SPED state overage was a timing issue and would not be a surplus by the end of the year. Member Harty clarified that the salaries and benefits currently had

\$150,000 that was over budget and asked if the overage would continue to grow and if the overage was a concern. Mr. Clayton stated that the schools had active staff above the budgeted number of staff due to the additional headcount; adding that although he anticipated that it would continue to grow it was not a concern at this point.

Mr. Clayton referred to the support materials to review the year to date budget for consumable line items; adding that the consumables line items would be over budget for the year. Mr. Clayton stated that utilities and services were over budget due to a timing issue. Governing Board Member Gary McClain asked if the utility usage was monitored and controlled when the buildings were not in use. Ms. Gayle Jefferson addressed the Committee and stated that the thermostats were not controlled with a central thermostat; however, they would be working with the maintenance personnel to ensure that each classroom thermostat was adjusted. Mr. Gil Cuevas addressed the Committee and stated that most of the thermostats had a holiday scheduled programmed in; however, the auto settings would be overridden if the thermostats were manually adjusted. Mr. Cuevas further stated that most of classrooms had motion sensors which would automatically turn off the lights after about 15 minutes; adding that the lights at the schools were also on an automatic shutoff during the night. Discussion ensued regarding incentives to reduce utility usage.

Member Mizer asked about the days cash on hand, to which Mr. Clayton stated Somerset had 141 days cash on hand. Member Harty stated that the previous number of days cash on hand had been less than 60 resulting in a negative mark on the financial performance framework; however, it was due to the government accounting method and asked if the 141 days cash on hand included restricted cash. Mr. Clayton stated that the unrestricted days cash on hand would be approximately 90. Discussion ensued regarding the metrics used by the charter authority to calculate the financial well-being of Somerset Academy with Member Harty requesting a report on how the system measured to date.

5. Discussion and Possible Action to Recommend Approval of the Lease Agreement with Vector Bank for Losee Technology Update

Ms. Thiriot stated that Losee needed a technology update and that the Board needed to approve the lease agreement. Discussion ensued regarding the terms of the lease and, with the increase in the number of campuses, the possibility of approaching Vector Bank for a lower rate.

Member Barlow moved to recommend approval of the technology update and the amount allocated to support the update. Member Harty seconded the motion, and the Committee voted unanimously to approve.

7. Discussion and Possible Action to Recommend Approval of the Lone Mountain Fourth Amendment to Lease Agreement

Mr. Arthur Ziev addressed the Committee and stated that the amendment would be the final amendment and would set the final purchase price. Mr. Ziev further stated that the actual cost of the addition was \$426,355 which was less than the amount included in the prior amendment of \$450,000; therefore, the actual purchase price would be reduced by \$71,026 and the rent would also be reduced if Somerset did not opt to purchase the campus.

Member Harty moved to recommend approval the Lone Mountain Fourth Amendment as presented. Member Barlow seconded the motion, and the Committee voted unanimously to approve.

6. Discussion Regarding Leader In Me Funding and Possible Recommendation to the Somerset Academy Board of Directors

This item was tabled.

8. Discussion and Possible Action to Recommend Approval of HVAC Service Provider

Mr. Cuevas stated that, with the addition of two campuses the HVAC contract was reviewed and an RFP was issued for bids; adding that the current contract was on a month to month basis. Mr. Cuevas reviewed the bids as contained in the support materials and stated that No Sweat Mechanical had installed most of the systems in the schools and their bid was the best price; adding that he would recommend that they select No Sweat Mechanical. Discussion ensued regarding what was included in the maintenance proposals and the length of the contract. Member Barlow stated that there had been many issues with the HVAC system at the Skye Canyon site and that Principal Lackey had reported that, according to an inspection by a third party, the system had not been installed correctly. Mr. Cuevas stated that the units had been shutting off due to dust from the surrounding development construction; adding that he had not been made aware of an incorrect installation issue. Mr. Cuevas stated that he would schedule a walk-through with NGC, the general contractor, and No Sweat Mechanical to ensure that all of the issues had been resolved. Discussion ensued regarding the man power for each of the bidding contractors and the ability to service all of the campuses.

This item was tabled.

9. Member Comment

There was no request for member comment.

10. Public Comment

There was no request for public comment.

11. Adjournment

The meeting was adjourned at 12:45 p.m.

Approved on: _____

_____ of the Finance Committee of
Somerset Academy of Las Vegas

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 3b1 – School Financial Performance
Number of Enclosures: 1

SUBJECT: School Financial Performance

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Finance Committee/Marc Clayton

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes):

Background: The Finance Committee reviewed the school financial performance during the February 8th meeting.

Submitted By: Staff

Somerset Academy

Financial Summary as of 06-30-2018

Prepared by: Melissa Ventura Marc Clayton
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 Marc.Clayton@academicanv.com
 702-431-6260

Financial News, Notes, and Updates

	Actual P/L as of 12/31/18	Budgeted P/L through 12/31/18	Variance
Stephanie	\$ (92,425)	\$ 79,608	\$ (172,033)
North Las Vegas	\$ (74,828)	\$ 92,340	\$ (167,168)
Losee	\$ 153,987	\$ 277,584	\$ (123,598)
Sky Pointe	\$ 282,886	\$ 233,671	\$ 49,215
Lone Mountain	\$ (39,860)	\$ 74,131	\$ (113,991)
Skye Canyon	\$ 610,615	\$ 109,569	\$ 501,046
Aliante	\$ 776,514	\$ 94,761	\$ 681,753
Executive Director	\$ (294,306)	\$ (303,429)	\$ 9,123
All Campuses	\$ 1,322,581	\$ 658,235	\$ 664,346

Somerset Academy Surplus Breakdown	
+ Number = Surplus/ Under Budget - Number = Over Budget	
Category	Amount
Additional DSA Revenue	\$ 747,509
SPED State	\$ 573,836
SPED Part B	\$ (323,770)
Under Budget	
SPED	\$ 207,842
Professional Fees/Payroll Service Fees	\$ 31,974
Interest Expense	\$ 722,406
Over Budget	
Salaries and Benefits	\$ (642,380)
Instructional Supplies	\$ (482,345)
Training and Development	\$ (82,473)
Facilities Maintenance	\$ (33,742)
Utilities and Services	\$ (51,738)
Other	\$ (2,773)
Total	\$ 664,346
	\$ -

YTD Comparative Income Statement
Budget VS Actual 19
Somerset Academy of Las Vegas

Accrual

Report includes an open period. Entries are not final.

	Year-To-Date			
	Actual	Budget	Variance	
	Dec 2018	Dec 2018		
Thru:				
INCOME				
DSA REVENUE	29,229,205.26	28,481,696.00	747,509.26	2.62%
SPED DISCRETIONARY UNIT	1,340,490.65	766,654.00	573,836.65	74.85%
SPED PART B FUNDING	0.00	323,770.00	(323,770.00)	-100.00%
TOTAL INCOME	30,569,695.91	29,572,120.00	997,575.91	3.37%
EXPENSES				
SALARIES				
SALARIES TEACHERS	8,626,739.05	8,648,982.00	22,242.95	0.26%
SALARIES OF LONG TERM SUBS	936,339.08	41,400.00	(894,939.08)	-2161.69%
CONTRACTED SUBSTITUTE SERVICE	264,630.30	270,606.00	5,975.70	2.21%
BONUSES TEACHERS	296,753.72	0.00	(296,753.72)	0.00%
BONUSES LONG TERM SUBS	21,943.64	0.00	(21,943.64)	0.00%
BONUSES SPED TEACHERS	22,691.52	0.00	(22,691.52)	0.00%
BONUSES SUPPORT STAFF SPED	515.87	0.00	(515.87)	0.00%
SALARIES OF SUPPORT STAFF	827,176.35	650,160.00	(177,016.35)	-27.23%
BONUSES SUPPORT STAFF	37,856.76	0.00	(37,856.76)	0.00%
SALARIES OF GENERAL ADMIN	787,606.65	632,369.00	(155,237.65)	-24.55%
BONUSES GENERAL ADMIN	34,763.02	0.00	(34,763.02)	0.00%
SALARIES OF LICENSED ADMIN	1,245,273.19	1,324,879.00	79,605.81	6.01%
BONUSES LICENSED ADMIN	51,485.70	0.00	(51,485.70)	0.00%
SALARIES OF CAMPUS MONITORS	132,173.91	177,574.00	45,400.09	25.57%
BONUSES CAMPUS MONITORS	4,695.24	0.00	(4,695.24)	0.00%
TOTAL SALARIES	13,290,644.00	11,745,970.00	(1,544,674.00)	-13.15%
BENEFITS				
TOTAL BENEFITS	4,465,776.59	5,346,419.00	880,642.41	16.47%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	9,890.56	22,516.00	12,625.44	56.07%
TUITION REIMBURSEMENT LICENSED ADMIN	1,800.00	0.00	(1,800.00)	0.00%
TOTAL TUITION REIMBURSEMENT	11,690.56	22,516.00	10,825.44	48.08%
TOTAL SALARIES AND BENEFITS	17,768,111.15	17,114,905.00	(653,206.15)	-3.82%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	655,650.41	794,193.00	138,542.59	17.44%
SALARIES OF SUPPORT STAFF SPED	28,730.42	0.00	(28,730.42)	0.00%
BONUSES SPED TEACHERS	22,691.52	0.00	(22,691.52)	0.00%
BONUSES SUPPORT STAFF SPED	515.87	0.00	(515.87)	0.00%
FICA SPED TEACHERS	306.38	0.00	(306.38)	0.00%

FICA SUPPORT STAFF SPED	187.48	0.00	(187.48)	0.00%
PERS SPED TEACHERS	142,640.54	199,269.00	56,628.46	28.42%
PERS SUPPORT STAFF SPED	3,664.85	0.00	(3,664.85)	0.00%
MEDICARE SPED TEACHERS	8,824.48	8,939.00	114.52	1.28%
MEDICARE SUPPORT STAFF SPED	417.27	0.00	(417.27)	0.00%
UNEMPLOYMENT SPED TEACHERS	19,517.37	0.00	(19,517.37)	0.00%
SUI SPED	0.00	19,709.00	19,709.00	100.00%
FUTA SPED	0.00	3,707.00	3,707.00	100.00%
UNEMPLOYMENT SUPPORT STAFF SPED	860.30	0.00	(860.30)	0.00%
WORKERS COMP SPED TEACHERS	0.00	4,932.00	4,932.00	100.00%
HEALTH BENEFITS SPED TEACHERS	58,042.23	61,272.00	3,229.77	5.27%
HEALTH BENEFITS SUPPORT STAFF SPED	964.89	0.00	(964.89)	0.00%
SPED CONTRACTED SERVICES	451,730.03	505,020.00	53,289.97	10.55%
SPED SUPPLIES	9,619.29	43,800.00	34,180.71	78.04%
SPED ASSESSMENT AND TESTING MATERIALS	13,827.24	0.00	(13,827.24)	0.00%
CONSUMABLES SPED	154.36	0.00	(154.36)	0.00%
TEXTBOOKS / CURRICULUM SPED	11,800.27	0.00	(11,800.27)	0.00%
SOFTWARE SPED	2,853.18	0.00	(2,853.18)	0.00%
TOTAL SPECIAL EDUCATION	1,432,998.38	1,640,841.00	207,842.62	12.67%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	358.29	16,016.00	15,657.71	97.76%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	2,226.04	0.00	(2,226.04)	0.00%
TOTAL FOOD SERVICES	2,584.33	16,016.00	13,431.67	83.86%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	45,286.40	63,576.00	18,289.60	28.77%
COPIER SUPPLIES	25,060.24	24,154.00	(906.24)	-3.75%
ASSESSMENT AND TESTING MATERIALS	2,408.50	10,613.00	8,204.50	77.31%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PURCHASE	1,825.84	0.00	(1,825.84)	0.00%
CONSUMABLES	963.32	318,690.00	317,726.68	99.70%
CONSUMABLES - TEXTBOOKS	403,889.45	0.00	(403,889.45)	0.00%
CONSUMABLES - SOFTWARE	120,241.32	0.00	(120,241.32)	0.00%
CONSUMABLES - COMPUTERS	17,604.19	0.00	(17,604.19)	0.00%
CONSUMABLES - SUPPLIES	96,777.31	0.00	(96,777.31)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	7,379.28	0.00	(7,379.28)	0.00%
TEXTBOOKS / CURRICULUM	56,158.51	0.00	(56,158.51)	0.00%
SOFTWARE	47,659.15	0.00	(47,659.15)	0.00%
COMPUTER PURCHASES	30,358.72	0.00	(30,358.72)	0.00%
IT SUPPLIES	24,751.75	0.00	(24,751.75)	0.00%
POSTAGE	3,564.01	4,630.00	1,065.99	23.02%
OFFICE SUPPLIES	40,835.04	43,672.00	2,836.96	6.50%
NURSING SUPPLIES	14,500.97	10,613.00	(3,887.97)	-36.63%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCHASE	19,029.34	0.00	(19,029.34)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	958,293.34	475,948.00	(482,345.34)	-101.34%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	153,288.40	143,148.00	(10,140.40)	-7.08%
AFFILIATION FEE - BATTLE OF THE BOOKS	10,709.08	6,750.00	(3,959.08)	-58.65%

TRAINING & DEVELOPMENT	35,614.79	0.00	(35,614.79)	0.00%
TRAVEL TEACHERS	15,474.24	0.00	(15,474.24)	0.00%
TRAVEL LICENSED ADMIN	39,306.58	22,022.00	(17,284.58)	-78.49%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	254,393.09	171,920.00	(82,473.09)	-47.97%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	204,552.65	273,750.00	69,197.35	25.28%
COPIER FEES OVERAGE	1,966.76	0.00	(1,966.76)	0.00%
PAYROLL SERVICE FEES	13,700.00	0.00	(13,700.00)	0.00%
IT SERVICES MONTHLY	175,672.42	159,432.00	(16,240.42)	-10.19%
IT SET UP FEES	13,700.00	34,752.00	21,052.00	60.58%
INFINITE CAMPUS	0.00	7,028.00	7,028.00	100.00%
AUDIT AND TAX SERVICES	34,658.00	18,780.00	(15,878.00)	-84.55%
LEGAL FEES	5,283.75	22,028.00	16,744.25	76.01%
PROFESSIONAL FEES	28,771.40	0.00	(28,771.40)	0.00%
MANAGEMENT FEES	1,921,182.63	1,978,200.00	57,017.37	2.88%
AFFILIATION FEE - INC.	159,881.98	149,898.00	(9,983.98)	-6.66%
STATE ADMINISTRATIVE FEES	438,206.48	385,683.00	(52,523.48)	-13.62%
TOTAL CONTRACTED SERVICES	2,997,576.07	3,029,551.00	31,974.93	1.06%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	7,366.00	3,014.00	(4,352.00)	-144.39%
ADVERTISING/MARKETING	5,016.95	0.00	(5,016.95)	0.00%
PRINTING AND BINDING EXPENSES	1,407.44	0.00	(1,407.44)	0.00%
WEB SITE EXPENDITURES	7,320.51	10,500.00	3,179.49	30.28%
DUES AND FEES	54,334.76	18,650.00	(35,684.76)	-191.34%
INTEREST EXPENSE	2,184,199.72	2,906,606.00	722,406.28	24.85%
BANK FEES	40.00	0.00	(40.00)	0.00%
ATHLETICS	14,175.01	21,012.00	6,836.99	32.54%
TOTAL OTHER EXPENSES	2,273,860.39	2,959,782.00	685,921.61	23.17%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	5,372.78	0.00	(5,372.78)	0.00%
JANITORAL MONTHLY FEES	290,347.01	372,826.00	82,478.99	22.12%
JANITORAL ADDITIONAL SERVICES	20,294.03	0.00	(20,294.03)	0.00%
REPAIRS AND MAINTENANCE	153,529.26	67,258.00	(86,271.26)	-128.27%
AC REPAIRS AND MAINTENANCE	5,222.13	57,016.00	51,793.87	90.84%
LAWN CARE	32,627.50	28,544.00	(4,083.50)	-14.31%
SUMMER MAINTENANCE	68,670.72	33,508.00	(35,162.72)	-104.94%
CUSTODIAL SUPPLIES	64,392.94	47,562.00	(16,830.94)	-35.39%
TOTAL FACILITY MAINTENANCE	640,456.37	606,714.00	(33,742.37)	-5.56%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	162,042.27	30,154.00	(131,888.27)	-437.38%
LIABILITY INSURANCE	0.00	30,154.00	30,154.00	100.00%
OTHER INSURANCES	13,981.30	0.00	(13,981.30)	0.00%
RENT/LEASE PAYMENTS	1,253,402.40	1,414,936.00	161,533.60	11.42%
EQUIPMENT RENTALS	2,188.35	0.00	(2,188.35)	0.00%
SITE IMPROVEMENTS	2,340.50	0.00	(2,340.50)	0.00%

TOTAL FACILITIES OPERATIONS	1,433,954.82	1,475,244.00	41,289.18	2.80%
UTILITIES AND SERVICES				
WATER	52,534.24	40,518.00	(12,016.24)	-29.66%
SEWER	58,409.69	40,518.00	(17,891.69)	-44.16%
GARBAGE/DISPOSAL/TRASH	48,945.17	81,018.00	32,072.83	39.59%
ALARM SERVICES	7,283.00	12,635.00	5,352.00	42.36%
FIRE SERVICES	10,652.00	12,635.00	1,983.00	15.69%
TELEPHONE	16,008.74	29,078.00	13,069.26	44.95%
INTERNET	49,538.00	29,078.00	(20,460.00)	-70.36%
NATURAL GAS	219.94	0.00	(219.94)	0.00%
ELECTRICITY	343,619.83	289,992.00	(53,627.83)	-18.49%
TOTAL UTILITIES AND SERVICES	587,210.61	535,472.00	(51,738.61)	-9.66%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	887,676.00	887,492.00	(184.00)	-0.02%
AMORTIZATION OF ISSUANCE COST	10,000.00	0.00	(10,000.00)	0.00%
TOTAL ADJUSTING ENTRIES	897,676.00	887,492.00	(10,184.00)	-1.15%
TOTAL EXPENSES	29,247,114.55	28,913,885.00	(333,229.55)	-1.15%
NET INCOME	1,322,581.36	658,235.00	664,346.36	100.93%

YTD Comparative Income Statement
Budget VS Actual 19
Somerset Academy of Las Vegas (Consumables)

Accrual

Report includes an open period. Entries are not final.

Thru:	Year-To-Date			
	Actual	Budget		
	Dec 2018	Jun 2018	Variance	
Supplies				
GENERAL CLASSROOM SUPPLIES	45,286.40	127,146.00	81,859.60	64.38%
OFFICE SUPPLIES	40,284.73	80,810.00	40,525.27	50.15%
NURSING SUPPLIES	14,500.97	21,191.00	6,690.03	31.57%
COPIER SUPPLIES	25,060.24	48,286.00	23,225.76	48.10%
ASSESSMENT AND TESTING MATERIALS	2,408.50	21,191.00	18,782.50	88.63%
CUSTODIAL SUPPLIES	64,392.94	95,100.00	30,707.06	32.29%
Total Supplies	191,933.78	393,724.00	201,790.22	51.25%
Curriculum / Technology / Furniture / Equipment				
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PURCHASE	1,825.84	0.00	(1,825.84)	0.00%
TEXTBOOKS / CURRICULUM	56,158.51	0.00	(56,158.51)	0.00%
SOFTWARE	47,659.15	0.00	(47,659.15)	0.00%
COMPUTER PURCHASES	30,358.72	0.00	(30,358.72)	0.00%
IT SUPPLIES	24,751.75	0.00	(24,751.75)	0.00%
Total Curriculum / Technology / Furniture / Equipment	160,753.97	0.00	(160,753.97)	
Consumables				
CONSUMABLES	321.32	637,380.00	637,058.68	99.95%
CONSUMABLES - TEXTBOOKS	403,889.45	0.00	(403,889.45)	0.00%
CONSUMABLES - SOFTWARE	120,241.32	0.00	(120,241.32)	0.00%
CONSUMABLES - COMPUTERS	17,604.19	0.00	(17,604.19)	0.00%
CONSUMABLES - SUPPLIES	96,777.31	0.00	(96,777.31)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	7,379.28	0.00	(7,379.28)	0.00%
CONSUMABLES SPED	154.36	0.00	(154.36)	0.00%
Total Consumables	646,367.23	637,380.00	(8,987.23)	-1.41%
Special Education				
SPED SUPPLIES	9,619.29	87,600.00	77,980.71	89.02%
SPED ASSESSMENT AND TESTING MATERIALS	13,827.24	0.00	(13,827.24)	0.00%
TEXTBOOKS / CURRICULUM SPED	11,800.27	0.00	(11,800.27)	0.00%
SOFTWARE SPED	2,853.18	0.00	(2,853.18)	0.00%
Total Special Education	38,099.98	87,600.00	49,500.02	55.32%

Database: ACADEMICANV	YTD Comparative Income Statement			Page: 1
ENTITY: 001	Budget VS Actual 18			Date: 2/1/2019
	ACADEMICANV			Time: 7:17 PM
	Somerset Academy of Las Vegas Stephanie Campus			
Accrual				
Report includes an open period. Entries are not final.				
		Year-To-Date		
	Actual	Budget		
Thru:	Dec 2018	Dec 2018	Variance	

INCOME

DSA REVENUE	3,259,399.62	3,174,712.00	84,687.62	2.67%
SPED DISCRETIONARY UNIT	161,840.76	131,722.00	30,118.76	22.87%
SPED PART B FUNDING	0.00	55,630.00	(55,630.00)	-100.00%
	<hr/>	<hr/>	<hr/>	
TOTAL INCOME	3,421,240.38	3,362,064.00	59,176.38	1.76%

EXPENSES

SALARIES

SALARIES TEACHERS	1,193,863.35	1,021,059.00	(172,804.35)	-16.92%
SALARIES OF LONG TERM SUBS	20,373.68	10,350.00	(10,023.68)	-96.85%
CONTRACTED SUBSTITUTE SERVICE	14,042.50	25,278.00	11,235.50	44.45%
BONUSES TEACHERS	31,565.22	0.00	(31,565.22)	0.00%
BONUSES LONG TERM SUBS	1,413.68	0.00	(1,413.68)	0.00%
BONUSES SPED TEACHERS	2,580.52	0.00	(2,580.52)	0.00%
SALARIES OF SUPPORT STAFF	107,499.90	79,380.00	(28,119.90)	-35.42%
BONUSES SUPPORT STAFF	5,199.46	0.00	(5,199.46)	0.00%
SALARIES OF GENERAL ADMIN	86,189.37	65,547.00	(20,642.37)	-31.49%
BONUSES GENERAL ADMIN	2,400.85	0.00	(2,400.85)	0.00%
SALARIES OF LICENSED ADMIN	245,861.18	120,000.00	(125,861.18)	-104.88%
BONUSES LICENSED ADMIN	2,707.34	0.00	(2,707.34)	0.00%
SALARIES OF CAMPUS MONITORS	14,120.11	14,212.00	91.89	0.65%
BONUSES CAMPUS MONITORS	456.84	0.00	(456.84)	0.00%
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TOTAL SALARIES	1,728,274.00	1,335,826.00	(392,448.00)	-29.38%

BENEFITS

TOTAL BENEFITS	<hr/>	<hr/>	<hr/>	934.50	0.16%
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TUITION REIMBURSEMENT

Database: ACADEMICANV	YTD Comparative Income Statement			Page: 2
ENTITY: 001	Budget VS Actual 18			Date: 2/1/2019
	ACADEMICANV			Time: 7:17 PM
	Somerset Academy of Las Vegas Stephanie Campus			
Accrual				
Report includes an open period. Entries are not final.				
	Year-To-Date			
	Actual	Budget		
Thru:	Dec 2018	Dec 2018	Variance	

TUITION REIMBURSEMENT TEACHERS	1,693.75	2,504.00	810.25	32.36%
TOTAL TUITION REIMBURSEMENT	<u>1,693.75</u>	<u>2,504.00</u>	<u>810.25</u>	<u>32.36%</u>
TOTAL SALARIES AND BENEFITS	2,309,290.25	1,918,587.00	(390,703.25)	-20.36%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	91,730.83	105,424.00	13,693.17	12.99%
BONUSES SPED TEACHERS	2,580.52	0.00	(2,580.52)	0.00%
PERS SPED TEACHERS	21,483.49	29,522.00	8,038.51	27.23%
MEDICARE SPED TEACHERS	1,017.86	1,533.00	515.14	33.60%
UNEMPLOYMENT SPED TEACHERS	2,724.72	0.00	(2,724.72)	0.00%
SUI SPED	0.00	3,375.00	3,375.00	100.00%
FUTA SPED	0.00	635.00	635.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	846.00	846.00	100.00%
HEALTH BENEFITS SPED TEACHERS	8,014.74	10,490.00	2,475.26	23.60%
SPED CONTRACTED SERVICES	33,495.75	77,504.00	44,008.25	56.78%
SPED SUPPLIES	6,942.00	5,340.00	(1,602.00)	-30.00%
TOTAL SPECIAL EDUCATION	<u>167,989.91</u>	<u>234,669.00</u>	<u>66,679.09</u>	<u>28.41%</u>
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	64.45	502.00	437.55	87.16%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	239.00	0.00	(239.00)	0.00%
TOTAL FOOD SERVICES	<u>303.45</u>	<u>502.00</u>	<u>198.55</u>	<u>39.55%</u>
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	15,970.31	9,996.00	(5,974.31)	-59.77%
COPIER SUPPLIES	818.94	3,334.00	2,515.06	75.44%
ASSESSMENT AND TESTING MATERIALS	0.00	1,670.00	1,670.00	100.00%
CONSUMABLES	0.00	44,100.00	44,100.00	100.00%
CONSUMABLES - TEXTBOOKS	50,120.84	0.00	(50,120.84)	0.00%
CONSUMABLES - SOFTWARE	19,757.44	0.00	(19,757.44)	0.00%
CONSUMABLES - COMPUTERS	1,784.26	0.00	(1,784.26)	0.00%

Database: ACADEMICANV	YTD Comparative Income Statement			Page: 3
ENTITY: 001	Budget VS Actual 18			Date: 2/1/2019
	ACADEMICANV			Time: 7:17 PM
	Somerset Academy of Las Vegas Stephanie Campus			
Accrual				
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CONSUMABLES - SUPPLIES	10,551.05	0.00	(10,551.05)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	435.30	0.00	(435.30)	0.00%
IT SUPPLIES	671.00	0.00	(671.00)	0.00%
POSTAGE	106.00	626.00	520.00	83.07%
OFFICE SUPPLIES	3,989.65	6,374.00	2,384.35	37.41%
NURSING SUPPLIES	1,441.61	1,670.00	228.39	13.68%
TOTAL INSTRUCTIONAL SUPPLIES	105,646.40	67,770.00	(37,876.40)	-55.89%

TRAINING & DEVELOPMENT / TRAVEL

AFFILIATION FEE - TRAINING	34,850.56	15,960.00	(18,890.56)	-118.36%
AFFILIATION FEE - BATTLE OF THE BOOKS	1,432.83	750.00	(682.83)	-91.04%
TRAINING & DEVELOPMENT	3,263.15	0.00	(3,263.15)	0.00%
TRAVEL TEACHERS	359.01	0.00	(359.01)	0.00%
TRAVEL LICENSED ADMIN	5,003.81	1,754.00	(3,249.81)	-185.28%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	44,909.36	18,464.00	(26,445.36)	-143.23%

CONTRACTED SERVICES

COPIER FEES MONTHLY	32,383.52	30,000.00	(2,383.52)	-7.95%
COPIER FEES OVERAGE	123.01	0.00	(123.01)	0.00%
IT SERVICES MONTHLY	19,937.81	20,580.00	642.19	3.12%
IT SET UP FEES	425.00	2,250.00	1,825.00	81.11%
INFINITE CAMPUS	0.00	1,004.00	1,004.00	100.00%
AUDIT AND TAX SERVICES	3,847.04	3,130.00	(717.04)	-22.91%
LEGAL FEES	529.27	3,254.00	2,724.73	83.73%
MANAGEMENT FEES	222,440.80	220,500.00	(1,940.80)	-0.88%
AFFILIATION FEE - INC.	15,909.62	16,704.00	794.38	4.76%
STATE ADMINISTRATIVE FEES	48,844.66	50,130.00	1,285.34	2.56%
TOTAL CONTRACTED SERVICES	344,440.73	347,552.00	3,111.27	0.90%

OTHER EXPENSES

BACKGROUND/DRUG TEST	464.00	300.00	(164.00)	-54.67%
ADVERTISING/MARKETING	390.25	0.00	(390.25)	0.00%

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WEB SITE EXPENDITURES	12.19	1,500.00	1,487.81	99.19%
DUES AND FEES	4,161.88	2,504.00	(1,657.88)	-66.21%
INTEREST EXPENSE	288,082.58	450,000.00	161,917.42	35.98%
BANK FEES	40.00	0.00	(40.00)	0.00%
ATHLETICS	0.00	502.00	502.00	100.00%
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TOTAL OTHER EXPENSES	293,150.90	454,806.00	161,655.10	35.54%

FACILITY MAINTENANCE

IT REPAIRS AND MAINTENANCE	43.25	0.00	(43.25)	0.00%
JANITORIAL MONTHLY FEES	33,330.00	33,810.00	480.00	1.42%
JANITORIAL ADDITIONAL SERVICES	1,021.19	0.00	(1,021.19)	0.00%
REPAIRS AND MAINTENANCE	27,899.29	11,002.00	(16,897.29)	-153.58%
AC REPAIRS AND MAINTENANCE	0.00	8,002.00	8,002.00	100.00%
LAWN CARE	5,397.50	5,002.00	(395.50)	-7.91%
SUMMER MAINTENANCE	400.00	6,000.00	5,600.00	93.33%
CUSTODIAL SUPPLIES	7,998.65	7,350.00	(648.65)	-8.83%
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TOTAL FACILITY MAINTENANCE	76,089.88	71,166.00	(4,923.88)	-6.92%

FACILITIES OPERATIONS

PROPERTY INSURANCE	18,612.03	4,754.00	(13,858.03)	-291.50%
LIABILITY INSURANCE	0.00	4,754.00	4,754.00	100.00%
OTHER INSURANCES	1,817.58	0.00	(1,817.58)	0.00%
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TOTAL FACILITIES OPERATIONS	20,429.61	9,508.00	(10,921.61)	-114.87%

UTILITIES AND SERVICES

WATER	1,986.62	5,504.00	3,517.38	63.91%
SEWER	3,180.41	5,504.00	2,323.59	42.22%
GARBAGE/DISPOSAL/TRASH	8,114.86	11,002.00	2,887.14	26.24%
ALARM SERVICES	440.00	1,805.00	1,365.00	75.62%
FIRE SERVICES	1,505.00	1,805.00	300.00	16.62%

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TELEPHONE	1,790.57	4,154.00	2,363.43	56.90%
INTERNET	5,657.57	4,154.00	(1,503.57)	-36.20%
ELECTRICITY	33,695.63	33,000.00	(695.63)	-2.11%
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TOTAL UTILITIES AND SERVICES	56,370.66	66,928.00	10,557.34	15.77%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	92,544.00	92,504.00	(40.00)	-0.04%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
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TOTAL ADJUSTING ENTRIES	95,044.00	92,504.00	(2,540.00)	-2.75%
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TOTAL EXPENSES	3,513,665.15	3,282,456.00	(231,209.15)	-7.04%
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NET INCOME	(92,424.77)	79,608.00	(172,032.77)	-216.10%

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INCOME

DSA REVENUE	3,957,180.58	3,855,010.00	102,170.58	2.65%
SPED DISCRETIONARY UNIT	177,849.81	121,364.00	56,485.81	46.54%
SPED PART B FUNDING	0.00	51,254.00	(51,254.00)	-100.00%
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TOTAL INCOME	4,135,030.39	4,027,628.00	107,402.39	2.67%

EXPENSES

SALARIES

SALARIES TEACHERS	1,187,045.00	1,257,437.00	70,392.00	5.60%
SALARIES OF LONG TERM SUBS	249,317.83	0.00	(249,317.83)	0.00%
CONTRACTED SUBSTITUTE SERVICE	63,623.10	42,000.00	(21,623.10)	-51.48%
BONUSES TEACHERS	38,707.86	0.00	(38,707.86)	0.00%
BONUSES LONG TERM SUBS	4,822.06	0.00	(4,822.06)	0.00%
BONUSES SPED TEACHERS	126.84	0.00	(126.84)	0.00%
SALARIES OF SUPPORT STAFF	139,652.04	105,840.00	(33,812.04)	-31.95%
BONUSES SUPPORT STAFF	5,709.96	0.00	(5,709.96)	0.00%
SALARIES OF GENERAL ADMIN	151,370.02	65,920.00	(85,450.02)	-129.63%
BONUSES GENERAL ADMIN	8,147.90	0.00	(8,147.90)	0.00%
SALARIES OF LICENSED ADMIN	88,817.18	127,801.00	38,983.82	30.50%
BONUSES LICENSED ADMIN	5,203.68	0.00	(5,203.68)	0.00%
SALARIES OF CAMPUS MONITORS	34,653.90	25,514.00	(9,139.90)	-35.82%
BONUSES CAMPUS MONITORS	913.68	0.00	(913.68)	0.00%
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TOTAL SALARIES	1,978,111.05	1,624,512.00	(353,599.05)	-21.77%

BENEFITS

TOTAL BENEFITS	<hr/>	<hr/>	<hr/>	<hr/>
	641,558.86	700,590.00	59,031.14	8.43%

TUITION REIMBURSEMENT

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TUITION REIMBURSEMENT TEACHERS	900.00	2,504.00	1,604.00	64.06%
TOTAL TUITION REIMBURSEMENT	<u>900.00</u>	<u>2,504.00</u>	<u>1,604.00</u>	64.06%
TOTAL SALARIES AND BENEFITS	2,620,569.91	2,327,606.00	(292,963.91)	-12.59%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	14,953.97	105,104.00	90,150.03	85.77%
BONUSES SPED TEACHERS	126.84	0.00	(126.84)	0.00%
PERS SPED TEACHERS	4,187.13	29,432.00	25,244.87	85.77%
MEDICARE SPED TEACHERS	210.55	1,529.00	1,318.45	86.23%
UNEMPLOYMENT SPED TEACHERS	435.59	0.00	(435.59)	0.00%
SUI SPED	0.00	3,366.00	3,366.00	100.00%
FUTA SPED	0.00	631.00	631.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	841.00	841.00	100.00%
HEALTH BENEFITS SPED TEACHERS	1,792.44	10,462.00	8,669.56	82.87%
SPED CONTRACTED SERVICES	70,872.35	77,504.00	6,631.65	8.56%
SPED SUPPLIES	645.94	4,920.00	4,274.06	86.87%
SPED ASSESSMENT AND TESTING MATERIALS	606.25	0.00	(606.25)	0.00%
TOTAL SPECIAL EDUCATION	<u>93,831.06</u>	<u>233,789.00</u>	<u>139,957.94</u>	59.87%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	502.00	502.00	100.00%
TOTAL FOOD SERVICES	<u>0.00</u>	<u>502.00</u>	<u>502.00</u>	100.00%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	8,268.79	12,138.00	3,869.21	31.88%
COPIER SUPPLIES	0.00	4,048.00	4,048.00	100.00%
ASSESSMENT AND TESTING MATERIALS	239.85	2,024.00	1,784.15	88.15%
CONSUMABLES	0.00	53,550.00	53,550.00	100.00%
CONSUMABLES - TEXTBOOKS	58,809.35	0.00	(58,809.35)	0.00%
CONSUMABLES - SOFTWARE	30,152.06	0.00	(30,152.06)	0.00%
CONSUMABLES - COMPUTERS	1,697.94	0.00	(1,697.94)	0.00%

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CONSUMABLES - SUPPLIES	3,702.45	0.00	(3,702.45)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	1,011.87	0.00	(1,011.87)	0.00%
SOFTWARE	36,715.00	0.00	(36,715.00)	0.00%
COMPUTER PURCHASES	21,630.00	0.00	(21,630.00)	0.00%
IT SUPPLIES	3,230.50	0.00	(3,230.50)	0.00%
POSTAGE	314.00	626.00	312.00	49.84%
OFFICE SUPPLIES	3,520.82	7,736.00	4,215.18	54.49%
NURSING SUPPLIES	55.96	2,024.00	1,968.04	97.24%

TOTAL INSTRUCTIONAL SUPPLIES	169,348.59	82,146.00	(87,202.59)	-106.16%
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TRAINING & DEVELOPMENT / TRAVEL

AFFILIATION FEE - TRAINING	26,552.36	19,536.00	(7,016.36)	-35.92%
AFFILIATION FEE - BATTLE OF THE BOOKS	1,385.38	750.00	(635.38)	-84.72%
TRAINING & DEVELOPMENT	4,137.19	0.00	(4,137.19)	0.00%
TRAVEL LICENSED ADMIN	143.70	1,754.00	1,610.30	91.81%

TOTAL TRAINING & DEVELOPMENT / TRAVEL	32,218.63	22,040.00	(10,178.63)	-46.18%
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CONTRACTED SERVICES

COPIER FEES MONTHLY	30,287.75	33,750.00	3,462.25	10.26%
COPIER FEES OVERAGE	1,726.43	0.00	(1,726.43)	0.00%
PAYROLL SERVICE FEES	2,050.00	0.00	(2,050.00)	0.00%
IT SERVICES MONTHLY	24,522.90	24,990.00	467.10	1.87%
IT SET UP FEES	5,950.00	3,750.00	(2,200.00)	-58.67%
INFINITE CAMPUS	0.00	1,004.00	1,004.00	100.00%
AUDIT AND TAX SERVICES	4,678.83	3,130.00	(1,548.83)	-49.48%
LEGAL FEES	1,566.60	3,254.00	1,687.40	51.86%
MANAGEMENT FEES	276,287.74	267,750.00	(8,537.74)	-3.19%
AFFILIATION FEE - INC.	20,589.41	20,292.00	(297.41)	-1.47%
STATE ADMINISTRATIVE FEES	59,311.39	60,873.00	1,561.61	2.57%

TOTAL CONTRACTED SERVICES	426,971.05	418,793.00	(8,178.05)	-1.95%
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OTHER EXPENSES

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BACKGROUND/DRUG TEST	754.00	300.00	(454.00)	-151.33%
WEB SITE EXPENDITURES	14.83	1,500.00	1,485.17	99.01%
DUES AND FEES	5,243.71	2,504.00	(2,739.71)	-109.41%
INTEREST EXPENSE	370,961.91	374,408.00	3,446.09	0.92%
ATHLETICS	0.00	502.00	502.00	100.00%
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TOTAL OTHER EXPENSES	376,974.45	379,214.00	2,239.55	0.59%

FACILITY MAINTENANCE

IT REPAIRS AND MAINTENANCE	1,291.47	0.00	(1,291.47)	0.00%
JANITORAL MONTHLY FEES	38,904.00	33,810.00	(5,094.00)	-15.07%
JANITORAL ADDITIONAL SERVICES	753.55	0.00	(753.55)	0.00%
REPAIRS AND MAINTENANCE	21,468.59	11,002.00	(10,466.59)	-95.13%
AC REPAIRS AND MAINTENANCE	0.00	9,000.00	9,000.00	100.00%
LAWN CARE	5,550.00	5,002.00	(548.00)	-10.96%
SUMMER MAINTENANCE	0.00	4,754.00	4,754.00	100.00%
CUSTODIAL SUPPLIES	6,188.61	8,928.00	2,739.39	30.68%
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TOTAL FACILITY MAINTENANCE	74,156.22	72,496.00	(1,660.22)	-2.29%

FACILITIES OPERATIONS

PROPERTY INSURANCE	23,027.50	4,754.00	(18,273.50)	-384.38%
LIABILITY INSURANCE	0.00	4,754.00	4,754.00	100.00%
OTHER INSURANCES	2,376.82	0.00	(2,376.82)	0.00%
RENT/LEASE PAYMENTS	253,405.98	254,766.00	1,360.02	0.53%
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TOTAL FACILITIES OPERATIONS	278,810.30	264,274.00	(14,536.30)	-5.50%

UTILITIES AND SERVICES

WATER	9,132.22	6,502.00	(2,630.22)	-40.45%
SEWER	2,203.16	6,502.00	4,298.84	66.12%
GARBAGE/DISPOSAL/TRASH	3,420.01	13,004.00	9,583.99	73.70%
ALARM SERVICES	945.00	1,805.00	860.00	47.65%
FIRE SERVICES	720.00	1,805.00	1,085.00	60.11%
TELEPHONE	2,231.63	4,154.00	1,922.37	46.28%

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INTERNET	5,472.67	4,154.00	(1,318.67)	-31.74%
NATURAL GAS	219.94	0.00	(219.94)	0.00%
ELECTRICITY	52,611.60	39,000.00	(13,611.60)	-34.90%
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TOTAL UTILITIES AND SERVICES	76,956.23	76,926.00	(30.23)	-0.04%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	57,522.00	57,502.00	(20.00)	-0.03%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
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TOTAL ADJUSTING ENTRIES	60,022.00	57,502.00	(2,520.00)	-4.38%
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TOTAL EXPENSES	4,209,858.44	3,935,288.00	(274,570.44)	-6.98%
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NET INCOME	(74,828.05)	92,340.00	(167,168.05)	-181.04%

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INCOME

DSA REVENUE	6,482,483.11	6,317,028.00	165,455.11	2.62%
SPED DISCRETIONARY UNIT	302,811.84	136,162.00	166,649.84	122.39%
SPED PART B FUNDING	0.00	57,502.00	(57,502.00)	-100.00%
TOTAL INCOME	6,785,294.95	6,510,692.00	274,602.95	4.22%

EXPENSES

SALARIES

SALARIES TEACHERS	1,872,674.06	1,763,208.00	(109,466.06)	-6.21%
SALARIES OF LONG TERM SUBS	163,717.11	20,700.00	(143,017.11)	-690.90%
CONTRACTED SUBSTITUTE SERVICE	75,225.00	47,550.00	(27,675.00)	-58.20%
BONUSES TEACHERS	50,418.52	0.00	(50,418.52)	0.00%
BONUSES LONG TERM SUBS	6,041.06	0.00	(6,041.06)	0.00%
BONUSES SPED TEACHERS	5,101.56	0.00	(5,101.56)	0.00%
BONUSES SUPPORT STAFF SPED	253.68	0.00	(253.68)	0.00%
SALARIES OF SUPPORT STAFF	145,013.16	132,300.00	(12,713.16)	-9.61%
BONUSES SUPPORT STAFF	6,344.43	0.00	(6,344.43)	0.00%
SALARIES OF GENERAL ADMIN	139,393.57	121,050.00	(18,343.57)	-15.15%
BONUSES GENERAL ADMIN	3,130.07	0.00	(3,130.07)	0.00%
SALARIES OF LICENSED ADMIN	277,273.07	312,114.00	34,840.93	11.16%
BONUSES LICENSED ADMIN	11,591.56	0.00	(11,591.56)	0.00%
SALARIES OF CAMPUS MONITORS	49,202.46	47,040.00	(2,162.46)	-4.60%
BONUSES CAMPUS MONITORS	1,954.20	0.00	(1,954.20)	0.00%
TOTAL SALARIES	2,807,333.51	2,443,962.00	(363,371.51)	-14.87%

BENEFITS

TOTAL BENEFITS	808,974.68	1,205,981.00	397,006.32	32.92%
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TUITION REIMBURSEMENT

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TUITION REIMBURSEMENT TEACHERS	2,100.00	4,998.00	2,898.00	57.98%
TOTAL TUITION REIMBURSEMENT	2,100.00	4,998.00	2,898.00	57.98%
TOTAL SALARIES AND BENEFITS	3,618,408.19	3,654,941.00	36,532.81	1.00%

SPECIAL EDUCATION

SPED TEACHER SALARIES	279,330.64	193,524.00	(85,806.64)	-44.34%
SALARIES OF SUPPORT STAFF SPED	23,235.15	0.00	(23,235.15)	0.00%
BONUSES SPED TEACHERS	5,101.56	0.00	(5,101.56)	0.00%
BONUSES SUPPORT STAFF SPED	253.68	0.00	(253.68)	0.00%
FICA SPED TEACHERS	306.38	0.00	(306.38)	0.00%
FICA SUPPORT STAFF SPED	88.70	0.00	(88.70)	0.00%
PERS SPED TEACHERS	53,644.63	31,076.00	(22,568.63)	-72.62%
PERS SUPPORT STAFF SPED	3,079.42	0.00	(3,079.42)	0.00%
MEDICARE SPED TEACHERS	2,829.76	1,610.00	(1,219.76)	-75.76%
MEDICARE SUPPORT STAFF SPED	328.63	0.00	(328.63)	0.00%
UNEMPLOYMENT SPED TEACHERS	8,194.04	0.00	(8,194.04)	0.00%
SUI SPED	0.00	3,556.00	3,556.00	100.00%
FUTA SPED	0.00	671.00	671.00	100.00%
UNEMPLOYMENT SUPPORT STAFF SPED	687.57	0.00	(687.57)	0.00%
WORKERS COMP SPED TEACHERS	0.00	893.00	893.00	100.00%
HEALTH BENEFITS SPED TEACHERS	28,823.18	11,043.00	(17,780.18)	-161.01%
HEALTH BENEFITS SUPPORT STAFF SPED	955.58	0.00	(955.58)	0.00%
SPED CONTRACTED SERVICES	73,578.48	37,500.00	(36,078.48)	-96.21%
SPED SUPPLIES	400.11	5,520.00	5,119.89	92.75%
SPED ASSESSMENT AND TESTING MATERIALS	1,983.78	0.00	(1,983.78)	0.00%
TEXTBOOKS / CURRICULUM SPED	9,054.15	0.00	(9,054.15)	0.00%
SOFTWARE SPED	2,649.98	0.00	(2,649.98)	0.00%
TOTAL SPECIAL EDUCATION	494,525.42	285,393.00	(209,132.42)	-73.28%

FOOD SERVICES

FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	502.00	502.00	100.00%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	481.00	0.00	(481.00)	0.00%

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TOTAL FOOD SERVICES	481.00	502.00	21.00	4.18%
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INSTRUCTIONAL SUPPLIES

GENERAL CLASSROOM SUPPLIES	5,708.30	7,200.00	1,491.70	20.72%
COPIER SUPPLIES	9,302.55	3,900.00	(5,402.55)	-138.53%
ASSESSMENT AND TESTING MATERIALS	0.00	1,200.00	1,200.00	100.00%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PU	225.00	0.00	(225.00)	0.00%
CONSUMABLES	0.00	87,750.00	87,750.00	100.00%
CONSUMABLES - TEXTBOOKS	179,519.03	0.00	(179,519.03)	0.00%
CONSUMABLES - SOFTWARE	31,605.76	0.00	(31,605.76)	0.00%
CONSUMABLES - SUPPLIES	6,601.36	0.00	(6,601.36)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	2,805.88	0.00	(2,805.88)	0.00%
TEXTBOOKS / CURRICULUM	434.96	0.00	(434.96)	0.00%
SOFTWARE	4,637.15	0.00	(4,637.15)	0.00%
COMPUTER PURCHASES	631.00	0.00	(631.00)	0.00%
IT SUPPLIES	4,497.14	0.00	(4,497.14)	0.00%
POSTAGE	549.54	750.00	200.46	26.73%
OFFICE SUPPLIES	17,225.28	4,500.00	(12,725.28)	-282.78%
NURSING SUPPLIES	2,190.45	1,200.00	(990.45)	-82.54%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH	5,225.08	0.00	(5,225.08)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	271,158.48	106,500.00	(164,658.48)	-154.61%

TRAINING & DEVELOPMENT / TRAVEL

AFFILIATION FEE - TRAINING	39,770.32	31,746.00	(8,024.32)	-25.28%
AFFILIATION FEE - BATTLE OF THE BOOKS	2,842.43	1,500.00	(1,342.43)	-89.50%
TRAINING & DEVELOPMENT	1,335.17	0.00	(1,335.17)	0.00%
TRAVEL TEACHERS	518.96	0.00	(518.96)	0.00%
TRAVEL LICENSED ADMIN	1,116.92	1,754.00	637.08	36.32%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	45,583.80	35,000.00	(10,583.80)	-30.24%

CONTRACTED SERVICES

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COPIER FEES MONTHLY	70,535.05	60,000.00	(10,535.05)	-17.56%
PAYROLL SERVICE FEES	3,050.00	0.00	(3,050.00)	0.00%
IT SERVICES MONTHLY	40,106.20	15,750.00	(24,356.20)	-154.64%
IT SET UP FEES	4,750.00	7,752.00	3,002.00	38.73%
INFINITE CAMPUS	0.00	1,004.00	1,004.00	100.00%
AUDIT AND TAX SERVICES	7,694.08	3,130.00	(4,564.08)	-145.82%
LEGAL FEES	666.48	3,254.00	2,587.52	79.52%
MANAGEMENT FEES	445,799.77	438,750.00	(7,049.77)	-1.61%
AFFILIATION FEE - INC.	36,658.88	33,246.00	(3,412.88)	-10.27%
STATE ADMINISTRATIVE FEES	97,190.92	99,738.00	2,547.08	2.55%

TOTAL CONTRACTED SERVICES	706,451.38	662,624.00	(43,827.38)	-6.61%
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OTHER EXPENSES

BACKGROUND/DRUG TEST	1,508.00	600.00	(908.00)	-151.33%
ADVERTISING/MARKETING	1,737.39	0.00	(1,737.39)	0.00%
PRINTING AND BINDING EXPENSES	519.00	0.00	(519.00)	0.00%
WEB SITE EXPENDITURES	3,594.38	1,500.00	(2,094.38)	-139.63%
DUES AND FEES	17,979.53	2,504.00	(15,475.53)	-618.03%
INTEREST EXPENSE	864,403.07	1,050,000.00	185,596.93	17.68%
ATHLETICS	1,491.00	502.00	(989.00)	-197.01%
TOTAL OTHER EXPENSES	891,232.37	1,055,106.00	163,873.63	15.53%

FACILITY MAINTENANCE

IT REPAIRS AND MAINTENANCE	164.50	0.00	(164.50)	0.00%
JANITORAL MONTHLY FEES	92,576.40	100,002.00	7,425.60	7.43%
JANITORAL ADDITIONAL SERVICES	1,328.88	0.00	(1,328.88)	0.00%
REPAIRS AND MAINTENANCE	28,068.35	11,250.00	(16,818.35)	-149.50%
AC REPAIRS AND MAINTENANCE	4,271.38	13,002.00	8,730.62	67.15%
LAWN CARE	8,480.00	3,502.00	(4,978.00)	-142.15%
SUMMER MAINTENANCE	1,936.18	6,000.00	4,063.82	67.73%
CUSTODIAL SUPPLIES	21,243.30	5,628.00	(15,615.30)	-277.46%
TOTAL FACILITY MAINTENANCE	158,068.99	139,384.00	(18,684.99)	-13.41%

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FACILITIES OPERATIONS

PROPERTY INSURANCE	37,552.99	4,128.00	(33,424.99)	-809.71%
LIABILITY INSURANCE	0.00	4,128.00	4,128.00	100.00%
OTHER INSURANCES	3,774.95	0.00	(3,774.95)	0.00%
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TOTAL FACILITIES OPERATIONS	41,327.94	8,256.00	(33,071.94)	-400.58%

UTILITIES AND SERVICES

WATER	14,823.83	5,752.00	(9,071.83)	-157.72%
SEWER	27,430.29	5,752.00	(21,678.29)	-376.88%
GARBAGE/DISPOSAL/TRASH	5,833.02	11,504.00	5,670.98	49.30%
ALARM SERVICES	1,460.00	1,805.00	345.00	19.11%
FIRE SERVICES	2,605.00	1,805.00	(800.00)	-44.32%
TELEPHONE	3,607.66	4,154.00	546.34	13.15%
INTERNET	11,315.21	4,154.00	(7,161.21)	-172.39%
ELECTRICITY	130,022.71	57,996.00	(72,026.71)	-124.19%
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TOTAL UTILITIES AND SERVICES	197,097.72	92,922.00	(104,175.72)	-112.11%

ADJUSTING ENTRIES

DEPRECIATION EXPENSE	192,522.00	192,480.00	(42.00)	-0.02%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
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TOTAL ADJUSTING ENTRIES	195,022.00	192,480.00	(2,542.00)	-1.32%

TOTAL EXPENSES	<hr/>	<hr/>	<hr/>	
	6,619,357.29	6,233,108.00	(386,249.29)	-6.20%

NET INCOME	<hr/>	<hr/>	<hr/>	
	165,937.66	277,584.00	(111,646.34)	-40.22%

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INCOME

DSA REVENUE	6,655,266.97	6,485,478.00	169,788.97	2.62%
SPED DISCRETIONARY UNIT	313,478.44	140,602.00	172,876.44	122.95%
SPED PART B FUNDING	0.00	59,380.00	(59,380.00)	-100.00%
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TOTAL INCOME	6,968,745.41	6,685,460.00	283,285.41	4.24%

EXPENSES

SALARIES

SALARIES TEACHERS	2,055,322.34	1,885,920.00	(169,402.34)	-8.98%
SALARIES OF LONG TERM SUBS	211,961.51	0.00	(211,961.51)	0.00%
CONTRACTED SUBSTITUTE SERVICE	34,160.00	69,750.00	35,590.00	51.03%
BONUSES TEACHERS	83,394.15	0.00	(83,394.15)	0.00%
BONUSES LONG TERM SUBS	3,417.90	0.00	(3,417.90)	0.00%
BONUSES SPED TEACHERS	9,171.56	0.00	(9,171.56)	0.00%
SALARIES OF SUPPORT STAFF	112,325.52	123,480.00	11,154.48	9.03%
BONUSES SUPPORT STAFF	7,253.75	0.00	(7,253.75)	0.00%
SALARIES OF GENERAL ADMIN	233,845.15	160,314.00	(73,531.15)	-45.87%
BONUSES GENERAL ADMIN	11,032.64	0.00	(11,032.64)	0.00%
SALARIES OF LICENSED ADMIN	199,206.74	296,094.00	96,887.26	32.72%
BONUSES LICENSED ADMIN	8,757.36	0.00	(8,757.36)	0.00%
SALARIES OF CAMPUS MONITORS	18,794.06	16,405.00	(2,389.06)	-14.56%
BONUSES CAMPUS MONITORS	913.68	0.00	(913.68)	0.00%
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TOTAL SALARIES	2,989,556.36	2,551,963.00	(437,593.36)	-17.15%

BENEFITS

TOTAL BENEFITS	<hr/>	<hr/>	<hr/>	8.13%
	1,120,784.95	1,220,002.00	99,217.05	

TUITION REIMBURSEMENT

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TUITION REIMBURSEMENT TEACHERS	2,046.81	4,998.00	2,951.19	59.05%
TOTAL TUITION REIMBURSEMENT	<u>2,046.81</u>	<u>4,998.00</u>	<u>2,951.19</u>	59.05%
TOTAL SALARIES AND BENEFITS	4,112,388.12	3,776,963.00	(335,425.12)	-8.88%

SPECIAL EDUCATION

SPED TEACHER SALARIES	200,714.98	200,352.00	(362.98)	-0.18%
BONUSES SPED TEACHERS	9,171.56	0.00	(9,171.56)	0.00%
PERS SPED TEACHERS	46,676.13	56,094.00	9,417.87	16.79%
MEDICARE SPED TEACHERS	2,915.66	1,512.00	(1,403.66)	-92.83%
UNEMPLOYMENT SPED TEACHERS	6,032.43	0.00	(6,032.43)	0.00%
SUI SPED	0.00	3,338.00	3,338.00	100.00%
FUTA SPED	0.00	627.00	627.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	834.00	834.00	100.00%
HEALTH BENEFITS SPED TEACHERS	14,999.91	10,380.00	(4,619.91)	-44.51%
SPED CONTRACTED SERVICES	120,157.76	115,002.00	(5,155.76)	-4.48%
SPED SUPPLIES	247.07	13,620.00	13,372.93	98.19%
SPED ASSESSMENT AND TESTING MATERIALS	688.80	0.00	(688.80)	0.00%
CONSUMABLES SPED	86.43	0.00	(86.43)	0.00%
TEXTBOOKS / CURRICULUM SPED	557.76	0.00	(557.76)	0.00%
TOTAL SPECIAL EDUCATION	<u>402,248.49</u>	<u>401,759.00</u>	<u>(489.49)</u>	-0.12%

FOOD SERVICES

FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	502.00	502.00	100.00%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	1,196.21	0.00	(1,196.21)	0.00%
TOTAL FOOD SERVICES	<u>1,196.21</u>	<u>502.00</u>	<u>(694.21)</u>	-138.29%

INSTRUCTIONAL SUPPLIES

GENERAL CLASSROOM SUPPLIES	5,835.30	7,650.00	1,814.70	23.72%
COPIER SUPPLIES	6,322.20	4,002.00	(2,320.20)	-57.98%
ASSESSMENT AND TESTING MATERIALS	0.00	1,278.00	1,278.00	100.00%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PU	538.02	0.00	(538.02)	0.00%

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CONSUMABLES	116.42	90,090.00	89,973.58	99.87%
CONSUMABLES - TEXTBOOKS	68,310.46	0.00	(68,310.46)	0.00%
CONSUMABLES - SOFTWARE	25,204.16	0.00	(25,204.16)	0.00%
CONSUMABLES - COMPUTERS	127.99	0.00	(127.99)	0.00%
CONSUMABLES - SUPPLIES	66,827.87	0.00	(66,827.87)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	744.29	0.00	(744.29)	0.00%
TEXTBOOKS / CURRICULUM	12,635.31	0.00	(12,635.31)	0.00%
SOFTWARE	2,399.00	0.00	(2,399.00)	0.00%
COMPUTER PURCHASES	2,328.17	0.00	(2,328.17)	0.00%
IT SUPPLIES	4,652.99	0.00	(4,652.99)	0.00%
POSTAGE	768.36	750.00	(18.36)	-2.45%
OFFICE SUPPLIES	2,196.51	4,878.00	2,681.49	54.97%
NURSING SUPPLIES	2,766.09	1,278.00	(1,488.09)	-116.44%
TOTAL INSTRUCTIONAL SUPPLIES	201,773.14	109,926.00	(91,847.14)	-83.55%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	5,449.60	32,634.00	27,184.40	83.30%
AFFILIATION FEE - BATTLE OF THE BOOKS	2,822.28	1,500.00	(1,322.28)	-88.15%
TRAINING & DEVELOPMENT	5,950.04	0.00	(5,950.04)	0.00%
TRAVEL TEACHERS	6,881.82	0.00	(6,881.82)	0.00%
TRAVEL LICENSED ADMIN	10,369.68	1,500.00	(8,869.68)	-591.31%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	31,473.42	35,634.00	4,160.58	11.68%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	37,258.73	60,000.00	22,741.27	37.90%
COPIER FEES OVERAGE	95.45	0.00	(95.45)	0.00%
PAYROLL SERVICE FEES	4,450.00	0.00	(4,450.00)	0.00%
IT SERVICES MONTHLY	41,483.49	42,042.00	558.51	1.33%
IT SET UP FEES	50.00	3,000.00	2,950.00	98.33%
INFINITE CAMPUS	0.00	1,004.00	1,004.00	100.00%
AUDIT AND TAX SERVICES	7,902.02	3,130.00	(4,772.02)	-152.46%
LEGAL FEES	2,384.20	3,254.00	869.80	26.73%

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MANAGEMENT FEES	463,589.15	450,450.00	(13,139.15)	-2.92%
AFFILIATION FEE - INC.	33,217.01	34,134.00	916.99	2.69%
STATE ADMINISTRATIVE FEES	99,782.69	38,367.00	(61,415.69)	-160.07%
TOTAL CONTRACTED SERVICES	690,212.74	635,381.00	(54,831.74)	-8.63%

OTHER EXPENSES

BACKGROUND/DRUG TEST	3,074.00	360.00	(2,714.00)	-753.89%
ADVERTISING/MARKETING	341.08	0.00	(341.08)	0.00%
WEB SITE EXPENDITURES	60.38	1,500.00	1,439.62	95.97%
DUES AND FEES	7,623.66	3,000.00	(4,623.66)	-154.12%
INTEREST EXPENSE	656,774.65	1,032,198.00	375,423.35	36.37%
ATHLETICS	12,545.30	18,000.00	5,454.70	30.30%
TOTAL OTHER EXPENSES	680,419.07	1,055,058.00	374,638.93	35.51%

FACILITY MAINTENANCE

IT REPAIRS AND MAINTENANCE	1,035.00	0.00	(1,035.00)	0.00%
JANITORAL MONTHLY FEES	45,498.00	100,002.00	54,504.00	54.50%
REPAIRS AND MAINTENANCE	51,160.69	10,004.00	(41,156.69)	-411.40%
AC REPAIRS AND MAINTENANCE	950.75	7,004.00	6,053.25	86.43%
LAWN CARE	6,000.00	4,004.00	(1,996.00)	-49.85%
SUMMER MAINTENANCE	61,885.45	4,500.00	(57,385.45)	-1275.23%
CUSTODIAL SUPPLIES	10,640.64	5,628.00	(5,012.64)	-89.07%
TOTAL FACILITY MAINTENANCE	177,170.53	131,142.00	(46,028.53)	-35.10%

FACILITIES OPERATIONS

PROPERTY INSURANCE	38,975.95	3,750.00	(35,225.95)	-939.36%
LIABILITY INSURANCE	0.00	3,750.00	3,750.00	100.00%
OTHER INSURANCES	4,054.57	0.00	(4,054.57)	0.00%
SITE IMPROVEMENTS	389.90	0.00	(389.90)	0.00%
TOTAL FACILITIES OPERATIONS	43,420.42	7,500.00	(35,920.42)	-478.94%

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UTILITIES AND SERVICES

WATER	8,691.18	5,752.00	(2,939.18)	-51.10%
SEWER	11,654.24	5,752.00	(5,902.24)	-102.61%
GARBAGE/DISPOSAL/TRASH	18,007.83	11,504.00	(6,503.83)	-56.54%
ALARM SERVICES	1,905.00	1,805.00	(100.00)	-5.54%
FIRE SERVICES	4,395.00	1,805.00	(2,590.00)	-143.49%
TELEPHONE	2,742.28	4,154.00	1,411.72	33.98%
INTERNET	12,308.82	4,154.00	(8,154.82)	-196.31%
ELECTRICITY	74,195.30	57,996.00	(16,199.30)	-27.93%

TOTAL UTILITIES AND SERVICES	133,899.65	92,922.00	(40,977.65)	-44.10%
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ADJUSTING ENTRIES

DEPRECIATION EXPENSE	205,044.00	205,002.00	(42.00)	-0.02%
AMORTIZATION OF ISSUANCE COST	2,500.00	0.00	(2,500.00)	0.00%
TOTAL ADJUSTING ENTRIES	207,544.00	205,002.00	(2,542.00)	-1.24%

TOTAL EXPENSES	6,681,745.79	6,451,789.00	(229,956.79)	-3.56%
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NET INCOME	286,999.62	233,671.00	53,328.62	22.82%
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INCOME

DSA REVENUE	3,192,944.29	3,109,920.00	83,024.29	2.67%
SPED DISCRETIONARY UNIT	140,208.73	148,004.00	(7,795.27)	-5.27%
SPED PART B FUNDING	0.00	62,504.00	(62,504.00)	-100.00%
	<hr/>	<hr/>	<hr/>	
TOTAL INCOME	3,333,153.02	3,320,428.00	12,725.02	0.38%

EXPENSES

SALARIES

SALARIES TEACHERS	885,894.34	982,356.00	96,461.66	9.82%
SALARIES OF LONG TERM SUBS	172,167.61	10,350.00	(161,817.61)	-1563.46%
CONTRACTED SUBSTITUTE SERVICE	27,468.70	24,150.00	(3,318.70)	-13.74%
BONUSES TEACHERS	41,597.53	0.00	(41,597.53)	0.00%
BONUSES LONG TERM SUBS	2,961.04	0.00	(2,961.04)	0.00%
BONUSES SPED TEACHERS	2,453.68	0.00	(2,453.68)	0.00%
SALARIES OF SUPPORT STAFF	119,284.22	88,200.00	(31,084.22)	-35.24%
BONUSES SUPPORT STAFF	4,263.16	0.00	(4,263.16)	0.00%
SALARIES OF GENERAL ADMIN	93,215.90	74,399.00	(18,816.90)	-25.29%
BONUSES GENERAL ADMIN	5,914.20	0.00	(5,914.20)	0.00%
SALARIES OF LICENSED ADMIN	160,748.90	121,202.00	(39,546.90)	-32.63%
BONUSES LICENSED ADMIN	8,757.36	0.00	(8,757.36)	0.00%
SALARIES OF CAMPUS MONITORS	15,538.45	28,323.00	12,784.55	45.14%
BONUSES CAMPUS MONITORS	456.84	0.00	(456.84)	0.00%
	<hr/>	<hr/>	<hr/>	
TOTAL SALARIES	1,540,721.93	1,328,980.00	(211,741.93)	-15.93%

BENEFITS

TOTAL BENEFITS	<hr/>	<hr/>	<hr/>	9.42%
	523,223.11	577,624.00	54,400.89	

TUITION REIMBURSEMENT

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TUITION REIMBURSEMENT TEACHERS	1,350.00	2,504.00	1,154.00	46.09%
TOTAL TUITION REIMBURSEMENT	1,350.00	2,504.00	1,154.00	46.09%
TOTAL SALARIES AND BENEFITS	2,065,295.04	1,909,108.00	(156,187.04)	-8.18%

SPECIAL EDUCATION

SPED TEACHER SALARIES	25,117.68	63,789.00	38,671.32	60.62%
BONUSES SPED TEACHERS	2,453.68	0.00	(2,453.68)	0.00%
PERS SPED TEACHERS	6,174.76	17,865.00	11,690.24	65.44%
MEDICARE SPED TEACHERS	725.00	925.00	200.00	21.62%
UNEMPLOYMENT SPED TEACHERS	798.83	0.00	(798.83)	0.00%
SUI SPED	0.00	2,042.00	2,042.00	100.00%
FUTA SPED	0.00	387.00	387.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	510.00	510.00	100.00%
HEALTH BENEFITS SPED TEACHERS	1,497.47	6,351.00	4,853.53	76.42%
SPED CONTRACTED SERVICES	28,452.70	65,002.00	36,549.30	56.23%
SPED SUPPLIES	135.42	6,000.00	5,864.58	97.74%
SPED ASSESSMENT AND TESTING MATERIALS	469.65	0.00	(469.65)	0.00%
TEXTBOOKS / CURRICULUM SPED	2,188.36	0.00	(2,188.36)	0.00%
SOFTWARE SPED	203.20	0.00	(203.20)	0.00%
TOTAL SPECIAL EDUCATION	68,216.75	162,871.00	94,654.25	58.12%

FOOD SERVICES

FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	502.00	502.00	100.00%
TOTAL FOOD SERVICES	0.00	502.00	502.00	100.00%

INSTRUCTIONAL SUPPLIES

GENERAL CLASSROOM SUPPLIES	0.00	9,792.00	9,792.00	100.00%
COPIER SUPPLIES	3,206.10	3,264.00	57.90	1.77%
ASSESSMENT AND TESTING MATERIALS	0.00	1,632.00	1,632.00	100.00%
CONSUMABLES	0.00	43,200.00	43,200.00	100.00%
CONSUMABLES - TEXTBOOKS	40,056.46	0.00	(40,056.46)	0.00%

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CONSUMABLES - SOFTWARE	10,917.00	0.00	(10,917.00)	0.00%
CONSUMABLES - SUPPLIES	3,459.78	0.00	(3,459.78)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	716.80	0.00	(716.80)	0.00%
TEXTBOOKS / CURRICULUM	38,329.90	0.00	(38,329.90)	0.00%
COMPUTER PURCHASES	4,314.55	0.00	(4,314.55)	0.00%
IT SUPPLIES	2,679.88	0.00	(2,679.88)	0.00%
POSTAGE	20.00	626.00	606.00	96.81%
OFFICE SUPPLIES	1,416.17	6,240.00	4,823.83	77.30%
NURSING SUPPLIES	1,374.48	1,632.00	257.52	15.78%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH	69.69	0.00	(69.69)	0.00%

TOTAL INSTRUCTIONAL SUPPLIES	106,560.81	66,386.00	(40,174.81)	-60.52%
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TRAINING & DEVELOPMENT / TRAVEL

AFFILIATION FEE - TRAINING	28,604.81	15,618.00	(12,986.81)	-83.15%
AFFILIATION FEE - BATTLE OF THE BOOKS	1,412.68	750.00	(662.68)	-88.36%
TRAINING & DEVELOPMENT	1,148.14	0.00	(1,148.14)	0.00%
TRAVEL LICENSED ADMIN	0.00	1,754.00	1,754.00	100.00%

TOTAL TRAINING & DEVELOPMENT / TRAVEL	31,165.63	18,122.00	(13,043.63)	-71.98%
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CONTRACTED SERVICES

COPIER FEES MONTHLY	25,515.61	30,000.00	4,484.39	14.95%
PAYROLL SERVICE FEES	2,000.00	0.00	(2,000.00)	0.00%
IT SERVICES MONTHLY	19,862.84	20,160.00	297.16	1.47%
IT SET UP FEES	0.00	3,000.00	3,000.00	100.00%
INFINITE CAMPUS	0.00	1,004.00	1,004.00	100.00%
AUDIT AND TAX SERVICES	3,777.73	3,130.00	(647.73)	-20.69%
LEGAL FEES	137.20	3,254.00	3,116.80	95.78%
PROFESSIONAL FEES	14,833.34	0.00	(14,833.34)	0.00%
MANAGEMENT FEES	224,385.34	216,000.00	(8,385.34)	-3.88%
AFFILIATION FEE - INC.	22,776.88	16,368.00	(6,408.88)	-39.15%
STATE ADMINISTRATIVE FEES	47,847.84	49,104.00	1,256.16	2.56%

TOTAL CONTRACTED SERVICES	361,136.78	342,020.00	(19,116.78)	-5.59%
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OTHER EXPENSES

BACKGROUND/DRUG TEST	464.00	300.00	(164.00)	-54.67%
ADVERTISING/MARKETING	498.14	0.00	(498.14)	0.00%
PRINTING AND BINDING EXPENSES	107.61	0.00	(107.61)	0.00%
WEB SITE EXPENDITURES	16.84	1,500.00	1,483.16	98.88%
DUES AND FEES	11,366.53	2,752.00	(8,614.53)	-313.03%
INTEREST EXPENSE	3,977.51	0.00	(3,977.51)	0.00%
ATHLETICS	100.00	502.00	402.00	80.08%
	<hr/>	<hr/>	<hr/>	
TOTAL OTHER EXPENSES	16,530.63	5,054.00	(11,476.63)	-227.08%

FACILITY MAINTENANCE

IT REPAIRS AND MAINTENANCE	123.42	0.00	(123.42)	0.00%
JANITORAL MONTHLY FEES	22,772.00	33,810.00	11,038.00	32.65%
JANITORAL ADDITIONAL SERVICES	960.00	0.00	(960.00)	0.00%
REPAIRS AND MAINTENANCE	11,453.64	11,250.00	(203.64)	-1.81%
AC REPAIRS AND MAINTENANCE	0.00	7,004.00	7,004.00	100.00%
LAWN CARE	4,975.00	4,030.00	(945.00)	-23.45%
SUMMER MAINTENANCE	4,449.09	5,002.00	552.91	11.05%
CUSTODIAL SUPPLIES	7,367.75	7,200.00	(167.75)	-2.33%
	<hr/>	<hr/>	<hr/>	
TOTAL FACILITY MAINTENANCE	52,100.90	68,296.00	16,195.10	23.71%

FACILITIES OPERATIONS

PROPERTY INSURANCE	18,682.76	4,760.00	(13,922.76)	-292.49%
LIABILITY INSURANCE	0.00	4,760.00	4,760.00	100.00%
OTHER INSURANCES	1,957.38	0.00	(1,957.38)	0.00%
RENT/LEASE PAYMENTS	469,616.76	480,000.00	10,383.24	2.16%
SITE IMPROVEMENTS	1,950.60	0.00	(1,950.60)	0.00%
	<hr/>	<hr/>	<hr/>	
TOTAL FACILITIES OPERATIONS	492,207.50	489,520.00	(2,687.50)	-0.55%

UTILITIES AND SERVICES

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WATER	8,260.46	6,000.00	(2,260.46)	-37.67%
SEWER	12,101.76	6,000.00	(6,101.76)	-101.70%
GARBAGE/DISPOSAL/TRASH	5,600.75	12,000.00	6,399.25	53.33%
ALARM SERVICES	695.00	1,805.00	1,110.00	61.50%
FIRE SERVICES	1,312.00	1,805.00	493.00	27.31%
TELEPHONE	4,977.00	4,154.00	(823.00)	-19.81%
INTERNET	6,762.38	4,154.00	(2,608.38)	-62.79%
ELECTRICITY	27,589.98	36,000.00	8,410.02	23.36%
	<hr/>	<hr/>	<hr/>	
TOTAL UTILITIES AND SERVICES	67,299.33	71,918.00	4,618.67	6.42%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	112,500.00	112,500.00	0.00	0.00%
	<hr/>	<hr/>	<hr/>	
TOTAL ADJUSTING ENTRIES	112,500.00	112,500.00	0.00	
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TOTAL EXPENSES	3,373,013.37	3,246,297.00	(126,716.37)	-3.90%
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NET INCOME	(39,860.35)	74,131.00	(113,991.35)	-153.77%

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INCOME

TOTAL INCOME	0.00	0.00	0.00
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EXPENSES

SALARIES

SALARIES TEACHERS	15,725.80	30,000.00	14,274.20	47.58%
SALARIES OF LONG TERM SUBS	270.00	0.00	(270.00)	0.00%
BONUSES TEACHERS	1,000.00	0.00	(1,000.00)	0.00%
SALARIES OF SUPPORT STAFF	(4,095.13)	0.00	4,095.13	0.00%
SALARIES OF GENERAL ADMIN	52,340.23	26,137.00	(26,203.23)	-100.25%
BONUSES GENERAL ADMIN	1,226.84	0.00	(1,226.84)	0.00%
SALARIES OF LICENSED ADMIN	102,559.48	134,687.00	32,127.52	23.85%
BONUSES LICENSED ADMIN	253.68	0.00	(253.68)	0.00%
TOTAL SALARIES	169,280.90	190,824.00	21,543.10	11.29%

BENEFITS

TOTAL BENEFITS	58,303.56	84,471.00	26,167.44	30.98%
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TUITION REIMBURSEMENT

TOTAL TUITION REIMBURSEMENT	0.00	0.00	0.00
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TOTAL SALARIES AND BENEFITS	227,584.46	275,295.00	47,710.54	17.33%
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SPECIAL EDUCATION

TOTAL SPECIAL EDUCATION	0.00	0.00	0.00
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FOOD SERVICES

FOOD SERVICES FEDERAL PROGRAM EXPENSE	293.84	12,502.00	12,208.16	97.65%
TOTAL FOOD SERVICES	293.84	12,502.00	12,208.16	97.65%

INSTRUCTIONAL SUPPLIES

CONSUMABLES	642.00	0.00	(642.00)	0.00%
POSTAGE	1,160.91	0.00	(1,160.91)	0.00%
OFFICE SUPPLIES	550.31	3,254.00	2,703.69	83.09%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH	12,025.34	0.00	(12,025.34)	0.00%
TOTAL INSTRUCTIONAL SUPPLIES	14,378.56	3,254.00	(11,124.56)	-341.87%

TRAINING & DEVELOPMENT / TRAVEL

AFFILIATION FEE - TRAINING	233.02	0.00	(233.02)	0.00%
TRAINING & DEVELOPMENT	8,109.25	0.00	(8,109.25)	0.00%
TRAVEL TEACHERS	396.78	0.00	(396.78)	0.00%
TRAVEL LICENSED ADMIN	19,327.17	11,250.00	(8,077.17)	-71.80%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	28,066.22	11,250.00	(16,816.22)	-149.48%

CONTRACTED SERVICES

COPIER FEES MONTHLY	716.21	0.00	(716.21)	0.00%
COPIER FEES OVERAGE	21.87	0.00	(21.87)	0.00%
PAYROLL SERVICE FEES	950.00	0.00	(950.00)	0.00%
PROFESSIONAL FEES	13,938.06	0.00	(13,938.06)	0.00%
AFFILIATION FEE - INC.	871.92	0.00	(871.92)	0.00%
TOTAL CONTRACTED SERVICES	16,498.06	0.00	(16,498.06)	

OTHER EXPENSES

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ADVERTISING/MARKETING	171.60	0.00	(171.60)	0.00%
DUES AND FEES	4,787.46	1,128.00	(3,659.46)	-324.42%
TOTAL OTHER EXPENSES	4,959.06	1,128.00	(3,831.06)	-339.63%
FACILITY MAINTENANCE				
TOTAL FACILITY MAINTENANCE	0.00	0.00	0.00	
FACILITIES OPERATIONS				
EQUIPMENT RENTALS	2,188.35	0.00	(2,188.35)	0.00%
TOTAL FACILITIES OPERATIONS	2,188.35	0.00	(2,188.35)	
UTILITIES AND SERVICES				
TELEPHONE	337.49	0.00	(337.49)	0.00%
TOTAL UTILITIES AND SERVICES	337.49	0.00	(337.49)	
ADJUSTING ENTRIES				
TOTAL ADJUSTING ENTRIES	0.00	0.00	0.00	
TOTAL EXPENSES	294,306.04	303,429.00	9,122.96	3.01%
NET INCOME	(294,306.04)	(303,429.00)	9,122.96	3.01%

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INCOME

DSA REVENUE	2,857,579.18	2,785,972.00	71,607.18	2.57%
SPED DISCRETIONARY UNIT	125,882.93	44,400.00	81,482.93	183.52%
SPED PART B FUNDING	0.00	18,750.00	(18,750.00)	-100.00%
TOTAL INCOME	2,983,462.11	2,849,122.00	134,340.11	4.72%

EXPENSES

SALARIES

SALARIES TEACHERS	768,093.87	861,000.00	92,906.13	10.79%
SALARIES OF LONG TERM SUBS	80,547.92	0.00	(80,547.92)	0.00%
CONTRACTED SUBSTITUTE SERVICE	33,871.00	31,128.00	(2,743.00)	-8.81%
BONUSES TEACHERS	18,477.32	0.00	(18,477.32)	0.00%
BONUSES LONG TERM SUBS	1,680.54	0.00	(1,680.54)	0.00%
SALARIES OF SUPPORT STAFF	93,926.05	60,480.00	(33,446.05)	-55.30%
BONUSES SUPPORT STAFF	4,467.08	0.00	(4,467.08)	0.00%
SALARIES OF GENERAL ADMIN	28,800.35	60,262.00	31,461.65	52.21%
BONUSES GENERAL ADMIN	1,683.68	0.00	(1,683.68)	0.00%
SALARIES OF LICENSED ADMIN	113,411.04	122,961.00	9,549.96	7.77%
BONUSES LICENSED ADMIN	6,430.52	0.00	(6,430.52)	0.00%
SALARIES OF CAMPUS MONITORS	0.00	23,040.00	23,040.00	100.00%
TOTAL SALARIES	1,151,389.37	1,158,871.00	7,481.63	0.65%

BENEFITS

TOTAL BENEFITS	376,991.64	499,244.00	122,252.36	24.49%
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TUITION REIMBURSEMENT

TUITION REIMBURSEMENT TEACHERS	1,800.00	2,504.00	704.00	28.12%
TUITION REIMBURSEMENT LICENSED ADMIN	1,800.00	0.00	(1,800.00)	0.00%

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TOTAL TUITION REIMBURSEMENT	3,600.00	2,504.00	(1,096.00)	-43.77%
TOTAL SALARIES AND BENEFITS	1,531,981.01	1,660,619.00	128,637.99	7.75%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	12,778.58	63,000.00	50,221.42	79.72%
PERS SPED TEACHERS	3,297.70	17,640.00	14,342.30	81.31%
MEDICARE SPED TEACHERS	155.19	915.00	759.81	83.04%
UNEMPLOYMENT SPED TEACHERS	383.13	0.00	(383.13)	0.00%
SUI SPED	0.00	2,016.00	2,016.00	100.00%
FUTA SPED	0.00	378.00	378.00	100.00%
WORKERS COMP SPED TEACHERS	0.00	504.00	504.00	100.00%
HEALTH BENEFITS SPED TEACHERS	12.84	6,273.00	6,260.16	99.80%
SPED CONTRACTED SERVICES	58,706.39	70,004.00	11,297.61	16.14%
SPED SUPPLIES	245.04	4,200.00	3,954.96	94.17%
SPED ASSESSMENT AND TESTING MATERIALS	4,483.21	0.00	(4,483.21)	0.00%
CONSUMABLES SPED	67.93	0.00	(67.93)	0.00%
TOTAL SPECIAL EDUCATION	80,130.01	164,930.00	84,799.99	51.42%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	502.00	502.00	100.00%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	309.83	0.00	(309.83)	0.00%
TOTAL FOOD SERVICES	309.83	502.00	192.17	38.28%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	4,933.32	8,130.00	3,196.68	39.32%
COPIER SUPPLIES	5,194.45	2,712.00	(2,482.45)	-91.54%
ASSESSMENT AND TESTING MATERIALS	2,168.65	1,359.00	(809.65)	-59.58%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PU	1,062.82	0.00	(1,062.82)	0.00%
CONSUMABLES	204.90	0.00	(204.90)	0.00%
CONSUMABLES - TEXTBOOKS	2,743.75	0.00	(2,743.75)	0.00%
CONSUMABLES - SOFTWARE	99.95	0.00	(99.95)	0.00%

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Accrual

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Thru:	Year-To-Date		Variance	
	Actual Dec 2018	Budget Dec 2018		
	13,609.95	0.00	(13,609.95)	0.00%
CONSUMABLES - COMPUTERS	758.66	0.00	(758.66)	0.00%
CONSUMABLES - SUPPLIES	1,665.14	0.00	(1,665.14)	0.00%
CONSUMABLES - FURNITURE / EQUIPMENT	4,393.34	0.00	(4,393.34)	0.00%
TEXTBOOKS / CURRICULUM	1,548.00	0.00	(1,548.00)	0.00%
SOFTWARE	1,455.00	0.00	(1,455.00)	0.00%
COMPUTER PURCHASES	4,973.28	0.00	(4,973.28)	0.00%
IT SUPPLIES	620.20	750.00	129.80	17.31%
POSTAGE	3,231.48	5,160.00	1,928.52	37.37%
OFFICE SUPPLIES	2,804.69	1,359.00	(1,445.69)	-106.38%
NURSING SUPPLIES	1,709.23	0.00	(1,709.23)	0.00%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCH				
TOTAL INSTRUCTIONAL SUPPLIES	53,176.81	19,470.00	(33,706.81)	-173.12%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	304.64	13,914.00	13,609.36	97.81%
AFFILIATION FEE - BATTLE OF THE BOOKS	813.48	750.00	(63.48)	-8.46%
TRAINING & DEVELOPMENT	11,636.19	0.00	(11,636.19)	0.00%
TRAVEL TEACHERS	7,173.52	0.00	(7,173.52)	0.00%
TRAVEL LICENSED ADMIN	3,345.30	1,252.00	(2,093.30)	-167.20%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	23,273.13	15,916.00	(7,357.13)	-46.22%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	4,027.56	30,000.00	25,972.44	86.57%
PAYROLL SERVICE FEES	1,200.00	0.00	(1,200.00)	0.00%
IT SERVICES MONTHLY	14,955.86	18,060.00	3,104.14	17.19%
IT SET UP FEES	300.00	7,500.00	7,200.00	96.00%
INFINITE CAMPUS	0.00	1,004.00	1,004.00	100.00%
AUDIT AND TAX SERVICES	3,396.48	3,130.00	(266.48)	-8.51%
LEGAL FEES	0.00	3,254.00	3,254.00	100.00%
MANAGEMENT FEES	140,877.24	193,500.00	52,622.76	27.20%
AFFILIATION FEE - INC.	14,484.30	14,664.00	179.70	1.23%
STATE ADMINISTRATIVE FEES	42,863.70	43,992.00	1,128.30	2.56%
TOTAL CONTRACTED SERVICES	222,105.14	315,104.00	92,998.86	29.51%

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Thru:	Dec 2018	Dec 2018	Variance	

OTHER EXPENSES

BACKGROUND/DRUG TEST	986.00	600.00	(386.00)	-64.33%
ADVERTISING/MARKETING	247.07	0.00	(247.07)	0.00%
PRINTING AND BINDING EXPENSES	511.13	0.00	(511.13)	0.00%
WEB SITE EXPENDITURES	3,616.10	1,500.00	(2,116.10)	-141.07%
DUES AND FEES	2,161.99	2,504.00	342.01	13.66%
ATHLETICS	38.71	502.00	463.29	92.29%
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL OTHER EXPENSES	7,561.00	5,106.00	(2,455.00)	-48.08%

FACILITY MAINTENANCE

IT REPAIRS AND MAINTENANCE	2,715.14	0.00	(2,715.14)	0.00%
JANITORAL MONTHLY FEES	24,993.39	35,092.00	10,098.61	28.78%
JANITORAL ADDITIONAL SERVICES	69.95	0.00	(69.95)	0.00%
REPAIRS AND MAINTENANCE	7,422.50	6,750.00	(672.50)	-9.96%
AC REPAIRS AND MAINTENANCE	0.00	7,004.00	7,004.00	100.00%
LAWN CARE	875.00	3,502.00	2,627.00	75.01%
SUMMER MAINTENANCE	0.00	3,750.00	3,750.00	100.00%
CUSTODIAL SUPPLIES	10,353.99	6,450.00	(3,903.99)	-60.53%
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FACILITY MAINTENANCE	46,429.97	62,548.00	16,118.03	25.77%

FACILITIES OPERATIONS

PROPERTY INSURANCE	12,655.07	4,128.00	(8,527.07)	-206.57%
LIABILITY INSURANCE	0.00	4,128.00	4,128.00	100.00%
RENT/LEASE PAYMENTS	242,334.63	305,170.00	62,835.37	20.59%
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FACILITIES OPERATIONS	254,989.70	313,426.00	58,436.30	18.64%

UTILITIES AND SERVICES

WATER	5,519.85	5,504.00	(15.85)	-0.29%
SEWER	0.00	5,504.00	5,504.00	100.00%
GARBAGE/DISPOSAL/TRASH	4,614.34	11,002.00	6,387.66	58.06%

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ALARM SERVICES	200.00	1,805.00	1,605.00	88.92%
FIRE SERVICES	115.00	1,805.00	1,690.00	93.63%
TELEPHONE	322.11	4,154.00	3,831.89	92.25%
INTERNET	4,006.35	4,154.00	147.65	3.55%
ELECTRICITY	23,069.20	33,000.00	9,930.80	30.09%
TOTAL UTILITIES AND SERVICES	37,846.85	66,928.00	29,081.15	43.45%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	115,044.00	115,004.00	(40.00)	-0.03%
TOTAL ADJUSTING ENTRIES	115,044.00	115,004.00	(40.00)	-0.03%
TOTAL EXPENSES	2,372,847.45	2,739,553.00	366,705.55	13.39%
NET INCOME	610,614.66	109,569.00	501,045.66	457.29%

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Thru:	Dec 2018	Dec 2018	Variance	

INCOME

DSA REVENUE	2,824,351.51	2,753,576.00	70,775.51	2.57%
SPED DISCRETIONARY UNIT	118,418.14	44,400.00	74,018.14	166.71%
SPED PART B FUNDING	0.00	18,750.00	(18,750.00)	-100.00%
TOTAL INCOME	2,942,769.65	2,816,726.00	126,043.65	4.47%

EXPENSES

SALARIES

SALARIES TEACHERS	648,120.29	848,002.00	199,881.71	23.57%
SALARIES OF LONG TERM SUBS	37,983.42	0.00	(37,983.42)	0.00%
CONTRACTED SUBSTITUTE SERVICE	16,240.00	30,750.00	14,510.00	47.19%
BONUSES TEACHERS	31,593.12	0.00	(31,593.12)	0.00%
BONUSES LONG TERM SUBS	1,607.36	0.00	(1,607.36)	0.00%
BONUSES SPED TEACHERS	3,257.36	0.00	(3,257.36)	0.00%
BONUSES SUPPORT STAFF SPED	262.19	0.00	(262.19)	0.00%
SALARIES OF SUPPORT STAFF	113,570.59	60,480.00	(53,090.59)	-87.78%
BONUSES SUPPORT STAFF	4,618.92	0.00	(4,618.92)	0.00%
SALARIES OF GENERAL ADMIN	2,452.06	58,740.00	56,287.94	95.83%
BONUSES GENERAL ADMIN	1,226.84	0.00	(1,226.84)	0.00%
SALARIES OF LICENSED ADMIN	57,395.60	90,020.00	32,624.40	36.24%
BONUSES LICENSED ADMIN	7,784.20	0.00	(7,784.20)	0.00%
SALARIES OF CAMPUS MONITORS	0.00	23,040.00	23,040.00	100.00%
TOTAL SALARIES	926,111.95	1,111,032.00	184,920.05	16.64%

BENEFITS

TOTAL BENEFITS	356,635.04	478,250.00	121,614.96	25.43%
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TUITION REIMBURSEMENT

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TUITION REIMBURSEMENT TEACHERS	0.00	2,504.00	2,504.00	100.00%
TOTAL TUITION REIMBURSEMENT	0.00	2,504.00	2,504.00	100.00%
TOTAL SALARIES AND BENEFITS	1,282,746.99	1,591,786.00	309,039.01	19.41%

SPECIAL EDUCATION

SPED TEACHER SALARIES	31,023.73	63,000.00	31,976.27	50.76%
SALARIES OF SUPPORT STAFF SPED	5,495.27	0.00	(5,495.27)	0.00%
BONUSES SPED TEACHERS	3,257.36	0.00	(3,257.36)	0.00%
BONUSES SUPPORT STAFF SPED	262.19	0.00	(262.19)	0.00%
FICA SUPPORT STAFF SPED	98.78	0.00	(98.78)	0.00%
PERS SPED TEACHERS	7,176.70	17,640.00	10,463.30	59.32%
PERS SUPPORT STAFF SPED	585.43	0.00	(585.43)	0.00%
MEDICARE SPED TEACHERS	970.46	915.00	(55.46)	-6.06%
MEDICARE SUPPORT STAFF SPED	88.64	0.00	(88.64)	0.00%
UNEMPLOYMENT SPED TEACHERS	948.63	0.00	(948.63)	0.00%
SUI SPED	0.00	2,016.00	2,016.00	100.00%
FUTA SPED	0.00	378.00	378.00	100.00%
UNEMPLOYMENT SUPPORT STAFF SPED	172.73	0.00	(172.73)	0.00%
WORKERS COMP SPED TEACHERS	0.00	504.00	504.00	100.00%
HEALTH BENEFITS SPED TEACHERS	2,901.65	6,273.00	3,371.35	53.74%
HEALTH BENEFITS SUPPORT STAFF SPED	9.31	0.00	(9.31)	0.00%
SPED CONTRACTED SERVICES	66,466.60	62,504.00	(3,962.60)	-6.34%
SPED SUPPLIES	1,003.71	4,200.00	3,196.29	76.10%
SPED ASSESSMENT AND TESTING MATERIALS	5,595.55	0.00	(5,595.55)	0.00%
TOTAL SPECIAL EDUCATION	126,056.74	157,430.00	31,373.26	19.93%

FOOD SERVICES

FOOD SERVICES FEDERAL PROGRAM EXPENSE	0.00	502.00	502.00	100.00%
TOTAL FOOD SERVICES	0.00	502.00	502.00	100.00%

INSTRUCTIONAL SUPPLIES

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Thru:	Dec 2018	Dec 2018	Variance	

GENERAL CLASSROOM SUPPLIES	4,570.38	8,670.00	4,099.62	47.29%
COPIER SUPPLIES	216.00	2,894.00	2,678.00	92.54%
ASSESSMENT AND TESTING MATERIALS	0.00	1,450.00	1,450.00	100.00%
CONSUMABLES - TEXTBOOKS	4,329.56	0.00	(4,329.56)	0.00%
CONSUMABLES - SOFTWARE	2,504.95	0.00	(2,504.95)	0.00%
CONSUMABLES - COMPUTERS	384.05	0.00	(384.05)	0.00%
CONSUMABLES - SUPPLIES	4,876.14	0.00	(4,876.14)	0.00%
TEXTBOOKS / CURRICULUM	365.00	0.00	(365.00)	0.00%
SOFTWARE	2,360.00	0.00	(2,360.00)	0.00%
IT SUPPLIES	4,046.96	0.00	(4,046.96)	0.00%
POSTAGE	25.00	502.00	477.00	95.02%
OFFICE SUPPLIES	8,704.82	5,530.00	(3,174.82)	-57.41%
NURSING SUPPLIES	3,867.69	1,450.00	(2,417.69)	-166.74%
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TOTAL INSTRUCTIONAL SUPPLIES	36,250.55	20,496.00	(15,754.55)	-76.87%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	11,549.26	13,740.00	2,190.74	15.94%
AFFILIATION FEE - BATTLE OF THE BOOKS	0.00	750.00	750.00	100.00%
TRAINING & DEVELOPMENT	35.66	0.00	(35.66)	0.00%
TRAVEL TEACHERS	21.09	0.00	(21.09)	0.00%
TRAVEL LICENSED ADMIN	0.00	1,004.00	1,004.00	100.00%
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TOTAL TRAINING & DEVELOPMENT / TRAVEL	11,606.01	15,494.00	3,887.99	25.09%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	3,828.22	30,000.00	26,171.78	87.24%
IT SERVICES MONTHLY	14,803.32	17,850.00	3,046.68	17.07%
IT SET UP FEES	2,225.00	7,500.00	5,275.00	70.33%
INFINITE CAMPUS	0.00	1,004.00	1,004.00	100.00%
AUDIT AND TAX SERVICES	3,361.82	0.00	(3,361.82)	0.00%
LEGAL FEES	0.00	2,504.00	2,504.00	100.00%

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Thru:	Year-To-Date		Variance	
	Actual Dec 2018	Budget Dec 2018		
	139,439.74	191,250.00	51,810.26	27.09%
MANAGEMENT FEES	139,439.74	191,250.00	51,810.26	27.09%
AFFILIATION FEE - INC.	14,314.13	14,490.00	175.87	1.21%
STATE ADMINISTRATIVE FEES	42,365.28	43,479.00	1,113.72	2.56%
TOTAL CONTRACTED SERVICES	220,337.51	308,077.00	87,739.49	28.48%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	116.00	554.00	438.00	79.06%
ADVERTISING/MARKETING	1,631.42	0.00	(1,631.42)	0.00%
PRINTING AND BINDING EXPENSES	269.70	0.00	(269.70)	0.00%
WEB SITE EXPENDITURES	5.79	1,500.00	1,494.21	99.61%
DUES AND FEES	1,010.00	1,754.00	744.00	42.42%
ATHLETICS	0.00	502.00	502.00	100.00%
TOTAL OTHER EXPENSES	3,032.91	4,310.00	1,277.09	29.63%
FACILITY MAINTENANCE				
JANITORAL MONTHLY FEES	32,273.22	36,300.00	4,026.78	11.09%
JANITORAL ADDITIONAL SERVICES	16,160.46	0.00	(16,160.46)	0.00%
REPAIRS AND MAINTENANCE	5,357.70	6,000.00	642.30	10.71%
AC REPAIRS AND MAINTENANCE	0.00	6,000.00	6,000.00	100.00%
LAWN CARE	1,350.00	3,502.00	2,152.00	61.45%
SUMMER MAINTENANCE	0.00	3,502.00	3,502.00	100.00%
CUSTODIAL SUPPLIES	600.00	6,378.00	5,778.00	90.59%
TOTAL FACILITY MAINTENANCE	55,741.38	61,682.00	5,940.62	9.63%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	12,535.97	3,880.00	(8,655.97)	-223.09%
LIABILITY INSURANCE	0.00	3,880.00	3,880.00	100.00%
RENT/LEASE PAYMENTS	288,045.03	375,000.00	86,954.97	23.19%
TOTAL FACILITIES OPERATIONS	300,581.00	382,760.00	82,179.00	21.47%
UTILITIES AND SERVICES				

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	Year-To-Date			
Thru:	Actual Dec 2018	Budget Dec 2018	Variance	
WATER	4,120.08	5,504.00	1,383.92	25.14%
SEWER	1,839.83	5,504.00	3,664.17	66.57%
GARBAGE/DISPOSAL/TRASH	3,354.36	11,002.00	7,647.64	69.51%
ALARM SERVICES	1,638.00	1,805.00	167.00	9.25%
FIRE SERVICES	0.00	1,805.00	1,805.00	100.00%
TELEPHONE	0.00	4,154.00	4,154.00	100.00%
INTERNET	4,015.00	4,154.00	139.00	3.35%
ELECTRICITY	2,435.41	33,000.00	30,564.59	92.62%
TOTAL UTILITIES AND SERVICES	17,402.68	66,928.00	49,525.32	74.00%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	112,500.00	112,500.00	0.00	0.00%
TOTAL ADJUSTING ENTRIES	112,500.00	112,500.00	0.00	
TOTAL EXPENSES	2,166,255.77	2,721,965.00	555,709.23	20.42%
NET INCOME	776,513.88	94,761.00	681,752.88	719.44%

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 3b2 – Approval of the Lease with Vector Bank for Losee
Technology Update
Number of Enclosures: 1

SUBJECT: Losee Technology Update Lease

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes):

Background: A technology update for Losee campus is recommended at this time. The Finance Committee reviewed the lease at their meeting on February 8th and recommends approval to the Somerset Board.

Submitted By: Staff

Somerset Losee Tech

Compound Period : Monthly

Nominal Annual Rate : 6.100 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	03/01/2019	450,000.00	1		
2 Payment	04/01/2019	13,710.27	36	Monthly	03/01/2022

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	03/01/2019				450,000.00
1	04/01/2019	13,710.27	2,287.50	11,422.77	438,577.23
2	05/01/2019	13,710.27	2,229.43	11,480.84	427,096.39
3	06/01/2019	13,710.27	2,171.07	11,539.20	415,557.19
4	07/01/2019	13,710.27	2,112.42	11,597.85	403,959.34
5	08/01/2019	13,710.27	2,053.46	11,656.81	392,302.53
6	09/01/2019	13,710.27	1,994.20	11,716.07	380,586.46
7	10/01/2019	13,710.27	1,934.65	11,775.62	368,810.84
8	11/01/2019	13,710.27	1,874.79	11,835.48	356,975.36
9	12/01/2019	13,710.27	1,814.62	11,895.65	345,079.71
2019 Totals		123,392.43	18,472.14	104,920.29	
10	01/01/2020	13,710.27	1,754.16	11,956.11	333,123.60
11	02/01/2020	13,710.27	1,693.38	12,016.89	321,106.71
12	03/01/2020	13,710.27	1,632.29	12,077.98	309,028.73
13	04/01/2020	13,710.27	1,570.90	12,139.37	296,889.36
14	05/01/2020	13,710.27	1,509.19	12,201.08	284,688.28
15	06/01/2020	13,710.27	1,447.17	12,263.10	272,425.18
16	07/01/2020	13,710.27	1,384.83	12,325.44	260,099.74
17	08/01/2020	13,710.27	1,322.17	12,388.10	247,711.64
18	09/01/2020	13,710.27	1,259.20	12,451.07	235,260.57
19	10/01/2020	13,710.27	1,195.91	12,514.36	222,746.21
20	11/01/2020	13,710.27	1,132.29	12,577.98	210,168.23
21	12/01/2020	13,710.27	1,068.36	12,641.91	197,526.32

Somerset Losee Tech

Date	Payment	Interest	Principal	Balance
2020 Totals	164,523.24	16,969.85	147,553.39	
22 01/01/2021	13,710.27	1,004.09	12,706.18	184,820.14
23 02/01/2021	13,710.27	939.50	12,770.77	172,049.37
24 03/01/2021	13,710.27	874.58	12,835.69	159,213.68
25 04/01/2021	13,710.27	809.34	12,900.93	146,312.75
26 05/01/2021	13,710.27	743.76	12,966.51	133,346.24
27 06/01/2021	13,710.27	677.84	13,032.43	120,313.81
28 07/01/2021	13,710.27	611.60	13,098.67	107,215.14
29 08/01/2021	13,710.27	545.01	13,165.26	94,049.88
30 09/01/2021	13,710.27	478.09	13,232.18	80,817.70
31 10/01/2021	13,710.27	410.82	13,299.45	67,518.25
32 11/01/2021	13,710.27	343.22	13,367.05	54,151.20
33 12/01/2021	13,710.27	275.27	13,435.00	40,716.20
2021 Totals	164,523.24	7,713.12	156,810.12	
34 01/01/2022	13,710.27	206.97	13,503.30	27,212.90
35 02/01/2022	13,710.27	138.33	13,571.94	13,640.96
36 03/01/2022	13,710.27	69.31	13,640.96	0.00
2022 Totals	41,130.81	414.61	40,716.20	
Grand Totals	493,569.72	43,569.72	450,000.00	

Somerset Losee Tech

Last interest amount decreased by 0.03 due to rounding.

Somerset Losee Tech

Compound Period : Monthly

Nominal Annual Rate : 2.500 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	03/01/2019	450,000.00	1		
2 Payment	04/01/2019	12,987.62	36	Monthly	03/01/2022

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	03/01/2019				450,000.00
1	04/01/2019	12,987.62	937.50	12,050.12	437,949.88
2	05/01/2019	12,987.62	912.40	12,075.22	425,874.66
3	06/01/2019	12,987.62	887.24	12,100.38	413,774.28
4	07/01/2019	12,987.62	862.03	12,125.59	401,648.69
5	08/01/2019	12,987.62	836.77	12,150.85	389,497.84
6	09/01/2019	12,987.62	811.45	12,176.17	377,321.67
7	10/01/2019	12,987.62	786.09	12,201.53	365,120.14
8	11/01/2019	12,987.62	760.67	12,226.95	352,893.19
9	12/01/2019	12,987.62	735.19	12,252.43	340,640.76
2019 Totals		116,888.58	7,529.34	109,359.24	
10	01/01/2020	12,987.62	709.67	12,277.95	328,362.81
11	02/01/2020	12,987.62	684.09	12,303.53	316,059.28
12	03/01/2020	12,987.62	658.46	12,329.16	303,730.12
13	04/01/2020	12,987.62	632.77	12,354.85	291,375.27
14	05/01/2020	12,987.62	607.03	12,380.59	278,994.68
15	06/01/2020	12,987.62	581.24	12,406.38	266,588.30
16	07/01/2020	12,987.62	555.39	12,432.23	254,156.07
17	08/01/2020	12,987.62	529.49	12,458.13	241,697.94
18	09/01/2020	12,987.62	503.54	12,484.08	229,213.86
19	10/01/2020	12,987.62	477.53	12,510.09	216,703.77
20	11/01/2020	12,987.62	451.47	12,536.15	204,167.62
21	12/01/2020	12,987.62	425.35	12,562.27	191,605.35

Somerset Losee Tech

Date	Payment	Interest	Principal	Balance
2020 Totals	155,851.44	6,816.03	149,035.41	
22 01/01/2021	12,987.62	399.18	12,588.44	179,016.91
23 02/01/2021	12,987.62	372.95	12,614.67	166,402.24
24 03/01/2021	12,987.62	346.67	12,640.95	153,761.29
25 04/01/2021	12,987.62	320.34	12,667.28	141,094.01
26 05/01/2021	12,987.62	293.95	12,693.67	128,400.34
27 06/01/2021	12,987.62	267.50	12,720.12	115,680.22
28 07/01/2021	12,987.62	241.00	12,746.62	102,933.60
29 08/01/2021	12,987.62	214.45	12,773.17	90,160.43
30 09/01/2021	12,987.62	187.83	12,799.79	77,360.64
31 10/01/2021	12,987.62	161.17	12,826.45	64,534.19
32 11/01/2021	12,987.62	134.45	12,853.17	51,681.02
33 12/01/2021	12,987.62	107.67	12,879.95	38,801.07
2021 Totals	155,851.44	3,047.16	152,804.28	
34 01/01/2022	12,987.62	80.84	12,906.78	25,894.29
35 02/01/2022	12,987.62	53.95	12,933.67	12,960.62
36 03/01/2022	12,987.62	27.00	12,960.62	0.00
2022 Totals	38,962.86	161.79	38,801.07	
Grand Totals	467,554.32	17,554.32	450,000.00	

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 3b3 – Approval of Lone Mountain Fourth Amendment to Lease Agreement
Number of Enclosures: 1

SUBJECT: Lone Mountain Fourth Amendment to Lease Agreement

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes):

Background: This amendment incorporates the final cost of the recent expansion and establishes the purchase price for the upcoming bond issue. The Finance Committee reviewed the lease at their meeting on February 8th and recommends approval to the Somerset Board.

Submitted By: Staff

**FOURTH AMENDMENT TO LEASE AGREEMENT
(Somerset Academy --Lone Mountain (Somerset at Rainbow))**

This FOURTH AMENDMENT TO LEASE AGREEMENT (this “**Fourth Amendment**”), entered into as of the ___ day of _____, 2019 (the “**Amendment Date**”), by and between **CA LAS VEGAS NRB LLC**, a Delaware limited liability company (“**Landlord**”), and **SOMERSET ACADEMY OF LAS VEGAS**, a Nevada public charter school and a Nevada non-profit corporation (“**Tenant**”).

WITNESSES:

A. Landlord and Tenant are Parties to that certain Lease Agreement dated as of August 15, 2014 (the “**Original Lease**”) as amended by that certain First Amendment to Lease Agreement dated as of April 15, 2015 (the “**First Amendment**”) and as further amended by that certain Second Amendment to Lease Agreement dated as of March 12, 2018 (the “**Second Amendment**”) and that certain Third Amendment to Lease Agreement dated as of August 29, 2018 (the “**Third Amendment**”), and together with the Original Lease, the First Amendment, and the Second Amendment, the “**Existing Lease**”), pursuant to which Tenant leases from Landlord those certain “**Premises**” consisting of real property located in the city of Las Vegas, Clark County, Nevada, and more particularly described on Exhibit 1.1 to the Existing Lease (the “**Land**”), the building(s) located on the Land and to be located on the Land pursuant to the Lease (the “**Building**”), and all fixtures and improvements located therein and thereon.

B. Landlord and Tenant desire to amend the Existing Lease upon the terms and conditions set forth in this Fourth Amendment.

NOW, THEREFORE, in consideration of the terms, covenants, and conditions contained in this Fourth Amendment, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree to amend the Existing Lease as follows:

1. Definitions. Capitalized terms used, and not otherwise defined, in this Fourth Amendment shall have the same meanings as provided in the Existing Lease. The Existing Lease as modified by this Fourth Amendment shall herein be collectively referred to as the “**Lease**,” and from and after the Amendment Date, any reference to the “**Lease**” shall mean the Original Lease as previously modified by the First Amendment, the Second Amendment and the Third Amendment and as modified by this Fourth Amendment.

2. Landlord’s Expansion Work Development Costs. Pursuant to and in accordance with Section 2.4 and Section 3.6 of the Lease, the Parties hereby acknowledge and agree that the actual Landlord’s Expansion Work Development Costs for Landlord’s Expansion Work are \$426,355, and that such amount shall be used in reference to Landlord’s Expansion Work Development Costs and the Landlord’s Expansion Work Budget in all instances in the Lease.

3. Development Costs. Pursuant to and in accordance with Section 2.4 and Section 3.6 of the Lease, the Parties hereby acknowledge and agree that the actual Development Costs are \$10,367,660, and that such amount shall be used in reference to Development Costs and the Budget in all instances in the Lease.

4. Landlord's Expansion Work. Tenant represents, warrants and agrees that Tenant has accepted Landlord's Expansion Work as Substantially Complete.

5. Option to Purchase.

(a) Section 2.4.2 of the Lease is hereby deleted and the following paragraph is inserted in that place:

2.4.2 For purposes of this Lease, the "**Appraised Value of the Premises**" shall mean the fair market value of the Premises as declared by the full narrative appraisal report that Tenant shall be required to deliver pursuant to Section 2 of the Option Agreement, subject to Landlord's confirmation that the requisite appraisal shall have been duly prepared according to the requirements specified in the Option Agreement. Notwithstanding the foregoing, the Parties agree that the Appraised Value of the Premises shall not exceed the following limits: (i) \$11,869,952 if the Closing Date (as defined in the Option Agreement) occurs in any of the thirty-seventh (37th) through forty-eighth (48th) full calendar months of the Term; and (ii) \$11,925,689 if the Closing Date (as defined in the Option Agreement) occurs in any of the forty-ninth (49th) through fifty-sixth (56th) full calendar months of the Term; provided that, if the stated Project Values of the Premises for the pertinent time increments are adjusted pursuant to the terms of Section 2.4.3, below, then the maximum amounts of the Appraised Value of the Premises for the same time increments, as indicated in this Section 2.4.2, shall simultaneously be adjusted in direct proportion to such adjustments under Section 2.4.3.

(b) Section 2.4.3 of the Lease is hereby deleted and the following paragraph is inserted in that place:

2.4.3 For purposes of this Lease, the "**Project Value of the Premises**" shall mean the following: (i) \$11,296,842 if the Closing Date (as defined in the Option Agreement) occurs in any of the thirty-seventh (37th) through forty-eighth (48th) full calendar months of the Term; and (ii) \$11,349,791 if the Closing Date (as defined in the Option Agreement) occurs in any of the forty-ninth (49th) through fifty-sixth (56th) full calendar months of the Term.

(c) Landlord and Tenant acknowledge that the Option Lockout Period (as such term is defined in the Third Amendment) shall terminate as of the Amendment Date.

6. Base Rent. Exhibit 3.1 attached to the Lease is hereby deleted in its entirety and the Exhibit 3.1 attached to this Fourth Amendment is hereby inserted in that place.

7. No Default.

(a) Tenant hereby represents, warrants, and agrees that: (i) there exists no breach, default, or event of default by Landlord under the Lease, or any event or condition that, with notice or passage of time or both, would constitute a breach, default, or event of default by Landlord under the Lease; (ii) the Lease continues to be a legal, valid and binding agreement and obligation

of Tenant; and (iii) Tenant has no current offset or defense to its performance or obligations under the Lease.

(b) Tenant hereby waives and releases all demands, charges, claims, accounts or causes of action of any nature against Landlord or any Landlord Parties, including without limitation, both known and unknown demands, charges, claims, accounts, and causes of action that have arisen out of or in connection with the Lease.

8. Brokerage. Landlord and Tenant each represents and acknowledges to the other that it has not dealt with any real estate broker in consummating this Fourth Amendment, and that no conversation or prior negotiations were had with any broker concerning this Fourth Amendment. Landlord and Tenant each hereby holds the other harmless against any claim for brokerage commission(s) arising out of any dealings, conversations or negotiations had by either with any broker claiming to have dealt the indemnifying party.

9. Miscellaneous.

(a) Entire Agreement. This Fourth Amendment sets forth the entire agreement between the parties with respect to the matters set forth herein. There have been no additional oral or written representations or agreements.

(b) Confidentiality. Tenant specifically acknowledges and agrees that this Fourth Amendment is subject to the terms and conditions regarding confidentiality and publicity set forth in Section 29.3 of the Original Lease.

(c) Other Terms and Conditions. Except as specifically modified or amended by this Fourth Amendment, all other terms and conditions of the Existing Lease shall remain in full force and effect.

(d) Conflict. In the event of a conflict or inconsistency between the terms and conditions of the Existing Lease and the terms and conditions of this Fourth Amendment, the terms and conditions of this Fourth Amendment shall control.

(e) Binding Effect. The terms of this Fourth Amendment shall be binding upon and shall inure to the benefit of the successors and assigns, respectively, of Landlord and Tenant (except in the case of Tenant, however, only such assigns as may be permitted under the Lease) and, if Tenant shall be an individual, upon and to his heirs, executors, administrators, successors and permitted assigns.

(f) Authorization. Tenant represents that this Fourth Amendment has been duly authorized, executed and delivered by Tenant and constitutes the legal, valid and binding obligation of Tenant. Landlord represents that this Fourth Amendment has been duly authorized, executed and delivered by Landlord and constitutes the legal, valid and binding obligation of Landlord.

(g) Counterparts. This Fourth Amendment may be executed in counterparts, each of which shall be deemed an original. Executed counterparts of this Fourth Amendment may be

delivered electronically by electronic mail, and such documents shall be effective as original executed instruments.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties have executed this Fourth Amendment as of the day and year first above written.

TENANT:

SOMERSET ACADEMY OF LAS VEGAS,
a Nevada public charter school and a Nevada non-profit corporation

By: _____

Name: _____

Title: _____

LANDLORD:

CA LAS VEGAS NRB LLC,
a Delaware limited liability company

By: _____

Name: Bari Cooper Sherman

Title: Vice President

**EXHIBIT 3.1
BASE RENT SCHEDULE**

Lease Year	Period			Base Rent	Monthly Installments
1	Rent Commencement Date	-	June 30, 2016	\$639,000	\$53,250
2	July 1, 2016	-	June 30, 2017	\$767,750	\$63,979
3	July 1, 2017	-	June 30, 2018	\$845,500	\$70,458
4	July 1, 2018	-	June 30, 2019	\$965,125	\$80,427
5	July 1, 2019	-	June 30, 2020	\$984,928	\$82,077
6	July 1, 2020	-	June 30, 2021	\$1,029,854	\$85,821
7	July 1, 2021	-	June 30, 2022	\$1,052,510	\$87,709
8	July 1, 2022	-	June 30, 2023	\$1,075,666	\$89,639
9	July 1, 2023	-	June 30, 2024	\$1,099,330	\$91,611
10	July 1, 2024	-	June 30, 2025	\$1,123,516	\$93,626
11	July 1, 2025	-	June 30, 2026	\$1,148,233	\$95,686
12	July 1, 2026	-	June 30, 2027	\$1,173,494	\$97,791
13	July 1, 2027	-	June 30, 2028	\$1,199,311	\$99,943
14	July 1, 2028	-	June 30, 2029	\$1,225,696	\$102,141
15	July 1, 2029	-	June 30, 2030	\$1,252,661	\$104,388
16	July 1, 2030	-	June 30, 2031	\$1,280,220	\$106,685
17	July 1, 2031	-	June 30, 2032	\$1,308,384	\$109,032
18	July 1, 2032	-	June 30, 2033	\$1,337,169	\$111,431
19	July 1, 2033	-	June 30, 2034	\$1,366,587	\$113,882
20	July 1, 2034	-	June 30, 2035	\$1,396,651	\$116,388
21	July 1, 2035	-	June 30, 2036	\$1,427,378	\$118,948
22	July 1, 2036	-	June 30, 2037	\$1,458,780	\$121,565
23	July 1, 2037	-	June 30, 2038	\$1,490,873	\$124,239
24	July 1, 2038	-	June 30, 2039	\$1,523,673	\$126,973
25	July 1, 2039	-	June 30, 2040	\$1,557,193	\$129,766
26	July 1, 2040	-	June 30, 2041	\$1,591,452	\$132,621
27	July 1, 2041	-	June 30, 2042	\$1,626,463	\$135,539
28	July 1, 2042	-	June 30, 2043	\$1,662,246	\$138,520
29	July 1, 2043	-	June 30, 2044	\$1,698,815	\$141,568

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 4 – Academic Update and Executive Director Report
Number of Enclosures:

SUBJECT: Academic Update and Executive Director Report

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Executive Director John Barlow

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 7-10 Minutes

Background: Executive Director Barlow will provide an update on academic performance and school happenings.

Submitted By: Staff



MID YEAR REPORT CARD PREDICTION

Somerset Aliante

SCHOOL LEVEL: ELEMENTARY

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		12/25 POINTS
MATH PROFICIENCY	35.85%	
ELA PROFICIENCY	50.00%	
SCIENCE PROFICIENCY	37.11%	
POOLED PROFICIENCY	42.16%	8/20 POINTS
READ BY GRADE 3	55.20%	4/5 POINTS
STUDENT GROWTH		16/35 POINTS
MATH MGP	28	1/10 POINTS
ELA MGP	53	6/10 POINTS
MATH AGP	27.96%	2.5/7.5 POINTS
ELA AGP	59.14%	6.5/7.5 POINTS
ENGLISH LANGUAGE		N/A
ELPA		<i>Minimum 10 needed</i>
CLOSING OPPORTUNITY GAPS		3/20 POINTS
MATH	15.22%	1/10 POINTS
ELA	29.35%	2/10 POINTS
STUDENT ENGAGEMENT		7.5/10 POINTS
CHRONIC ABSENTEEISM		<i>Looked at mid year rate trend</i>



MID YEAR REPORT CARD PREDICTION

Somerset Aliante

SCHOOL LEVEL: MIDDLE SCHOOL

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		11/25 POINTS
MATH PROFICIENCY	23.19%	
ELA PROFICIENCY	46.38%	
SCIENCE PROFICIENCY	N/A	
POOLED PROFICIENCY	34.78%	11/25 POINTS

STUDENT GROWTH		26/30 POINTS
MATH MGP	52	6/10 POINTS
ELA MGP	65	10/10 POINTS
MATH AGP	45.08%	5/5 POINTS
ELA AGP	68.60%	5/5 POINTS

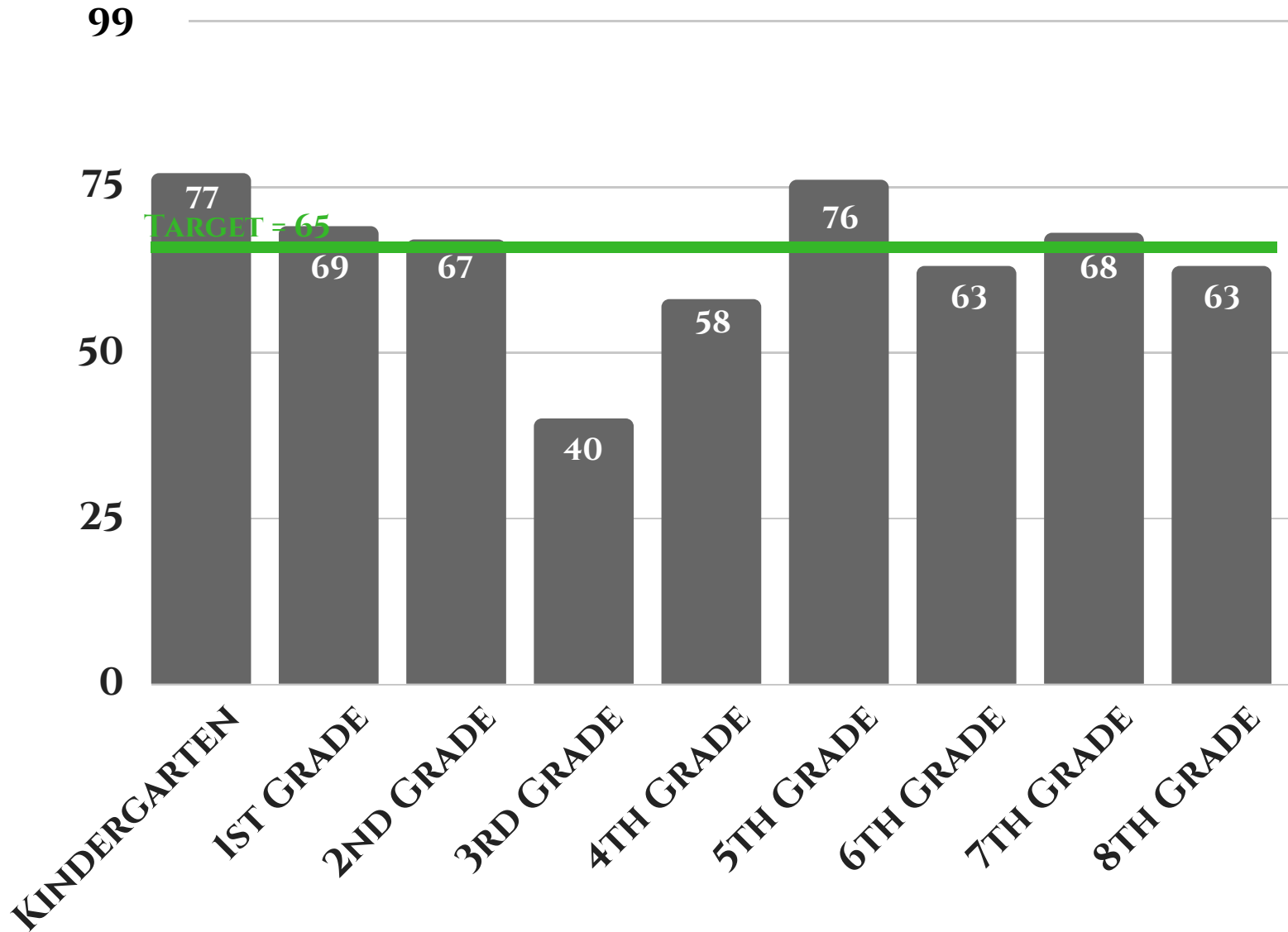
ENGLISH LANGUAGE		N/A
ELPA	<i>Minimum 10 students needed</i>	

CLOSING OPPORTUNITY GAPS		20/20 POINTS
MATH	31.52%	10/10 POINTS
ELA	41.94%	10/10 POINTS

STUDENT ENGAGEMENT		13/15 POINTS
CHRONIC ABSENTEEISM/NAC/LEARNING PLANS	<i>Looked at mid year rate trend</i>	

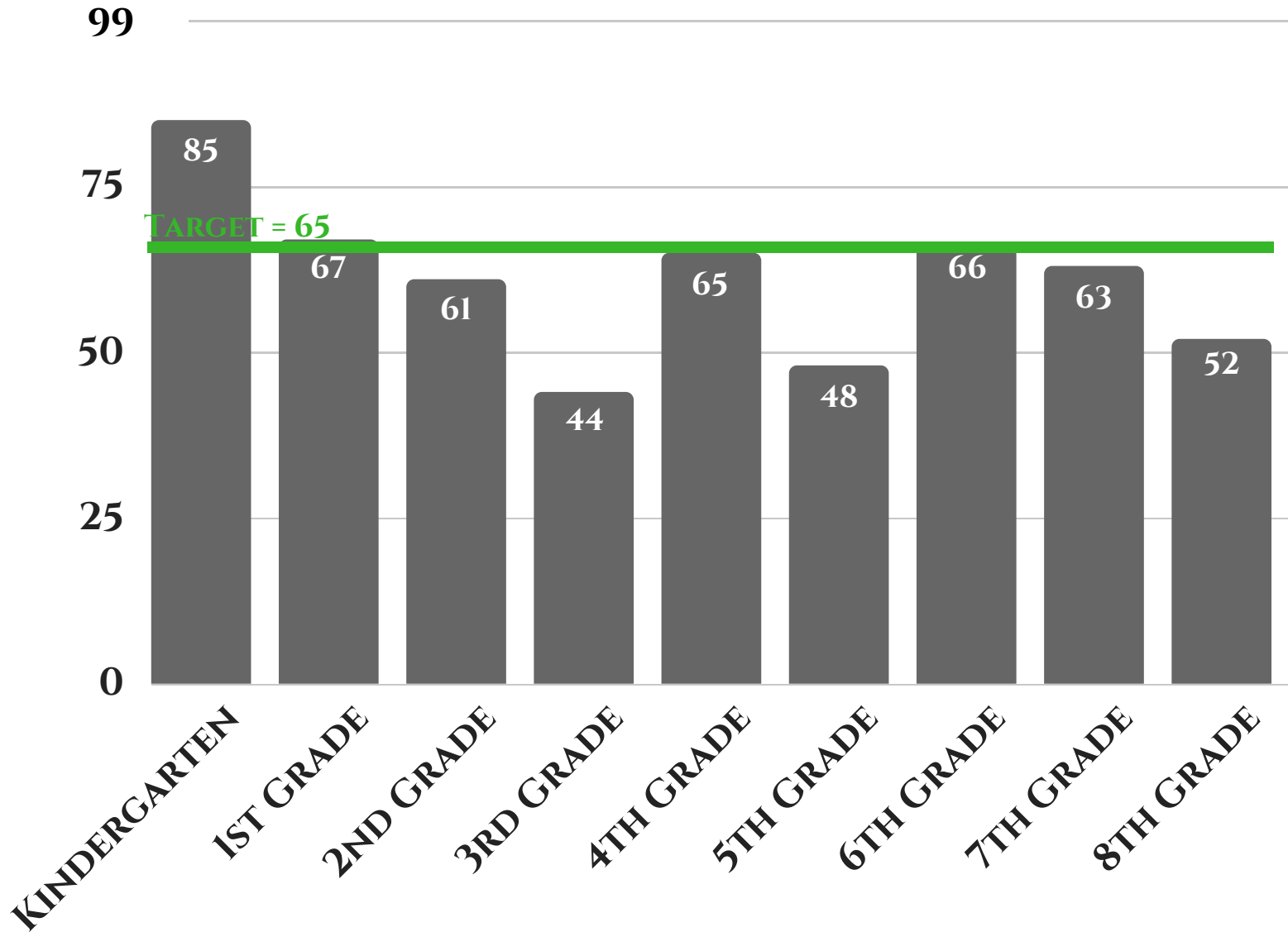
READING GROWTH

CGP Median by Grade Level



MATH GROWTH

CGP Median by Grade Level





MID YEAR REPORT CARD PREDICTION

Somerset Lone Mountain

SCHOOL LEVEL: ELEMENTARY

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		21/25 POINTS
MATH PROFICIENCY	60.54%	
ELA PROFICIENCY	54.85%	
SCIENCE PROFICIENCY	54.55%	
POOLED PROFICIENCY	57.25%	18/20 POINTS
READ BY GRADE 3	46.00%	3/5 POINTS
STUDENT GROWTH		32/35 POINTS
MATH MGP	55	7/10 POINTS
ELA MGP	71	10/10 POINTS
MATH AGP	52.84%	7.5/7.5 POINTS
ELA AGP	67.84%	7.5/7.5 POINTS
ENGLISH LANGUAGE		N/A
ELPA		<i>Minimum 10 students needed</i>
CLOSING OPPORTUNITY GAPS		10/20 POINTS
MATH	26.97%	4/10 POINTS
ELA	40.00%	6/10 POINTS
STUDENT ENGAGEMENT		8/10 POINTS
CHRONIC ABSENTEEISM		<i>Looked at mid year rate trend</i>



MID YEAR REPORT CARD PREDICTION

Somerset Lone Mountain

SCHOOL LEVEL: MIDDLE SCHOOL

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		20/25 POINTS
MATH PROFICIENCY	37.54%	
ELA PROFICIENCY	62.78%	
SCIENCE PROFICIENCY	41.88%	
POOLED PROFICIENCY	48.71%	20/25 POINTS

STUDENT GROWTH		28/30 POINTS
MATH MGP	61	9/10 POINTS
ELA MGP	64	9/10 POINTS
MATH AGP	48.83%	5/5 POINTS
ELA AGP	66.28%	5/5 POINTS

ENGLISH LANGUAGE		N/A
ELPA	<i>Minimum 10 students needed</i>	

CLOSING OPPORTUNITY GAPS		17/20 POINTS
MATH	23.11%	9/10 POINTS
ELA	30.77%	8/10 POINTS

STUDENT ENGAGEMENT		13/15 POINTS
CHRONIC ABSENTEEISM/NAC/LEARNING PLANS	<i>Looked at mid year rate trend</i>	



MID YEAR REPORT CARD PREDICTION

Somerset Losee

SCHOOL LEVEL: ELEMENTARY

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		9/25 POINTS
MATH PROFICIENCY	29.95%	
ELA PROFICIENCY	46.92%	
SCIENCE PROFICIENCY	34.68%	
POOLED PROFICIENCY	37.89%	5/20 POINTS
READ BY GRADE 3	50.4%	4/5 POINTS
STUDENT GROWTH		17.5/35 POINTS
MATH MGP	40	2/10 POINTS
ELA MGP	48	5/10 POINTS
MATH AGP	36.07%	4/7.5 POINTS
ELA AGP	48.17%	6.5/7.5 POINTS
ENGLISH LANGUAGE		2/10
ELPA	<i>No predictive measure - default to same score as last year</i>	
CLOSING OPPORTUNITY GAPS		4/20 POINTS
MATH	21.28%	3/10 POINTS
ELA	26.21%	1/10 POINTS
STUDENT ENGAGEMENT		7/10 POINTS
CHRONIC ABSENTEEISM	<i>Looked at mid year rate trend</i>	



MID YEAR REPORT CARD PREDICTION

Somerset Losee

SCHOOL LEVEL: MIDDLE SCHOOL

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		10/25 POINTS
MATH PROFICIENCY	20.47%	
ELA PROFICIENCY	44.94%	
SCIENCE PROFICIENCY	32.64%	
POOLED PROFICIENCY	32.44%	20/25 POINTS

STUDENT GROWTH		12.5/30 POINTS
MATH MGP	42	3/10 POINTS
ELA MGP	47	4/10 POINTS
MATH AGP	29.87%	3/5 POINTS
ELA AGP	47.92%	2.5/5 POINTS

ENGLISH LANGUAGE		7/10
ELPA	<i>No predictive measure - default to same score as last year</i>	

CLOSING OPPORTUNITY GAPS		6/20 POINTS
MATH	14.38%	5/10 POINTS
ELA	14.35%	1/10 POINTS

STUDENT ENGAGEMENT		14.5/15 POINTS
CHRONIC ABSENTEEISM/NAC/LEARNING PLANS	<i>Looked at mid year rate trend</i>	



MID YEAR REPORT CARD PREDICTION

Somerset North Las Vegas

SCHOOL LEVEL: ELEMENTARY

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		23/25 POINTS
MATH PROFICIENCY	61.27%	
ELA PROFICIENCY	54.64%	
SCIENCE PROFICIENCY	51.58%	
POOLED PROFICIENCY	56.98%	18/20 POINTS
READ BY GRADE 3	64.00%	5/5 POINTS
STUDENT GROWTH		12/35 POINTS
MATH MGP	42	3/10 POINTS
ELA MGP	43	3/10 POINTS
MATH AGP	34.38%	3.5/7.5 POINTS
ELA AGP	44.49%	2.5/7.5 POINTS
ENGLISH LANGUAGE		10/10
ELPA	<i>No predictive measure - default to same score as last year</i>	
CLOSING OPPORTUNITY GAPS		2/20 POINTS
MATH	14.86%	1/10 POINTS
ELA	26.24%	1/10 POINTS
STUDENT ENGAGEMENT		8/10 POINTS
CHRONIC ABSENTEEISM	<i>Looked at mid year rate trend</i>	



MID YEAR REPORT CARD PREDICTION

Somerset North Las Vegas

SCHOOL LEVEL: MIDDLE SCHOOL

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		20/25 POINTS
MATH PROFICIENCY	57.35%	
ELA PROFICIENCY	39.51%	
SCIENCE PROFICIENCY	53.08%	
POOLED PROFICIENCY	49.16%	20/25 POINTS

STUDENT GROWTH		21/30 POINTS
MATH MGP	60	8/10 POINTS
ELA MGP	54	7/10 POINTS
MATH AGP	34.65%	3.5/5 POINTS
ELA AGP	47.70%	2.5/5 POINTS

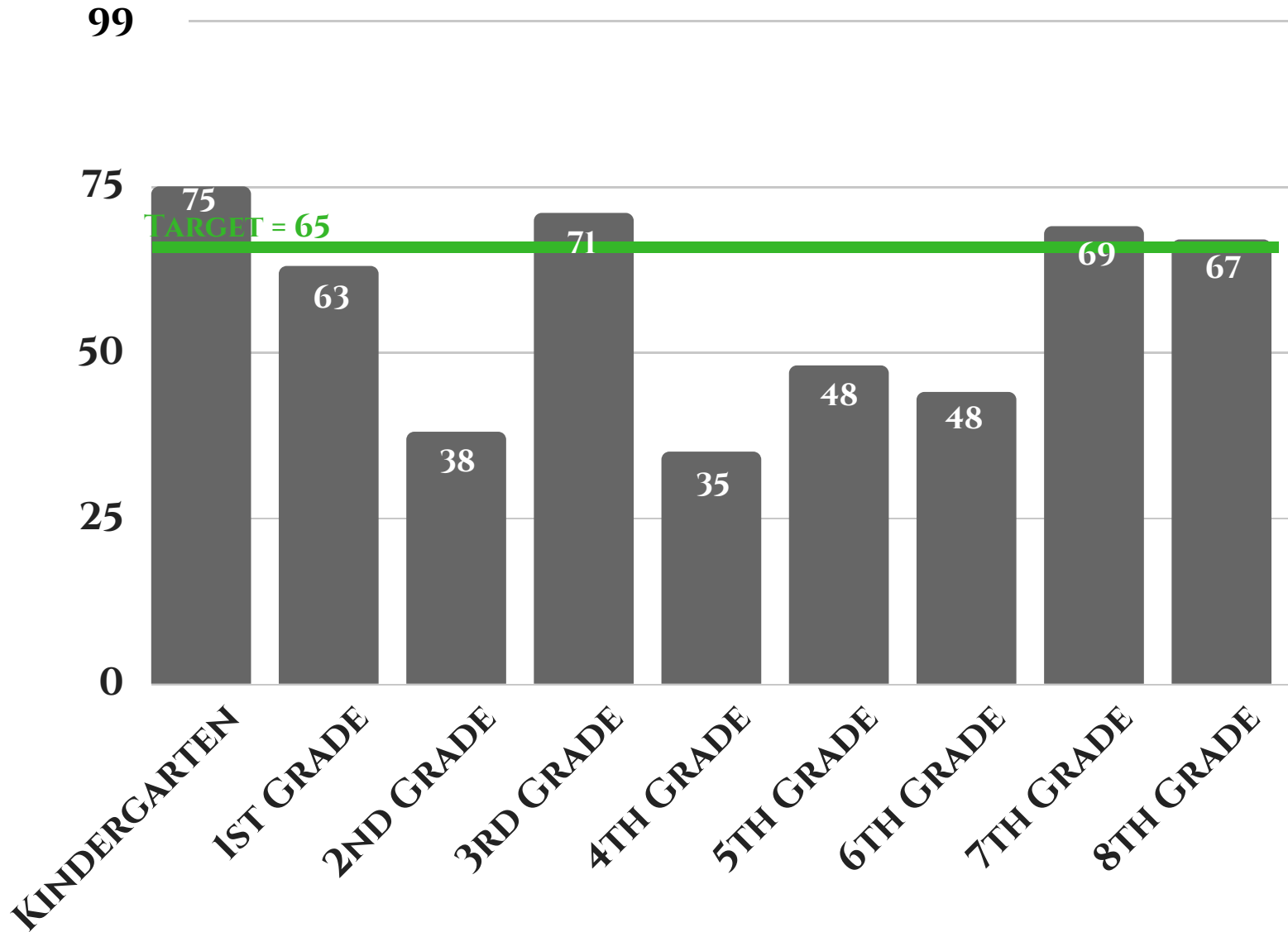
ENGLISH LANGUAGE		8/10
ELPA	<i>No predictive measure - default to same score as last year</i>	

CLOSING OPPORTUNITY GAPS		12/20 POINTS
MATH	16.59%	6/10 POINTS
ELA	27.17%	6/10 POINTS

STUDENT ENGAGEMENT		11.5/15 POINTS
CHRONIC ABSENTEEISM/NAC/LEARNING PLANS	<i>Looked at mid year rate trend</i>	

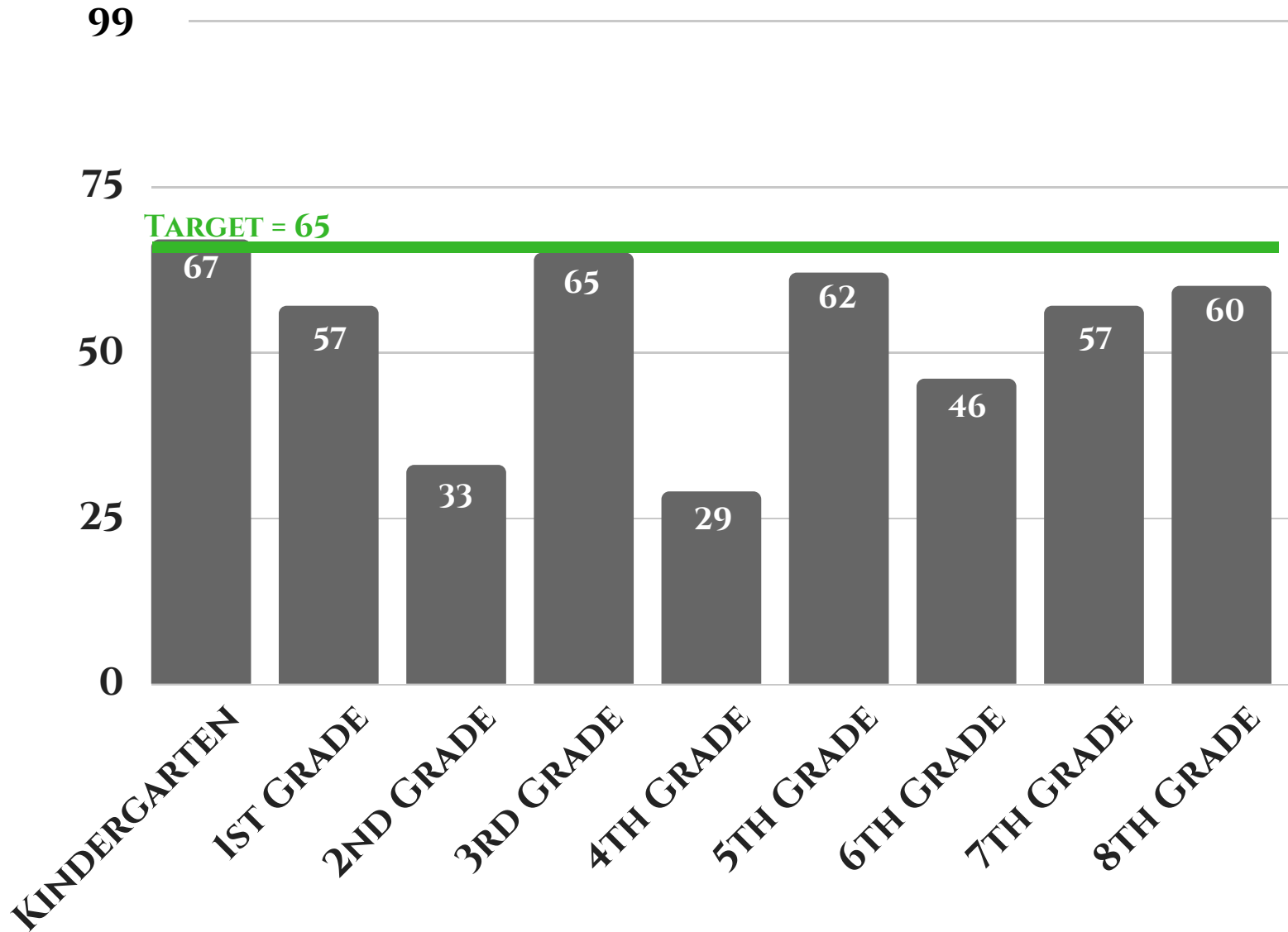
MATH GROWTH

CGP Median by Grade Level



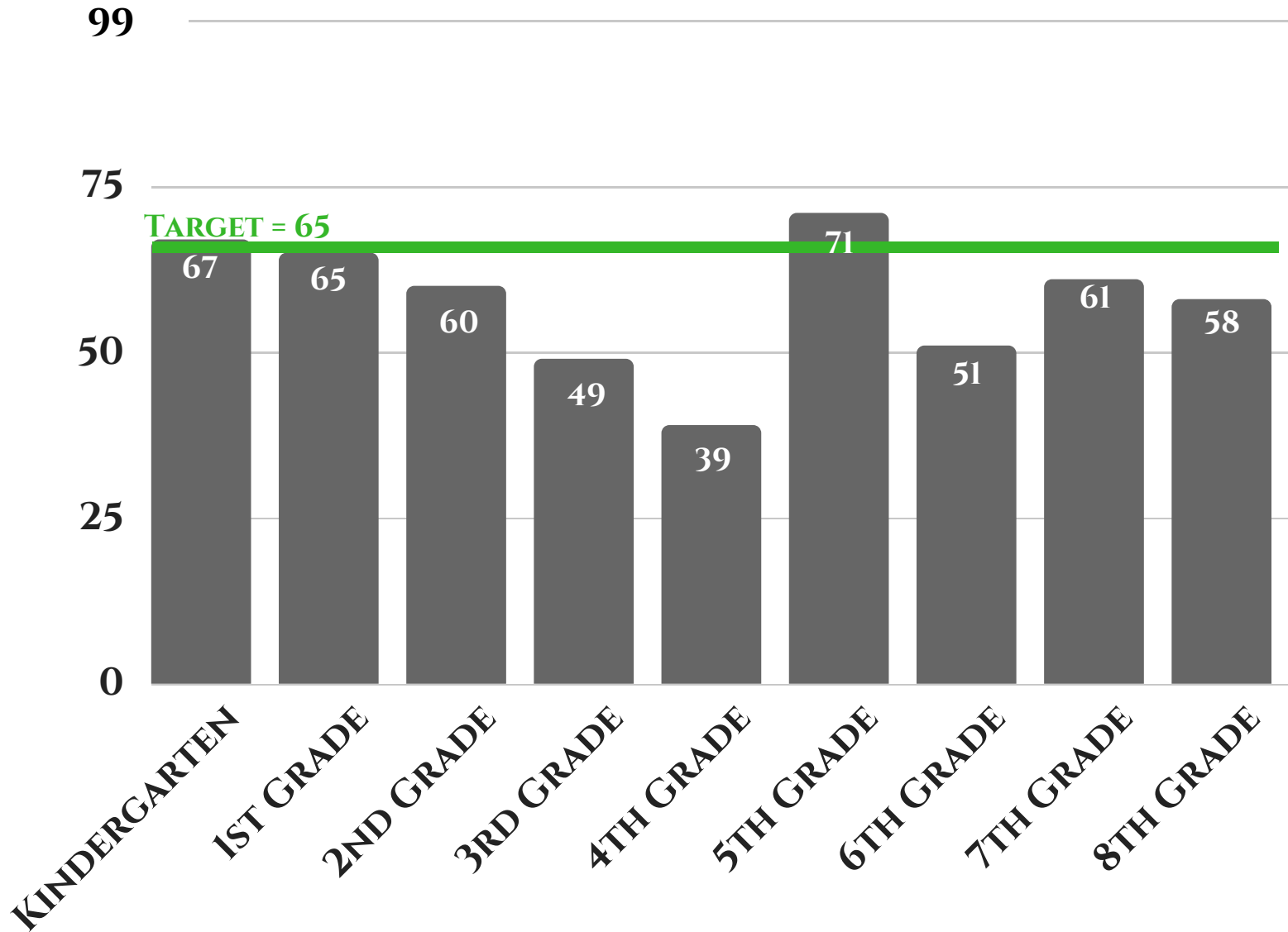
READING GROWTH

CGP Median by Grade Level



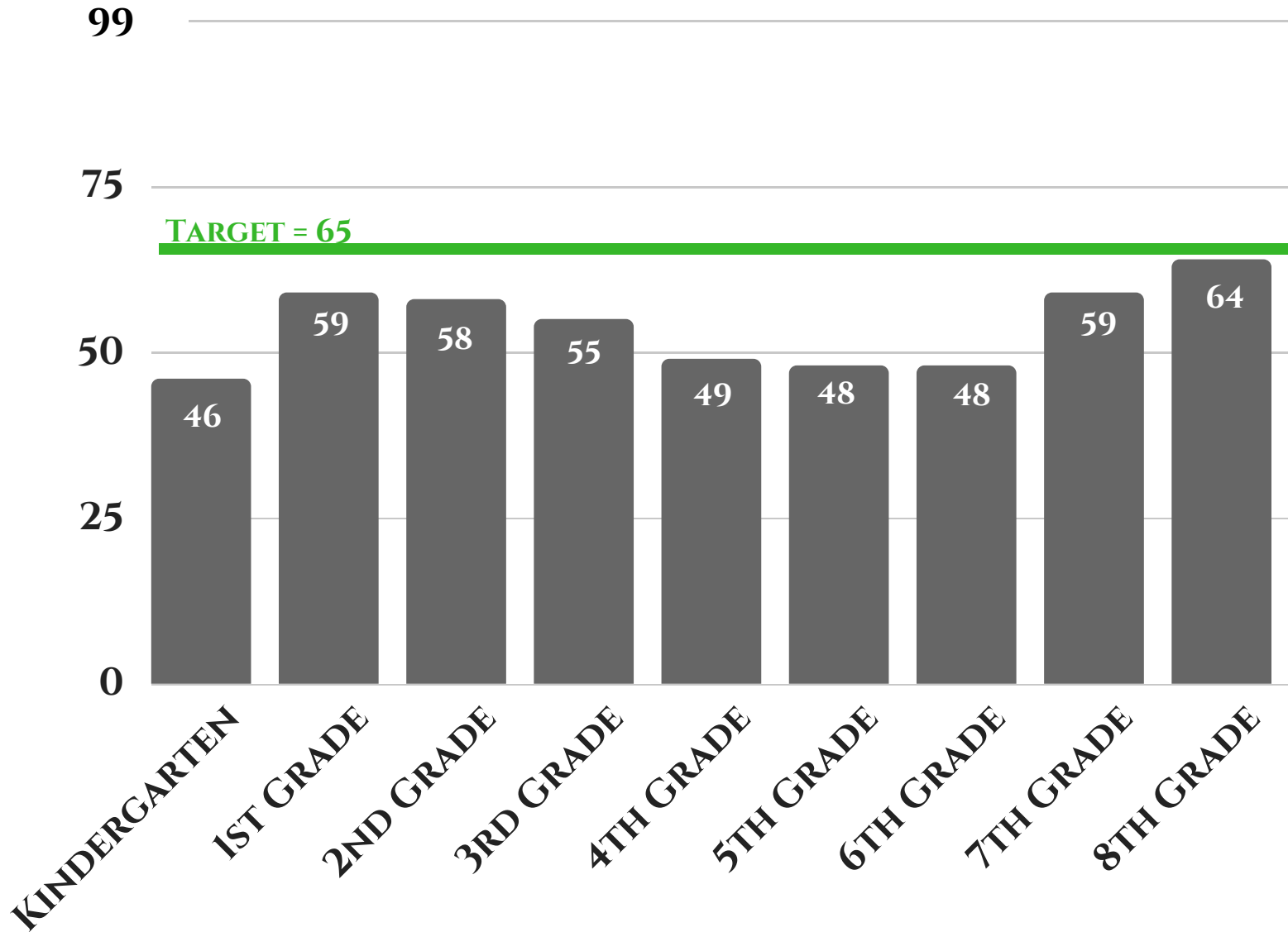
MATH GROWTH

CGP Median by Grade Level



ELA GROWTH

CGP Median by Grade Level





MID YEAR REPORT CARD PREDICTION

Somerset Sky Pointe

SCHOOL LEVEL: ELEMENTARY

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		22/25 POINTS
MATH PROFICIENCY	54.20%	
ELA PROFICIENCY	63.61%	
SCIENCE PROFICIENCY	43.55%	
POOLED PROFICIENCY	56.72%	18/20 POINTS
READ BY GRADE 3	61.29%	4/5 POINTS
STUDENT GROWTH		26/35 POINTS
MATH MGP	52	6/10 POINTS
ELA MGP	48	5/10 POINTS
MATH AGP	54.27%	7.5/7.5 POINTS
ELA AGP	63.20%	7.5/7.5 POINTS
ENGLISH LANGUAGE		N/A
ELPA		<i>Minimum 10 students needed</i>
CLOSING OPPORTUNITY GAPS		9/20 POINTS
MATH	30.51%	6/10 POINTS
ELA	32.91%	3/10 POINTS
STUDENT ENGAGEMENT		9/10 POINTS
CHRONIC ABSENTEEISM		<i>Looked at mid year rate trend</i>



MID YEAR REPORT CARD PREDICTION

Somerset Sky Pointe

SCHOOL LEVEL: MIDDLE SCHOOL

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		20/25 POINTS
MATH PROFICIENCY	39.69%	
ELA PROFICIENCY	60.23%	
SCIENCE PROFICIENCY	41.92%	
POOLED PROFICIENCY	48.97%	20/25 POINTS

STUDENT GROWTH		24/30 POINTS
MATH MGP	57	7/10 POINTS
ELA MGP	55	7/10 POINTS
MATH AGP	50.12%	5/5 POINTS
ELA AGP	66.10%	5/5 POINTS

ENGLISH LANGUAGE		N/A
ELPA	<i>Minimum 10 students needed</i>	

CLOSING OPPORTUNITY GAPS		18/20 POINTS
MATH	23.87%	9/10 POINTS
ELA	32.85%	9/10 POINTS

STUDENT ENGAGEMENT		13/15 POINTS
CHRONIC ABSENTEEISM/LEARNING PLANS	<i>Looked at mid year rate trend</i>	



MID YEAR REPORT CARD PREDICTION

Somerset Skye Canyon

SCHOOL LEVEL: ELEMENTARY

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		22/25 POINTS
MATH PROFICIENCY	65.04%	
ELA PROFICIENCY	52.44%	
SCIENCE PROFICIENCY	52.00%	
POOLED PROFICIENCY	57.72%	18/20 POINTS
READ BY GRADE 3	53.54%	4/5 POINTS
STUDENT GROWTH		34/35 POINTS
MATH MGP	70	10/10 POINTS
ELA MGP	61	9/10 POINTS
MATH AGP	70.85%	7.5/7.5 POINTS
ELA AGP	68.42%	7.5/7.5 POINTS
ENGLISH LANGUAGE		N/A
ELPA		<i>Minimum 10 students needed</i>
CLOSING OPPORTUNITY GAPS		13/20 POINTS
MATH	45.90%	10/10 POINTS
ELA	31.51%	3/10 POINTS
STUDENT ENGAGEMENT		8/10 POINTS
CHRONIC ABSENTEEISM		<i>Looked at mid year rate trend</i>



MID YEAR REPORT CARD PREDICTION

Somerset Skye Canyon

SCHOOL LEVEL: MIDDLE SCHOOL

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		24/25 POINTS
MATH PROFICIENCY	41.58%	
ELA PROFICIENCY	69.80%	
SCIENCE PROFICIENCY	56.00%	
POOLED PROFICIENCY	55.71%	24/25 POINTS

STUDENT GROWTH		24/30 POINTS
MATH MGP	50.5	5/10 POINTS
ELA MGP	64	9/10 POINTS
MATH AGP	53.00%	5/5 POINTS
ELA AGP	74.13%	5/5 POINTS

ENGLISH LANGUAGE		N/A
ELPA	<i>Minimum 10 students needed</i>	

CLOSING OPPORTUNITY GAPS		19/20 POINTS
MATH	26.72%	10/10 POINTS
ELA	33.33%	9/10 POINTS

STUDENT ENGAGEMENT		14/15 POINTS
CHRONIC ABSENTEEISM/NAC/LEARNING PLANS	<i>Looked at mid year rate trend</i>	



MID YEAR REPORT CARD PREDICTION

Somerset Stephanie

SCHOOL LEVEL: ELEMENTARY

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		17/25 POINTS
MATH PROFICIENCY	48.86%	
ELA PROFICIENCY	58.29%	
SCIENCE PROFICIENCY	41.00%	
POOLED PROFICIENCY	50.23%	13/20 POINTS
READ BY GRADE 3	54.00%	4/5 POINTS
STUDENT GROWTH		25.5/35 POINTS
MATH MGP	58	8/10 POINTS
ELA MGP	50	5/10 POINTS
MATH AGP	52.17%	7.5/7.5 POINTS
ELA AGP	54.64%	5/7.5 POINTS
ENGLISH LANGUAGE		N/A
ELPA		<i>Minimum 10 needed</i>
CLOSING OPPORTUNITY GAPS		15/20 POINTS
MATH	43.94%	10/10 POINTS
ELA	38.57%	5/10 POINTS
STUDENT ENGAGEMENT		8/10 POINTS
CHRONIC ABSENTEEISM		<i>Looked at mid year rate trend</i>



MID YEAR REPORT CARD PREDICTION

Somerset Stephanie

SCHOOL LEVEL: MIDDLE SCHOOL

ASSESSMENT: MAP

ACADEMIC ACHIEVEMENT		22/25 POINTS
MATH PROFICIENCY	47.73%	
ELA PROFICIENCY	58.06%	
SCIENCE PROFICIENCY	52.94%	
POOLED PROFICIENCY	52.92%	22/25 POINTS

STUDENT GROWTH		26/30 POINTS
MATH MGP	58	8/10 POINTS
ELA MGP	58	8/10 POINTS
MATH AGP	49.79%	5/5 POINTS
ELA AGP	64.14%	5/5 POINTS

ENGLISH LANGUAGE		N/A
ELPA	<i>Minimum 10 students needed</i>	

CLOSING OPPORTUNITY GAPS		20/20 POINTS
MATH	52.43%	10/10 POINTS
ELA	56.25%	10/10 POINTS

STUDENT ENGAGEMENT		13/15 POINTS
CHRONIC ABSENTEEISM/NAC/LEARNING PLANS	<i>Looked at mid year rate trend</i>	

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019

Agenda Item: 5 – Discussion and Possible Action to Appoint Christina Threeton as the Principal for the Somerset North Las Vegas Campus

Number of Enclosures:

SUBJECT: Appoint Christina Threeton as North Las Vegas Principal

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Move to appoint Christina Threeton as the principal for the North Las Vegas campus.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-3 Minutes

Background: During the February 7, 2019 telephonic board meeting the board discussed the search parameters for the vacancy at the North Las Vegas campus. The Board moved to not do a candidate search and to include the possible appointment of Christina Threeton as the principal during the February 19th board meeting.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 6 – Interview of Somerset Lone Mountain Principal Candidate
Cesar Tiu
Number of Enclosures: 1

SUBJECT: Interview of Lone Mountain Principal Candidate

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-12 Minutes

Background: With a vacancy in the principal position at the Lone Mountain campus, the Board authorized an internal search for candidates. The Board will interview candidate Cesar Tiu.

Submitted By: Staff

TIU, CESAR EVAN N.



CERTIFICATION, LICENSURE & EDUCATION

Nevada Department of Education License Generalist K-12 (until 2019)
Nevada Department of Education License English 7-12 (until 2019)
Nevada Department of Education License School Administrator (May 2019)

Certification from Louisiana Department of Education to teach Special Education Mild/Moderate (K-12), Pre-K, and K-12 English (until December 2011)

Professional Teacher – Secondary Education Major in English

May 2017 - October 2018 American College of Education
M.Ed. major in Educational Leadership
July 2008 - October 2008 Cebu State College of Science and Technology
Certificate in Early Childhood Education
September 2006 - January 2007 Cebu State College of Science and Technology
M.Ed. major in Special Education
March 2007 - September 2007 Cebu State College of Science and Technology
Certificate in Professional Education
June 1997 - March 2002 University of San Carlos
Bachelor of Arts in English with Applied Linguistics

January 2014- December 2014 **Post-Baccalaureate Speech Pathology**
Nevada State College, Las Vegas, NV

WORK EXPERIENCE

July 2017- Present **Somerset Academy Lone Mountain, Las Vegas, NV**
Assistant Principal

August 2015-June 2017 **Somerset Academy Sky Pointe and Lone Mountain, NV**
Special Education Facilitator

August 2014-June 2015 **Somerset Academy Sky Pointe Campus, Las Vegas, NV**
7th grade ELA Teacher

- Engage students through an English Language Arts Curriculum that reinforces the fun of learning and enable struggling students to thrive.
- Teach in the classroom filled with resources and technology

August 2013- July 2014 **Somerset Academy Sky Pointe Campus, Las Vegas, NV**

7-9 Special Education Teacher

- Serviced middle school students to make sure modifications and accommodations are met
- Pulled out special education students to accommodate their needs; assist them in their regular classes
- Taught English and math intervention classes
- Served as RTI member for MS/HS

November 2011- July 2013 **Somerset Academy NLV Campus, Las Vegas, NV**
MS Special Education Teacher

- Service middle school students to make sure modifications and accommodations are met
- Pull out special education students to accommodate their needs; assist them in their regular classes
- Taught English and math intervention classes

May 2, 2011- November 2011 **Andre Agassi College Preparatory Academy, Las Vegas, NV**

Special Education Teacher

- Service middle school and high school students and make sure the modifications and accommodations are met
- Pull out special education students to accommodate their needs; assist them in their regular classes

January 2011 to November 2011 **Majestic Behavioral Health, Las Vegas, NV**
PSR/ BST/ Day Treatment Provider

- Teaches basic skills training to at-risk students
- Prepares the daily anecdotal records to BST and Day Treatment
- Facilitates classroom discussion in day treatment

Oct. 2008 to June 2010 **Griffin Middle Academy, East Carroll Parish Schools, Lake Providence, LA**

English Teacher/ Special Education Teacher

- Teaches English Language Arts to 7th grade students
- Prepares weekly lesson plan and assessments
- Actively participates in Professional Development workshops

June 2007 to March 2008 **University of San Carlos, Philippines**
English Teacher (Part time)

- Taught English and Literature to university students
- Planned and prepared lesson and assessments to students

September 2007 to March 2008 **Three H Childhood Academy, Philippines**
Reading and Speaking Teacher (Volunteer)

- Taught Reading and Speaking to Preschoolers

- Planned and prepared lessons and evaluation
- Provided constructive feedback and guidance to students experiencing educational or personal challenges
- Provided a stimulating learning environment in which students develop their full potential utilizing new information from the web and relevant books.
- Maintained order and discipline in the classroom

October 2005 to February 2008 **Cebu Speech Inc., Cebu, Philippines**
Academic and Administrative Director

- Supervised and trained teachers and staff
- Acted as the legal representative of the company
- Oversaw study halls and supervised extracurricular activities
- Planned the year-round activities participated by all students and teacher

June 2004 to October 2005 **Southwestern University, Philippines**
English Teacher

- Taught English and Literature to university students
- Planned and prepared lesson and assessments to students
- Taught ESL to Koreans and Japanese students

May 2002 to June 2004 **Cebu Pacific International Language Services**
ESL Coordinator/ ESL Teacher

- Trained and supervised teachers
- Observed teachers' classes
- Taught ESL to Korean and Japanese students
- Made weekly lesson plans for the students

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 7 – Discussion and Action to Appoint a Lone Mountain Principal
Number of Enclosures: 1

SUBJECT: Appointment of a Lone Mountain Principal

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Move to appoint Cesar Tiu as the principal for the Lone Mountain campus.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 10-12 Minutes

Background: Following the interview of the candidate for the Lone Mountain campus, the principal should be appointed.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 8 – Review and Approval of the Somerset Academy Academic Calendar for the 2019/2020 School Year
Number of Enclosures: 1

SUBJECT: 2019/2020 Academic Calendar

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Executive Director John Barlow

Recommendation:

Proposed wording for motion/action:

Move to approve the 2019/2020 school calendar, as presented.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 3-5 Minutes

Background: Each year the State requires that an academic calendar be submitted with the Board's approval.

Submitted By: Staff

Somerset Academy of Las Vegas

2019-2020 OFFICIAL SCHOOL CALENDAR

Teachers' Work Year - 1st Semester: August 1, 2019 - December 20, 2019; 2nd Semester: January 6, 2020 - May 22, 2020

Students' Work Year - 1st Semester: August 12, 2019 - December 20, 2019; 2nd Semester: January 6, 2020 - May 22, 2020

Week	Student Days	Teacher Days		Su	M	T	W	Th	F	Sa	
	0	0	July 2019	21	22	23	24	25	26	27	1st SEMESTER - 87 Student Days (Ends Dec. 20)
	0	2		28	29	30	31	1	2	3	August 1: Teachers' First Day
	0	7	August	4	5	6	7	8	9	10	August 1 - August 9: Teacher Work Days (no students)
1	5	12		11	12	13	14	15	16	17	August 12: Students' First Day
2	10	17		18	19	20	21	22	23	24	
3	15	22		25	26	27	28	29	30	31	
4	19	26	September	1	2	3	4	5	6	7	September 2: Labor Day
5	24	31		8	9	10	11	12	13	14	September 13: Site-based PD Dday
6	29	36		15	16	17	18	19	20	21	
7	34	41		22	23	24	25	26	27	28	
8	39	46	October	29	30	1	2	3	4	5	
9	44	51		6	7	8	9	10	11	12	October 9: Data Day
10	49	56		13	14	15	16	17	18	19	October 18: Parent Conference (No school/students)
11	53	60		20	21	22	23	24	25	26	October 25: Nevada Day
12	58	65		27	28	29	30	31	1	2	November 1: System-wide PD Day
13	63	70	November	3	4	5	6	7	8	9	
14	67	74		10	11	12	13	14	15	16	November 11: Veterans Day
15	72	79		17	18	19	20	21	22	23	
				24	25	26	27	28	29	30	November 25-29: Thanksgiving Holiday Break
16	77	84	December	1	2	3	4	5	6	7	
17	82	89		8	9	10	11	12	13	14	December 11: Data Day
18	87	94		15	16	17	18	19	20	21	December 23-January 3: Winter Break
				22	23	24	25	26	27	28	December 25: Christmas
				29	30	31	1	2	3	4	January 1: New Year's Day
19	92	99	January 2020	5	6	7	8	9	10	11	2nd SEMESTER - 93 Student Days (Ends May 22)
20	97	104		12	13	14	15	16	17	18	
21	101	108		19	20	21	22	23	24	25	January 20: Dr. Martin Luther King Jr. Day
22	106	113		26	27	28	29	30	31	1	

23	111	118	February	2	3	4	5	6	7	8	
24	116	123		9	10	11	12	13	14	15	February 12: Data Day
25	120	127		16	17	18	19	20	21	22	February 17: Presidents' Day
26	125	132		23	24	25	26	27	28	29	
27	130	137	March	1	2	3	4	5	6	7	
28	135	142		8	9	10	11	12	13	14	March 13: System-wide PD Day
29	140	147		15	16	17	18	19	20	21	
30	145	152		22	23	24	25	26	27	28	March 25: Data Day
31	150	157		29	30	31	1	2	3	4	
			April	5	6	7	8	9	10	11	April 6-10: Spring Break
32	155	162		12	13	14	15	16	17	18	
33	160	167		19	20	21	22	23	24	25	
34	165	172		26	27	28	29	30	1	2	May 1: Site-based PD Day
35	170	177	May	3	4	5	6	7	8	9	
36	175	182		10	11	12	13	14	15	16	
37	180	187		17	18	19	20	21	22	23	May 22: Last Day for Students/Teachers
				24	25	26	27	28	29	30	May 25: Memorial Day
			June	31	1	2	3	4	5	6	
37	180	187									

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 9 – Discussion and Possible Action Regarding Revised Grade-Level Maximum Enrollment for the 2019/2020 School Year
Number of Enclosures: 1

SUBJECT: Revised Grade-Level Maximum Enrollment 2019/2020 SY

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Crystal/Thiriot

Recommendation:

Proposed wording for motion/action:

Move to approve the revised grade-level maximum enrollment for the 2019/2020 school year, as presented.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background: The Board will review and possibly approve the revised grade-level maximum enrollment for the 2019/2020 school year.

Submitted By: Staff

Skye Canyon			Aliante			Losee			Lone Mtn		
	2018 - 2019	2019 - 2020		2018 - 2019	2019 - 2020		2018 - 2019	2019 - 2020		2018 - 2019	2019 - 2020
Kinder	100	100	Kinder	125	125	Kinder	125	150	Kinder	100	100
1st grade	100	100	1st grade	125	125	1st grade	125	150	1st grade	100	100
2nd grade	100	100	2nd grade	125	125	2nd grade	125	150	2nd grade	100	100
3rd grade	100	100	3rd grade	125	125	3rd grade	125	150	3rd grade	100	100
4th grade	125	100	4th grade	100	125	4th grade	125	150	4th grade	100	100
5th grade	125	125	5th grade	100	125	5th grade	125	150	5th grade	100	100
6th grade	110	120	6th grade	108	120	6th grade	209	150	6th grade	119	120
7th grade	70	120	7th grade	29	90	7th grade	211	210	7th grade	119	120
8th grade	25	90	8th grade	-	30	8th grade	204	210	8th grade	119	120
9th grade	-		9th grade	-		9th grade	206	210	9th grade	-	
10th grade	-		10th grade	-		10th grade	179	200	10th grade	-	
11th grade	-		11th grade	-		11th grade	118	150	11th grade	-	
12th grade	-		12th grade	-		12th grade	71	90	12th grade	-	
Totals	855	955	Totals	837	990	Totals	1,948	2,120	Totals	957	960

cap

100
0.116959064

153
0.182795699

172
0.088295688

3
0.003134796

Sky Poine			Stephanie			North Las Vegas			Somerset		
	2018 - 2019	2019 - 2020		2018 - 2019	2019 - 2020		2018 - 2019	2019 - 2020		2018 - 2019	2019 - 2020
Kinder	125	125	Kinder	100	100	Kinder	125	125	Kinder	800	825
1st grade	125	125	1st grade	100	100	1st grade	125	125	1st grade	800	825
2nd grade	125	125	2nd grade	100	100	2nd grade	125	125	2nd grade	800	825
3rd grade	125	125	3rd grade	100	100	3rd grade	125	125	3rd grade	800	825
4th grade	125	125	4th grade	124	100	4th grade	125	125	4th grade	824	825
5th grade	125	125	5th grade	125	125	5th grade	125	125	5th grade	825	875
6th grade	180	180	6th grade	120	120	6th grade	143	150	6th grade	989	960
7th grade	180	180	7th grade	117	120	7th grade	143	150	7th grade	869	990
8th grade	180	180	8th grade	85	120	8th grade	135	150	8th grade	748	900
9th grade	206	270	9th grade	-	-	9th grade	-	-	9th grade	412	480
10th grade	179	210	10th grade	-	-	10th grade	-	-	10th grade	358	410
11th grade	126	120	11th grade	-	-	11th grade	-	-	11th grade	244	270
12th grade	118	90	12th grade	-	-	12th grade	-	-	12th grade	189	180
Totals	1,919	1,980	Totals	971	985	Totals	1,171	1,200	Totals	8,658	9,190

61
0.031787389

14
0.014418126

29
0.024765158

532
0.061446061

125
125
125
125
125
125
180
180
180
240
240
240
240
2,250

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019

Agenda Item: 10 – Review and Approval of Renewing the Vended Meal Agreement with Three Square

Number of Enclosures: 3

SUBJECT: Vended Meal Agreement

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Gayle Jefferson

Recommendation:

Proposed wording for motion/action:

Move to approve the renewal of the vended meal agreement with Three Square.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 3-5 Minutes

Background: The agreement with Three Square to be the NSLP vendor for the 2017/2018 school year included an option to extend each year for up to four years. The Board approved extending the agreement for the 2018/2019 school year. By extending the existing agreement for the 2019/2020 school year Somerset will be locked in at the price agreed upon in the original agreement.

Submitted By: Staff

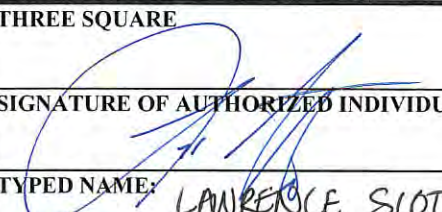
SOMERSET ACADEMY OF LAS VEGAS
4650 LOSEE ROAD
NORTH LAS VEGAS, NV 89081
Meal Vendor Agreement Amendment

Page 1 of 1

1. AGREEMENT NUMBER: 1-2017	2. AMENDMENT NUMBER: AMENDMENT 2	3. START DATE: JULY 1, 2019
4. MEAL VENDOR NAME & ADDRESS: THREE SQUARE 4190 N. PECOS ROAD LAS VEGAS, NV 89115		
5. AUTHORITY FOR AMENDMENT: Per Contract Option (2) (items a-c) on page 8 (210.16(d)), the option states the contract must be one year with the option to have four additional one-year extensions. The entire duration of the agreement shall not exceed five (5) years.		
6. PURPOSE OF AMENDMENT: To extend the contract up to an additional 12 months and retain the fixed price per meal.		

7. THE ABOVE REFERENCED AGREEMENT IS HEREBY MODIFIED AS FOLLOWS:

- A. In accordance with the provisions of the contract, the contract must be one year with the option to have four additional one-year extensions, for the total duration of this Contract, including the exercise of any options under this provision, shall not exceed five (5) years. Somerset Academy of Las Vegas is exercising its option at this time to extend the terms of the contract up to an additional 12 months. The contract now ends on June 30, 2020.
- B. The Fixed Fee Pricing Summary per Attachment 2.1, of the original contract is retained for the 2019/20 school year.

8. EXCEPT AS PROVIDED FOR HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT/AGREEMENT NOT HERETOFORE CHANGED AND/OR MODIFIED REMAIN UNCHANGED AND IN FULL EFFECT.	
IN WITNESS THEREOF THE PARTIES HERETO SIGN THEIR NAMES IN AGREEMENT.	
THREE SQUARE	SOMERSET ACADEMY OF LAS VEGAS
SIGNATURE OF AUTHORIZED INDIVIDUAL: 	SIGNATURE:
TYPED NAME: LAWRENCE SCOTT	TYPED NAME:
TITLE: CHIEF OPERATING OFFICER	TITLE:
DATE:	DATE:

State Agency Approval Use
DO NOT OFFER AWARD UNTIL STATE AGENCY APPROVAL

Date Received: _____
 Action Required: Yes No
 Comments: _____

 State Agency Reviewer Signature Date Approved

**STANDARD AGREEMENT TO PROVIDE FOOD SERVICE
BETWEEN A SPONSOR AND A FOOD SERVICE VENDOR**

This agreement ("Agreement") is entered into on July 1, 2017 by and between **Somerset Academy of Las Vegas** ("Sponsor") and **Three Square** ("Vendor") for school lunches. Contract amount \$374,850 (estimated number of daily meals for four sites X number of operational days X \$2.25).

BACKGROUND

Whereas, it is not within the capability of the Sponsor to prepare specified meals under the National School Lunch Program (NSLP).

Whereas, the facilities and capabilities of the Vendor are adequate to prepare and deliver specified meals to the Sponsor's facilities; and Whereas, the Vendor is willing to provide such services to the Sponsor on a Fixed-fee contract reimbursement basis.

Therefore, both parties agree as follows:

AGREEMENT

1. Vendor Responsibilities

- 1.1. **Food Services:** The Vendor agrees to prepare specified meals for delivery **inclusive** of milk and supplies to the site specified in Paragraph 1.2 per the agreed upon menu plan specified in Paragraph 1.6. The Sponsor has approved the menu, which is incorporated into this Agreement by this reference.
- 1.2. **Service Site(s):** For the purpose of this Agreement, the Vendor shall make and deliver meals that comply with the NSLP to the food service sites at the following location(s):
Losee ES – 4650 Losee Road, North Las Vegas, NV 89081
Losee MHS – 4650 Losee Road, North Las Vegas, NV 89081
North Las Vegas – 385 W. Centennial Parkway, North Las Vegas, NV 89084
Stephanie – 50 N. Stephanie Street, Henderson, NV 89074
- 1.3. **Delivery Requirements:** The Vendor shall make deliveries of the meals within the hours and on the days designated below. The Vendor shall make deliveries only to the authorized sites on the following day(s) and time(s):
Losee ES – Mondays through Fridays 7:00 – 9:00 AM
Losee MHS – Mondays through Fridays 8:00 – 10:00 AM
North Las Vegas – Mondays through Fridays 7:00 – 9:00 AM
Stephanie – Mondays through Fridays 8:00 – 10:00 AM
- 1.4. **Price:** Vendor's price for each NSLP meal is \$2.25 based on the written estimate of meals needed that the Sponsor provides, except as provided in Paragraph 1.9. The price shall be firm for the term of the contract.

- 1.5. Menu Preparation and Approval: Vendor shall provide the Sponsor, for approval, a proposed 21-days cycle menu for the operational period, at least 15 business days prior to the beginning of the period to which the menu applies. Any changes to the menu made after Sponsor approval must be agreed upon by the Sponsor and documented on the menu records. Menu items may be adjusted in writing by the mutual consent of both parties. However, the Vendor shall adjust the menus at the request of the Sponsor whenever the Sponsor determines certain items to be unacceptable. Such items can be determined to be unacceptable because of (1) a monotonous diet resulting from items served frequently or the similarity to other items; (2) the nutritional needs of the students; (3) susceptibility to spoilage; and (4) excessive waste resulting from unpopularity of items with students. Such adjustments shall be made at the earliest convenience of both parties, but in no instance later than one week after request except that in the case of spoilage, adjustment shall be made in such a manner that the children in attendance on the day spoilage is discovered shall receive acceptable meals meeting meal requirements.
- 1.6. Food Preparation: Vendor shall assure that each meal provided to the Sponsor under this Agreement meets the minimum requirements for reimbursable meals that meet the Public Law 111-296, the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). The Vendor must follow the single Food-Based Menu Planning (FBMP) meal patterns as described in 7 CFR §210.10 for NSLP. The meal shall include the following components; fruits, vegetables, grains, meat/meat alternates, and fluid milk. The Vendor shall meet grade level caloric, saturated fat, sodium and trans fat requirements. If the Sponsor participates in SFSP the Vendor shall meet the requirements of §225.
- 1.7. Recordkeeping: Vendor shall maintain full and accurate records/production worksheets that document: (1) the menus provided to the Sponsor during the term of this Agreement, (2) a listing of all components of each meal, and (3) an itemization of the quantities and portion sizes of each component used to prepare each meal. The Vendor agrees to provide lunch preparation documentation by using yield factors for each food item as listed in the United States Department of Agriculture ("USDA") Food Buying Guide when calculating and recording the quantity of food prepared for each meal. Vendor shall also maintain and make available:
- 1.7.1. Recipes, Nutrition Facts labels, and any necessary Child Nutrition (CN) labels or product specification sheets related to the menus served;
- 1.7.2. Such cost records as invoices, receipts or other documentation that exhibit the purchase, or otherwise availability to the Vendor, of the meal components and quantities itemized in the meal production records;
- 1.7.3. On a daily basis, an accurate count of the number of meals, by meal type, prepared for and delivered to the Sponsor. Meal count documentation must include the number of meals requested by the Sponsor in writing.

- 1.8. Estimates: Vendor shall allow the Sponsor to increase or decrease the number of meal orders, as needed, when the request is made within 24 hours of the scheduled delivery time.
- 1.9. Invoicing: Vendor shall present to the Sponsor an invoice accompanied by reports no later than the 15th day of each month which itemizes the previous month's delivery. The Vendor agrees to forfeit payment for meals which are not ready within one (1) hour of the agreed upon delivery time, are spoiled or unwholesome at the time of delivery, or do not otherwise meet the meal requirements contained in this Agreement. In cases of nonperformance or noncompliance on the part of the Vendor, the Vendor shall pay the Sponsor for any excess costs the Sponsor incurs by obtaining meals from another source.
- 1.10. Certifications: Vendor shall provide the Sponsor with a copy of current health certifications for the food service facility in which it prepares meals for NSLP. The Vendor also agrees to notify the Sponsor of the results of any health inspection that is made during the duration of this Agreement. The Vendor shall maintain proper sanitation practices and health standards in conformance with all applicable State and local laws and regulations. The Vendor shall assure that wholesome ingredients are used and that all food is properly stored, prepared, packaged, and transported. In addition, any substance that the food contacts or which is used in conjunction with the food shall be so handled as to assure that it does not become contaminated.
- 1.11. Record Retention: Vendor shall retain all records related to this Agreement in its possession for five (5) years after the expiration of the Agreement. Upon request make all accounts and records pertaining to the Agreement available to the certified public accountant hired by the Sponsor, representatives of the Nevada Department of Agriculture (NDA), USDA, the US General Accounting Office, and the USDA Office of Inspector General ("OIG") for audits or administrative reviews at a reasonable time and place.
- 1.12. Subcontracting: Vendor shall not subcontract any portion of this Agreement.
- 1.13. Commodities: Vendor agrees to accept commodities from the Sponsor. These commodities will only be used in the preparation of meals provided for the NSLP. The Vendor can only obtain the commodities at the Sponsor site.
- 1.13.1 The Vendor must credit monthly for the value of all donated foods received for use in the school year (including both entitlement and bonus food), and including the market value of donated foods contained in processed end products. Credit issued by the Vendor to the Sponsor for USDA donated commodity foods received shall be recorded on the monthly bill/invoice as a separate line item and shall be clearly identified and labeled.
- 1.13.2 The Vendor must ensure that it has a perpetual inventory record maintained and submitted to the Sponsor on a monthly basis. Failure of the Vendor to maintain a

perpetual inventory shall be considered as evidence of improper distribution or loss of USDA-donated food.

1.13.3 The Vendor shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to USDA-donated foods. The Vendor shall credit the Sponsor for the value of all USDA-donated foods received for the use in Sponsor's meal service in the school year, including both entitlement and bonus foods, and including the value of donated foods contained in processed end products.

1.14 Offer Free and Reduced Meals: Vendor will not offer a la carte food service unless free, reduced price and full price reimbursable meals are offered to all eligible children.

1.15 Buy American: Vendor will Buy American domestic commodities and products for school meals to the maximum extent practicable. Domestic products are those that are produced in the United States and those that are processed in the United States substantially (51 percent or more) using agricultural commodities produced in the United States.

1.16 Energy Policy and Conservation Act: Vendor shall meet the mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act. (Pub. L. 94-163, 89 Stat. 871.3016.36)(i)(13)

1.17 HACCP: Vendor will provide the Sponsor, upon request, evidence of daily worksheets that detail Hazard Analysis and Critical Control Point (HACCP) compliance from receipt to delivery of the finished product.

1.18 "Permit To Operate" Health Certification: Vendor shall have State or local "Permit to Operate" health certification for any facility outside the school in which it prepares meals. The Vendor shall maintain the "Permit To Operate" health certification for the duration of the contract.

1.19 Food Safety Inspections: Vendor must have two (2) Food Safety Inspections completed every school year at the facility in which it prepares meals. The Vendor must provide Food Safety Inspection reports to the Sponsor when requested.

1.20 Meal Delivery: The Vendor meal delivery vehicle must be adequately constructed so as to protect the food, food service equipment, and utensils from contamination at all times during transportation. The delivery vehicle interior surfaces must be clean at all times during transportation of meals.

1.20.1 During the transportation of meals, hot foods that are potentially hazardous must be kept at a minimum temperature of 135 degrees F at all times.

1.20.2 During the transportation of meals, cold foods that are potentially hazardous must be kept at or below 41 degrees F at all times and be transported in containers capable of maintaining temperatures at or below 41 degrees F.

1.20.3 Vendor must monitor and document temperatures of menu items prior to transport and upon arrival. A temperature log for each menu item served must be completed daily and maintained. The Vendor temperature log must be made available to the Sponsor once requested.

2. Sponsor Responsibilities

- 2.1. Retain Control of Food Service Program: Sponsor will retain control of the quality, extent, and general nature of the food service, including counting and claiming meals, and ordering and accounting for USDA commodities.
- 2.2. Food Service Operation Conformance: Sponsor will ensure that the food service operation is in conformance with the Schools' Agreement with the NDA to participate in Child Nutrition Programs.
- 2.3. Financial Responsibility: Sponsor will retain control of the nonprofit school food service account and overall financial responsibility for the nonprofit food service operation.
- 2.4. Signature Authority: Sponsor will retain signature authority on the Child Nutrition Programs agreement. Retain signature authority for the annual Child Nutrition Programs application and by electronically submitting required information to the NDA.
- 2.5. Price Control: Sponsor will retain control of the establishment of all prices, including price adjustments, for meals served under the nonprofit school food service account, e.g., pricing for reimbursable meals, a la carte service including vending machines, and adult meals.
- 2.6. Household Application: Sponsor will review, approve or deny, and verify applications for free and reduced-price school meals in accordance with 7 CFR 245. Provide hearings related to eligibility determinations in accordance with 7 CFR 245.7. Provide hearings related to adverse actions resulting from verification in accordance with 7 CFR 245.6a(e).
- 2.7. Contract Document: Sponsor will prepare all Vendor contract documents.
- 2.8. Program Monitoring: Sponsor will monitor all meals to ensure the food service is in conformance with program regulations.
- 2.9. Unacceptable Meal: Sponsor shall be responsible for informing the Vendor of its reasons for determining that a meal is unacceptable in writing within forty-eight (48) hours of when the meal is delivered to the site.
- 2.10. Meal Estimates: Sponsor shall provide in writing, no later than 3 days before the first day of operation, a reasonably accurate estimate of the number of meals to be delivered to Sponsor each day. The Sponsor shall notify the Vendor in writing of necessary increases or decreases in the number of meal orders within 24 hours of the

scheduled delivery time. The Sponsor shall provide in writing, no later than 24 hours prior the need for and number of sack or shelf-stable lunches. Errors in meal order counts made by the Sponsor shall be the sole responsibility of the Sponsor.

- 2.11. Sponsor Representative Duties: Sponsor shall ensure that a Sponsor representative is available at each delivery site, at the specified time on each specified delivery day to receive, inspect, and sign for the requested number of meals. This individual will verify the temperature, quality, and quantity of each meal delivery. The Sponsor assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirements of the NSLP and with local health and safety codes.
- 2.12. Cleaning: Sponsor shall be responsible for cleaning the eating areas daily.
- 2.13. Approval of Menus: Sponsor shall notify the Vendor in writing within 15 days of receipt of the next month's proposed cycle menu, of any changes, additions or deletions.
- 2.14. NSLP Compliance: Sponsor shall assure that the Vendor has a copy of 7 CFR Part 210.10, the Meal Planning Option that is to be followed; and the USDA Team Nutrition Menu Planner and Food Buying Guide; and all other technical assistance materials pertaining to the food service requirements of the NSLP. The Sponsor will, within 24 hours of receipt from the NDA, advise the Vendor of any changes in the food service requirements.
- 2.15. Payment: Sponsor shall pay the Vendor no later than thirty (30) days after the invoice is received the full amount as presented on the monthly itemized invoice. The Sponsor shall notify the Vendor within 3 operating days of receipt of any discrepancy on the invoice. The Sponsor shall pay the Vendor for all meals delivered in accordance with the agreement. Neither NDA nor USDA will assume any liability for payment of the difference between the number of meals prepared and delivered by the Vendor and the number of meals served by the Sponsor that are eligible for reimbursement. In addition, neither NDA nor USDA will be responsible for resolving issues of partial or non-payment per the terms of this agreement.
- 2.16. Billing Dispute: If the Sponsor disputes an invoice with the Vendor, the Sponsor shall not pay the disputed invoice until the dispute is resolved. All disputes must be resolved within fourteen (14) calendar days.

3. General Terms

- 3.1. Employment: Vendor shall comply with all applicable Federal, State, and local laws and regulations pertaining to wages, hours, conditions of employment, and nondiscrimination in employment, 7 CFR Section 3016.36 (i)(3). The Vendor will ensure that employees performing work at one or more of the sites are fingerprinted and screened inclusive of an FBI background search. Each employee of the Vendor performing work at one or more of the sites must carry a picture ID. The Vendor will provide a list of all employees who will be working under the Agreement, any additional personnel or back-up personnel. USDA is an Equal Opportunity Provider and Employer.

3.2. Payroll Taxes and Costs: Vendor shall pay its employees directly and shall withhold and pay all applicable federal and state employment taxes and payroll insurance with respect to its employees, including an applicable income, social security, Medicare and employment taxes, and workers compensation costs.

3.3. Indemnity:

3.3.1. Vendor shall indemnify, defend and hold the Sponsor harmless against any loss of damage (including attorney's fees and costs of litigation) caused by the Vendor's negligent act or omission, theft by the Vendor's employees, or the negligent or intentional acts or omissions of the Vendor's agents or employees. The Vendor shall defend any suit against the Sponsor alleging personal injury or property damage arising out of the transportation of meals or other items to the Site(s) or out of the acts of the Vendor's employees, and any suit alleging bodily injury, sickness, or disease arising out of the consumption of the meals delivered by the Vendor to the Food Service Site(s), and shall be liable for any damages agreed to by the parties or awarded as a result of such litigation.

3.3.2. Sponsor shall promptly notify the Vendor in writing of any claims against the Vendor or the Sponsor and, in the event a suit is filed, shall promptly forward to the Vendor all papers in connection therewith. The Vendor shall not incur any expense or make any settlement without the Sponsor's consent. However, if the Vendor refuses or neglects to defend any such suit, the Sponsor may defend, adjust, or settle any such claim, and the costs of such defense, adjustment, or settlement, including reasonable attorney's fees, shall be charged to the Vendor.

3.4. Agreement Modification, Nonperformance or Default:

3.4.1. This Agreement constitutes the entire understanding between the Vendor and the Sponsor with respect to the subject matter hereof and there is no other written or oral understandings or agreements with respect hereto. No variation or modification of the Agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the Sponsor and the Vendor. No assignment or transfer of this Agreement may be made, in whole or in part, without the prior written consent of the Sponsor.

3.4.2. The Sponsor may, upon written notice of default to the Vendor, terminate the whole or any part of this Agreement in any one of the following circumstances:

3.4.2.1. If the Vendor fails to make delivery of meals, other agreed upon items (i.e. eating utensils, supplies, storage equipment), or to perform the services within the time specified herein.

3.4.2.2. If the Vendor fails to perform any of the other provisions of this Agreement in accordance with its terms and does not correct such

failure within 48 hours after requested to do so.

3.5. Duration and Termination:

3.5.1. This Agreement shall become effective July 1, 2017 after both parties sign it and NDA approves it. The Vendor shall provide meals during the period starting on the Effective Date and ending on June 30, 2018. However, either party may, at any time during the life of this Agreement, terminate this Agreement by giving thirty (30) days notice in writing to the other party of its intention to do so. The Sponsor may terminate this Agreement upon written notice if Vendor fails to fully comply with the terms and conditions. All notices to the Sponsor shall be addressed to the Sponsor at the address listed on the signature page, and all notices to the Vendor shall be addressed to the Vendor at the address listed on the signature page.

3.5.2 The total duration of this Agreement, including the exercise of any options under this provision, shall not exceed five (5) years. The Agreement may be renewed for four (4) additional one (1) year periods provided all terms and conditions remain unchanged and in full force and effect. The option to renew, if exercised, will be executed in the form of a renewal/extension letter, to be issued not sooner than one hundred twenty (120) days prior to expiration of the Agreement. This option to renew requires the mutual agreement of both parties. Refusal by either party to exercise to renew/extend will require this Agreement to expire on the original or mutually agreed date.

3.6. Audit: Sponsor shall have the right, at its expense, to inspect the books and records of Vendor to verify its performance and expenses submitted under this Agreement. Inspection shall take place during normal business hours at Vendor's place of business.

3.7. Applicable Law: The law of the State of Nevada shall govern this Agreement.

3.8. Termination without Cause: Either party may terminate this Agreement at any time upon thirty (30) days prior written notice to the other of such party's intention to terminate this Agreement.

3.9. Unavailability of Funds: The Sponsor may terminate this Agreement, without penalty, if its Governing Board fails to appropriate funds in subsequent fiscal years to support the program that is the subject of this Agreement. The Sponsor shall give the Vendor prompt written notice after it knows that funding will not be available.

3.10. Non-Discrimination: Vendor shall not discriminate in either the provision of services, or in employment, against any person because of sex, race, disability, marital or family status, national origin, veteran's status, sexual preference, or religion. Vendor agrees to comply with all applicable federal and state laws, rules, regulations, and executive orders relating to non-discrimination, affirmative action and equal employment opportunity.

- 3.11. Workers Compensation: Vendor shall maintain a system of coverage for workers compensation in conformance with applicable state law covering all of its employees who may be employed in connection with food service provided to the Sponsor.
- 3.12. Insurance: During the term of this Agreement, the Vendor shall maintain insurance policies described below issued by companies licensed in Nevada with a current A.M. Best rating of A: VIII or better. The Vendor shall also name the Sponsor as additionally insured under the liability policy for the duration of the contract. And upon request, the Vendor will provide the Sponsor with a certificate evidencing such insurance coverage.
- 3.12.1. Commercial General Liability insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to, the liability assumed under the indemnification provisions of this Agreement; and
- 3.12.2. Automobile Liability insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to the Vendor's owned, hired, and non-owned vehicles.
- 3.13. Assignment: This Agreement may not be assigned by either party without the prior written consent of the other party.
- 3.14. Construction and Effect: A waiver of any failure under this Agreement shall neither be construed as, nor constitute a waiver of, any subsequent failure. This Agreement supersedes all prior negotiations, representations, or Agreements. The Article and Paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the Articles and Paragraphs or be considered in their interpretation. The appendices referred to herein are made part of this Agreement by the respective references to them. This Agreement may be executed in several counterparts, each of which shall be deemed an original.
- 3.15. Amendments to the Agreement: The parties cannot alter any provision in this Agreement that is required by any law, rule or regulation. The parties cannot otherwise amend or alter this Agreement, except as to minor, non-substantive provisions or issues that do not materially affect the scope of work or the cost of the Agreement. The parties must mutually agree, in a written document signed by both parties and attached to this Agreement, amend, add, or delete an Article or Appendix. Any amendment to this Agreement shall become effective at the time specified in the amendment.

4.0 Vendor Certification Statements

- 4.1 Certificate of Independent Price Determination: Vendor admits that all prices in this Offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Vendor or with any competitor certification regarding non-collusion.

- 4.2 Contract Work Hours and Safety Standard Act: The Vendor is required to follow the Contract Work Hours and Safety Standard Act. It requires the Vendor to pay employees overtime (one and one-half times their basic rate of pay) for all hours worked over 40 in a workweek. This Act also prohibits unsanitary, hazardous, or dangerous working conditions.
- 4.3 Debarment, Suspension, Ineligibly and Voluntary Exclusion: The Vendor shall sign and submit the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion from participating in Federal contracts/grants/awards.
- 4.6 Conflict of Interest: Vendor's signature on this Agreement indicates there is no conflict of interest associated with the award of this Agreement. No one employed by the Sponsor is related to or has any other personal or professional relationship with the Vendor and/or his/her family.

For the Sponsor:

JOHN BARLOW

Name and Title of Representative

John Barlow

Signature

4650 Howe Rd.

Mailing Address, Street/PO Box

N. Las Vegas 89081

Mailing Address, City, State, Zip Code

702-826-4373

Telephone

John.Barlow@Somerset

Email

7/10/17

Date

For the Vendor:

Lawrence Scott, COO

Name and Title of Representative

[Signature]

Signature

4190 N. DELOS RD

Mailing Address, Street/PO Box

Las Vegas, NV 89115

Mailing Address, City, State, Zip Code

702-644-3063 ext 304

Telephone

LScott@Threesquare.org

Email

7/10/17

Date

**Nutrition Standards in the National School Lunch and School Breakfast Programs
Effective July 1, 2012**

Meal Pattern	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5 a	Grades 6-8 a	Grades 9-12 a	Grades K-5	Grades 6-8	Grade 9-12
	Amount of Food <i>b</i> Per Week (Minimum Per Day)					
Fruits (cups) <i>c,d</i>	5 (1 daily) e	5 (1 daily) e	5 (1 daily) e	2 ½ (½ daily)	2 ½ (½ daily)	5 (1 daily)
Vegetables				3 ¾ (¾ daily)	3 ¾ (¾ daily)	5 (1 daily)
Dark Green <i>f</i>	0	0	0	½	½	½
Red/Orange <i>f</i>	0	0	0	¾	¾	1 ¼
Beans/Peas (Legumes) <i>f</i>	0	0	0	½	½	½
Starchy <i>f</i>	0	0	0	½	½	½
Other <i>f, g</i>	0	0	0	½	½	¾
Additional Veg to Reach Total <i>h</i>	0	0	0	1	1	1½
Grains (oz eq) <i>i</i>	7-10 (1 daily) j	8-10 (1 daily) j	9-10 (1 daily) j	8-9 (1 daily)	8-10 (1 daily)	10-12 (2 daily)
Meats/Meat Alternates (oz eq)	0 k	0 k	0 k	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups) <i>l</i>	5 (1 daily)	5 (1 daily)	5 (1 daily)	5 (1 daily)	5 (1 daily)	5 (1 daily)
Other Specifications: Daily Amount Based On The Average 5-Day Week						
Min – max calories (kcal) <i>m,n,o</i>	350-500	400-550	450-600	550-650	600-700	750-850
Saturated Fat (% of total calories) <i>n,o</i>	Less than 10%	Less than 10%	Less than 10%	Less than 10%	Less than 10%	Less than 10%
Sodium (mg) <i>n, p</i>	Less than or equal to 430	Less than or equal to 470	Less than or equal to 500	Less than or equal to 640	Less than or equal to 710	Less than or equal to 740
<u>Trans</u> fat <i>n,o</i>	Nutrition label or manufacturer specifications must indicate zero grams of <u>trans</u> fat per serving.					

- a. In the SBP, the above age-grade groups are required beginning July 1, 2013 (SY 2013-14). In SY 2012-2013 only, schools may continue to use the meal pattern for grades K-12 (see § 220.23).
- b. Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving is 1/8 cup.
- c. One quarter-cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- d. For breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or “other vegetables” subgroups as defined in §210.10(c)(2)(iii).
- e. The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014 (SY 2014-2015).
- f. Larger amounts of these vegetables may be served.
- g. This category consists of “other vegetables” as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, “other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).
- h. Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.
- i. All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).
- j. In the SBP, the grain ranges must be offered beginning July 1, 2013 (SY 2013-2014).
- k. There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013 (SY 2013-2014), schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.
- l. Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).
- m. The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- n. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.
- o. In the SBP, calories and trans fat specifications take effect beginning July 1, 2013 (SY 2013-2014).
- p. Final sodium specifications are to be reached by SY 2022-2023 or July 1, 2022. Intermediate sodium specifications are established for SY 2014-2015 and 2017-2018. See required intermediate specifications in § 210.10(f)(3) for lunches and § 220.8(f)(3) for breakfast.

Sample Lunch Menu

Monday	Tuesday	Wednesday	Thursday	Friday
EXAMPLE: Submarine Sandwich (1 oz turkey, .5 oz low fat cheese) on Whole Wheat Roll Refried Beans (½ cup) Jicama (1/4 cup) Green Pepper Strips (1/4 cup) Cantaloupe wedges, raw (½ cup) Skim Milk (8 oz) Mustard (9 grams) Reduced fat mayonnaise (1 oz) Low Fat Ranch Dip (1oz)	EXAMPLE: Whole Wheat Spaghetti with Meat Sauce (½ cup) and Whole Wheat Roll Green Beans, cooked (½ cup) Broccoli (½ cup) Cauliflower (½ cup) Kiwi Halves, raw (½ cup) Low-fat (1%) Milk (8 oz) Low Fat Ranch Dip (1 oz) Soft Margarine (5 g)	EXAMPLE: Chef Salad (1 cup romaine, .5 oz low-fat mozzarella, 1.5 oz. grilled chicken) with Whole Wheat Soft Pretzel (2.5 oz) Corn, cooked (½ cup) Baby Carrots, raw (1/4 cup) Banana Skim Chocolate Milk (8 oz.) Low Fat Ranch Dressing (1.5 oz) Low Fat Italian Dressing (1.5 oz)	EXAMPLE: Oven-Baked Fish nuggets (2 oz) with Whole Wheat Roll Mashed Potatoes (½ cup) Steamed Broccoli (½ cup) Peaches (canned, packed in juice – ½ cup) Skim Milk (8 oz) Tartar Sauce (1.5 oz) Soft Margarine (5 g)	EXAMPLE: Whole Wheat Cheese Pizza (1 slice) Baked Sweet Potato Fries (½ cup) Grape tomatoes, raw (1/4 cup) Applesauce (½ cup) Low-fat (1%) Milk (8 oz) Low Fat Ranch Dip (1 oz)

Fixed Fee Pricing Summary

The Vended Pricing Proposal for the following Child Nutrition Programs	
To be completed by the Vendor:	
Fixed Price per meal for the National School Lunch Program:	\$ <u>2.25</u>

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 11 – Review and Approval of HVAC Service Provider
Number of Enclosures: 4

SUBJECT: HVAC Service Provider

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Gil Cuevas/Gayle Jefferson

Recommendation:

Proposed wording for motion/action:

Move to approve _____ as the HVAC service provider for Somerset Academy of Las Vegas.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 7-10 Minutes

Background:

A request for proposal was sent out for HVAC services. As such, bids have been received and are being presented for consideration and selection.

Submitted By: Staff

Academica Nevada HVAC Grading Rubric

Scale: 1-10 and 1-5 with 1 being the least and 10 or 5 being greatest.

	Weight	40%	20%	25%	5%	5%	5%	100%
Company		Price (Lowest is Highest)	Conformance to Specs	Qualifications (Based on company ability to perform services)	Past Performance (Worked with us in the past, any complaints) 1-5	Quality and Utility of Services	Supplies & Materials	Weighted Total
ABM		8	10	9	4	9	9	8.55
NSM		10	10	10	5	10	10	9.75
Force Air Inc.		9	10	8	2	8	8	8.50

Recommended

NSM based on price and past history.

Somerset Academy Sky Pointe Elementary

PRESENTED BY: Theresa Wapato, An Integrated Solutions Provider

PRESENTED TO: Academica Nevada c/o Sky Pointe Elementary

DELIVERED ON: January 23, 2019

Agreement Signature

Proposal Date	Proposal Number	Agreement
01/23/19		

BY AND BETWEEN:

ABM Building Services
6480 Cameron St., Suite 303
Las Vegas, NV 89118
hereinafter **CONTRACTOR**

AND

Academica Nevada c/o Sky Pointe
Elementary
1378 Paseo Verde Pkwy Suite 200
Henderson, NV 89012
hereinafter **CUSTOMER**

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S): Somerset Academy - Sky Pointe Elementary - 7038 Sky Pointe Drive, Las Vegas, NV 89131

Contractor will provide the services described in the maintenance program indicated below, which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth on the following maintenance program pages.

MAINTENANCE PROGRAM **Customized Professional Maintenance Program II**
and associated Terms and Conditions

AGREEMENT coverage will commence on 03/01/19. The AGREEMENT price is \$7,908 per year, payable \$2,636.00 per three (3) times a year in advance beginning on the effective date of 03/01/19.

Sales Rep	Customer	Manager
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Signature: *Theresa Wapato*

Signature:

Signature:

Name: Theresa Wapato

Name: Lee Esplin

Name: Robert Bayer

Title: Sales Executive

Title: Principal

Title: Vice President

Date: January 23, 2019

Date:

Date:

TO ORDER SERVICES UNDER THIS AGREEMENT WITH A PURCHASE ORDER, PLEASE PROVIDE THE FOLLOWING:

PO Number:

Date of Issue:

Customer Signature:

NOTE: When issuing a purchase order for this Agreement, the services, responsibilities, terms and conditions for both parties remain as detailed in this Agreement.

Special Services and Provisions

Proposal Date	Proposal Number	Agreement No.
January 23, 2019		

Frequency and Type of Service:

- Fall service and operation inspection of the heating equipment.
- Fall filter change of all air filters listed on filter schedule with disposal of old filters.
- Winter filter change only, of all air filters listed on filter schedule with disposal of old filters.
- Spring service and operational inspection of the air condition equipment.
- Spring filter change of all air filters listed on filter schedule with disposal of old filters.
- Spring coil cleaning of all condenser coils for equipment listed.
- Annual belt change.
- Report to facility manager or point of contact after service with recommendation for repairs and present proposal with repair cost.

Test and Inspect: Job labor, travel labor and travel and living expenses required to visually inspect and test equipment to determine its operating condition and efficiency.

Testing: For excessive vibration; motor bearings; refrigerant charge; safety controls; combustion and draft; crankcase heaters; control system(s), etc.

Inspecting: For worn, failed or doubtful parts; mountings; drive couplings; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

30 day termination: Upon at least thirty (30) days prior written notice, either party may terminate this agreement for any reason (including no cause). In the event of termination, it will be without obligation or liability of any nature except to pay for the portion of Services supplied prior to the effective date of termination specified in such notice.

Three year agreement escalation: In order to provide the same level of service year over year a small cost of living increase of 3 % would be necessary to cover the typical increases in material, labor, operational tax and insurance costs. The increase would take effect at the beginning of the second and third year of the agreement.

Customized Professional Maintenance Program II

Proposal Date	Proposal Number	Agreement
January 23, 2019		

Our Customized Professional Maintenance II (CPM-II) is designed to provide the Customer with an ongoing maintenance program. The CPM-II program will be initiated, scheduled, administered, monitored and updated by the Contractor. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Contractor's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customer's review, approval signature and record.

CONTRACTOR WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON SCHEDULE 1 (INVENTORY OF EQUIPMENT):

TEST AND INSPECT: Job labor, travel labor and travel and living expenses required to visually INSPECT and TEST equipment to determine its operating condition and efficiency. Typical activities include:

- TESTING for excessive vibration; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
- INSPECTING for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTIVE MAINTENANCE: Job labor, travel labor and travel and living expenses required to clean, align, calibrate, tighten, adjust and lubricate equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency. Typical activities include:

- CLEANING coil surfaces; fan impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc.
- ALIGNING belt drives; drive couplings; air fins, etc.
- CALIBRATING safety controls; temperature and pressure controls, etc.
- TIGHTENING electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
- ADJUSTING belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
- LUBRICATING motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.

Customized Professional Maintenance Program Terms And Conditions II

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or initial seasonal start up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand. All past due amounts shall accrue interest at the maximum rate permitted by applicable law.
7. If there is any alteration to, or deviation from, this Agreement involving extra work, the cost of materials and/or labor will become an extra charge (fixed price amount to be negotiated or on a time and material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved items of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.

14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) and/or Safety Data Sheets (SDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the Indoor air quality of the Customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Contractor's work under this Agreement.
16. Contractor's obligations under this Agreement and any subsequent agreements do not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the customer of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work under the Agreement shall be extended to the extent caused by the suspension and the Agreement price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.

Somerset Academy Losee Mid/ High Campus

PRESENTED BY: Theresa Wapato, An Integrated Solutions Provider

PRESENTED TO: Academica Nevada c/o Losee Mid/High School Campus

DELIVERED ON: January 23, 2019

Agreement Signature

Proposal Date	Proposal Number	Agreement
01/23/19		

BY AND BETWEEN:

ABM Building Services
6480 Cameron St., Suite 303
Las Vegas, NV 89118
hereinafter CONTRACTOR

AND


Academica Nevada c/o Losee Mid/High
School Campus
1378 Paseo Verde Pkwy Suite 200
Henderson, NV 89012
hereinafter CUSTOMER

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S): Losee Mid/High Campus - 4650 Losee Road, North Las Vegas, NV 89081

Contractor will provide the services described in the maintenance program indicated below, which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth on the following maintenance program pages.

MAINTENANCE PROGRAM **Customized Professional Maintenance Program II**
and associated Terms and Conditions

AGREEMENT coverage will commence on 03/01/19. The AGREEMENT price is \$29,193 per year, payable \$9,731.00 three (3) times a year in advance beginning on the effective date of 03/01/19.

Sales Rep	Customer	Manager
Signature:  Name: Theresa Wapato Title: Sales Executive Date: January 23, 2019	Signature: Name: Reggie Farmer Title: Date:	Signature: Name: Robert Bayer Title: Vice President Date:

TO ORDER SERVICES UNDER THIS AGREEMENT WITH A PURCHASE ORDER, PLEASE PROVIDE THE FOLLOWING:

PO Number:

Date of Issue:

Customer Signature:

NOTE: When issuing a purchase order for this Agreement, the services, responsibilities, terms and conditions for both parties remain as detailed in this Agreement.

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- Annual belt change.
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January 23, 2019		

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 -**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc.
 -**ALIGNING** belt drives; drive couplings; air fins, etc.
 -**CALIBRATING** safety controls; temperature and pressure controls, etc.
 -**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
 -**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
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Customized Professional Maintenance Program Terms And Conditions II

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2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or initial seasonal start up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
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8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved items of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.

14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) and/or Safety Data Sheets (SDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the Customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Contractor's work under this Agreement.
16. Contractor's obligations under this Agreement and any subsequent agreements do not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the customer of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work under the Agreement shall be extended to the extent caused by the suspension and the Agreement price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



Date: 1/28/19

How would you like YOUR air?

PROPOSAL

Owner Name: Academica Nevada
 Address: 1358 Paseo Verde Pkwy
 City: Henderson State: NV Zip: 89052
 Phone: _____ Cell: _____
 Fax: _____
 Company Name: Somerset Academy Lone Mountain
 Address: 4491 N Rainbow Blvd
 City: Las Vegas State: NV Zip: 89108

Property Address: 4491 N Rainbow Blvd
 City: Las Vegas State: NV
 Major Cross Streets: _____
 Gate Code: _____
 Combo Lock Box: _____
 On Site Supervisors Name: Gil Cuevas
 Telephone: (702) 588-8226
 Other Info: _____

- Service Change Out Installation Remodel

SCOPE OF WORK

Force Air Inc. agrees to provide the following labor, equipment and materials necessary to complete the following work:

3 visits annually to include, filter changes each visit, belt changes and coil cleaning once annually, spring A/C check, and fall heating check once annually. Disposal of all used materials is included. All service issues discovered during the seasonal checks will be submitted as proposals for management to review and approve before any repairs are made. The agreement will be for three years, with the right of either party to cancel with or without cause with 30 days written notice. Total sum to be paid in equal monthly installments.

The price options for the HVAC PM will be as follows:

Triannual maint. on package and split systems on the Lone Mtn Campus with 1 belt change annually \$8,100.00

or

Triannual maint. on package and split systems on the Lone Mtn Campus with belt changed triannually \$10,125.00

Exhaust fan maintenance, including changing belts and greasing bearings annually can be added for \$660.00

Mini split heat pump systems triannual check and filter cleaning can be added in for an additional \$120.00

Thank you for the opportunity to submit a proposal, and we look forward to working with you.

Payment Schedule

Deposit _____ Signing of Contract _____
 Additional Payment _____ Date Due _____
 Final Payment _____ Date Due _____ / Setting of Unit _____

Payments are due and payable per the payment schedule. 1-1/2% interest per month will be charged on all outstanding balances. If it becomes necessary to file a mechanics lien or file a lawsuit in small claims court to collect monies owed, owner and or owner's agent agrees to pay contractor \$75.00 per hour for time contractor spends trying to collect unpaid monies. In addition owner and or owner's agent agrees to reimburse contractor for filing fees, mailing costs and court costs. If it becomes necessary to hire an attorney to collect monies owed, owner and or owner's agent agrees to pay attorney fees (\$175.00 per hour) plus attorney costs for time spent trying to collect monies owed to contractor.

Contractor will not be responsible for items that break due to age, exposure to sunlight, faulty existing installation, or breakage due to normal removal and replacement.

Signatures,

Authorized Representative of Force Air Inc.

Date: _____

Owner or Authorized Agent Responsible for Payment

Date: _____

4205 W Tompkins Ave, Suite 2, Las Vegas, NV 89103

(702) 296-5819

Nevada State C-21 Contractors License # 59535A

Licensed, Bonded, Insured

Proposal is valid for 90 days unless otherwise noted



Date: 1/28/19

How would you like YOUR air?

PROPOSAL

Owner Name: Academica Nevada
 Address: 1358 Paseo Verde Pkwy
 City: Henderson State: NV Zip: 89052
 Phone: _____ Cell: _____
 Fax: _____
 Company Name: Somerset Academy Skye Canyon
 Address: 8151 N Schaumber Rd
 City: Las Vegas State: NV Zip: 89108

Property Address: 8151 N Schaumber Rd
 City: Las Vegas State: NV
 Major Cross Streets: _____
 Gate Code: _____
 Combo Lock Box: _____
 On Site Supervisors Name: Gil Cuevas
 Telephone: (702) 588-8226
 Other Info: _____

- Service Change Out Installation Remodel

SCOPE OF WORK

Force Air Inc. agrees to provide the following labor, equipment and materials necessary to complete the following work:

3 visits annually to include, filter changes each visit, belt changes and coil cleaning once annually, spring A/C check, and fall heating check once annually. Disposal of all used materials is included. All service issues discovered during the seasonal checks will be submitted as proposals for management to review and approve before any repairs are made. The agreement will be for three years, with the right of either party to cancel with or without cause with 30 days written notice. Total sum to be paid in equal monthly installments.

The price options for the HVAC PM will be as follows:

- Triannual maint. on package and split systems on the Skye Canyon Campus with 1 belt change annually \$9,720.00
- or
- Triannual maint. on package and split systems on the Skye Canyon Campus with belt changed triannually \$12,150.00
- Exhaust fan maintenance, including changing belts and greasing bearings annually can be added for \$600.00
- Mini split heat pump systems triannual check and filter cleaning can be added in for an additional \$480.00

Thank you for the opportunity to submit a proposal, and we look forward to working with you.

Payment Schedule

Deposit _____ Signing of Contract _____
 Additional Payment _____ Date Due _____
 Final Payment _____ Date Due _____ / Setting of Unit _____

Payments are due and payable per the payment schedule. 1-1/2% interest per month will be charged on all outstanding balances. If it becomes necessary to file a mechanics lien or file a lawsuit in small claims court to collect monies owed, owner and or owner's agent agrees to pay contractor \$75.00 per hour for time contractor spends trying to collect unpaid monies. In addition owner and owner's agent agrees to reimburse contractor for filing fees, mailing costs and court costs. If it becomes necessary to hire an attorney to collect monies owed, owner and or owner's agent agrees to pay attorney fees (\$175.00 per hour) plus attorney costs for time spent trying to collect monies owed to contractor.
 Contractor will not be responsible for items that break due to age, exposure to sunlight, faulty existing installation, or breakage due to normal removal and replacement.

Signatures,

Authorized Representative of Force Air Inc.

Date: _____

Owner or Authorized Agent Responsible for Payment

Date: _____

4205 W Tompkins Ave, Suite 2, Las Vegas, NV 89103
 (702) 296-5819
 Nevada State C-21 Contractors License # 59535A
 Licensed, Bonded, Insured
 Proposal is valid for 90 days unless otherwise noted



Date: 1/28/19

How would you like YOUR air?

PROPOSAL

Owner Name: Academica Nevada
 Address: 1358 Paseo Verde Pkwy
 City: Henderson State: NV Zip: 89052
 Phone: _____ Cell: _____
 Fax: _____
 Company Name: Somerset Academy Aliante
 Address: 6475 Valley Dr
 City: N Las Vegas State: NV Zip: 89084

Property Address: 6475 Valley Dr
 City: N Las Vegas State: NV
 Major Cross Streets: _____
 Gate Code: _____
 Combo Lock Box: _____
 On Site Supervisors Name: Gil Cuevas
 Telephone: (702) 588-8226
 Other Info: _____

- Service
 Change Out
 Installation
 Remodel

SCOPE OF WORK

Force Air Inc. agrees to provide the following labor, equipment and materials necessary to complete the following work:

3 visits annually to include, filter changes each visit, belt changes and coil cleaning once annually, spring A/C check, and fall heating check once annually. Disposal of all used materials is included. All service issues discovered during the seasonal checks will be submitted as proposals for management to review and approve before any repairs are made. The agreement will be for three years, with the right of either party to cancel with or without cause with 30 days written notice. Total sum to be paid in equal monthly installments.

The price options for the HVAC PM will be as follows:

Triannual maint. on package and split systems on the Aliante Campus with 1 belt change annually \$11,520.00

or

Triannual maint. on package and split systems on the Aliante Campus with belt changed triannually \$14,400.00

Exhaust fan maintenance, including changing belts and greasing bearings annually can be added for \$900.00

Mini split heat pump systems triannual check and filter cleaning can be added in for an additional \$360.00

Thank you for the opportunity to submit a proposal, and we look forward to working with you.

Payment Schedule

Deposit _____	Signing of Contract
Additional Payment _____	Date Due _____
Final Payment _____	Date Due _____ / Setting of Unit

Payments are due and payable per the payment schedule. 1-1/2% interest per month will be charged on all outstanding balances. If it becomes necessary to file a mechanics lien or file a lawsuit in small claims court to collect monies owed, owner and or owner's agent agrees to pay contractor \$75.00 per hour for time contractor spends trying to collect unpaid monies. In addition owner and or owner's agent agrees to reimburse contractor for filing fees, mailing costs and court costs. If it becomes necessary to hire an attorney to collect monies owed, owner and or owner's agent agrees to pay attorney fees (\$175.00 per hour) plus attorney costs for time spent trying to collect monies owed to contractor.
 Contractor will not be responsible for items that break due to age, exposure to sunlight, faulty existing installation, or breakage due to normal removal and replacement.

Signatures,

 Authorized Representative of Force Air Inc.

Date: _____

 Owner or Authorized Agent Responsible for Payment

Date: _____

4205 W Tompkins Ave, Suite 2, Las Vegas, NV 89103
(702) 296-5819
Nevada State C-21 Contractors License # 59535A
Licensed, Bonded, Insured
Proposal is valid for 90 days unless otherwise noted



Date: 1/28/19

How would you like YOUR air?

PROPOSAL

Owner Name: Academica Nevada
 Address: 1358 Paseo Verde Pkwy
 City: Henderson State: NV Zip: 89052
 Phone: _____ Cell: _____
 Fax: _____
 Company Name: Somerset Academy N Las Vegas
 Address: 385 W Centennial Pkwy
 City: N Las Vegas State: NV Zip: 89084

Property Address: 385 W Centennial Pkwy
 City: N Las Vegas State: NV
 Major Cross Streets: _____
 Gate Code: _____
 Combo Lock Box: _____
 On Site Supervisors Name: Gil Cuevas
 Telephone: (702) 588-8226
 Other Info: _____

- Service Change Out Installation Remodel

SCOPE OF WORK

Force Air Inc. agrees to provide the following labor, equipment and materials necessary to complete the following work:

3 visits annually to include, filter changes each visit, belt changes and coil cleaning once annually, spring A/C check, and fall heating check once annually. Disposal of all used materials is included. All service issues discovered during the seasonal checks will be submitted as proposals for management to review and approve before any repairs are made. The agreement will be for three years, with the right of either party to cancel with or without cause with 30 days written notice. Total sum to be paid in equal monthly installments.

The price options for the HVAC PM will be as follows:

Triannual maint. on package and split systems on the N Las Vegas Campus with 1 belt change annually \$7,380.00

or

Triannual maint. on package and split systems on the N Las Vegas Campus with belt changed triannually \$9,225.00

Exhaust fan maintenance, including changing belts and greasing bearings annually can be added for \$360.00

Mini split heat pump systems triannual check and filter cleaning can be added in for an additional \$120.00

Thank you for the opportunity to submit a proposal, and we look forward to working with you.

Payment Schedule

Deposit _____ Signing of Contract
 Additional Payment _____ Date Due _____
 Final Payment _____ Date Due _____ / Setting of Unit

Payments are due and payable per the payment schedule. 1-1/2% interest per month will be charged on all outstanding balances. If it becomes necessary to file a mechanics lien or file a lawsuit in small claims court to collect monies owed, owner and or owner's agent agrees to pay contractor \$75.00 per hour for time contractor spends trying to collect unpaid monies. In addition owner and or owner's agent agrees to reimburse contractor for filing fees, mailing costs and court costs. If it becomes necessary to hire an attorney to collect monies owed, owner and or owner's agent agrees to pay attorney fees (\$175.00 per hour) plus attorney costs for time spent trying to collect monies owed to contractor.

Contractor will not be responsible for items that break due to age, exposure to sunlight, faulty existing installation, or breakage due to normal removal and replacement.

Signatures,

Authorized Representative of Force Air Inc.

Date: _____

Owner or Authorized Agent Responsible for Payment

Date: _____

4205 W Tompkins Ave, Suite 2, Las Vegas, NV 89103

(702) 296-5819

Nevada State C-21 Contractors License # 59535A

Licensed, Bonded, Insured

Proposal is valid for 90 days unless otherwise noted



Date: 1/28/19

How would you like YOUR air?

PROPOSAL

Owner Name: Academica Nevada
Address: 1358 Paseo Verde Pkwy
City: Henderson State: NV Zip: 89052
Phone: _____ Cell: _____
Fax: _____
Company Name: Somerset Academy Stephanie
Address: 50 N Stephanie St
City: Henderson State: NV Zip: 89074

Property Address: 50 N Stephanie St
City: Henderson State: NV
Major Cross Streets: _____
Gate Code: _____
Combo Lock Box: _____
On Site Supervisors Name: Gil Cuevas
Telephone: (702) 588-8226
Other Info: _____

- Service Change Out Installation Remodel

SCOPE OF WORK

Force Air Inc. agrees to provide the following labor, equipment and materials necessary to complete the following work:

3 visits annually to include, filter changes each visit, belt changes and coil cleaning once annually, spring A/C check, and fall heating check once annually. Disposal of all used materials is included. All service issues discovered during the seasonal checks will be submitted as proposals for management to review and approve before any repairs are made. The agreement will be for three years, with the right of either party to cancel with or without cause with 30 days written notice. Total sum to be paid in equal monthly installments.

The price options for the HVAC PM will be as follows:

Triannual maint. on package and split systems on the Stephanie Campus with 1 belt change annually \$8,820.00

or

Triannual maint. on package and split systems on the Stephanie Campus with belt changed triannually \$11,025.00

Exhaust fan maintenance, including changing belts and greasing bearings annually can be added for \$540.00

Mini split heat pump systems triannual check and filter cleaning can be added in for an additional \$120.00

Thank you for the opportunity to submit a proposal, and we look forward to working with you.

Payment Schedule

Deposit _____ Signing of Contract
Additional Payment _____ Date Due _____
Final Payment _____ Date Due _____ / Setting of Unit

Payments are due and payable per the payment schedule. 1-1/2% interest per month will be charged on all outstanding balances. If it becomes necessary to file a mechanics lien or file a lawsuit in small claims court to collect monies owed, owner and or owner's agent agrees to pay contractor \$75.00 per hour for time contractor spends trying to collect unpaid monies. In addition owner and or owner's agent agrees to reimburse contractor for filing fees, mailing costs and court costs. If it becomes necessary to hire an attorney to collect monies owed, owner and or owner's agent agrees to pay attorney fees (\$175.00 per hour) plus attorney costs for time spent trying to collect monies owed to contractor.

Contractor will not be responsible for items that break due to age, exposure to sunlight, faulty existing installation, or breakage due to normal removal and replacement.

Signatures,

Authorized Representative of Force Air Inc.

Date: _____

Owner or Authorized Agent Responsible for Payment

Date: _____

4205 W Tompkins Ave, Suite 2, Las Vegas, NV 89103

(702) 296-5819

Nevada State C-21 Contractors License # 59535A

Licensed, Bonded, Insured

Proposal is valid for 90 days unless otherwise noted



Date: 1/28/19

How would you like YOUR air?

PROPOSAL

Owner Name: Academica Nevada
Address: 1358 Paseo Verde Pkwy
City: Henderson State: NV Zip: 89052
Phone: _____ Cell: _____
Fax: _____
Company Name: Somerset Academy Sky Pointe
Address: 7038 Sky Pointe Dr
City: Las Vegas State: NV Zip: 89131

Property Address: 7038 Sky Pointe Dr
City: Las Vegas State: NV
Major Cross Streets: _____
Gate Code: _____
Combo Lock Box: _____
On Site Supervisors Name: Gil Cuevas
Telephone: (702) 588-8226
Other Info: _____

Service

Change Out

Installation

Remodel

SCOPE OF WORK

Force Air Inc. agrees to provide the following labor, equipment and materials necessary to complete the following work:

3 visits annually to include, filter changes each visit, belt changes and coil cleaning once annually, spring A/C check, and fall heating check once annually. Disposal of all used materials is included. All service issues discovered during the seasonal checks will be submitted as proposals for management to review and approve before any repairs are made. The agreement will be for three years, with the right of either party to cancel with or without cause with 30 days written notice. Total sum to be paid in equal monthly installments.

The price options for the HVAC PM will be as follows:

Triannual maint. on package and split systems on the Sky Pointe Campus with 1 belt change annually \$21,060.00

or

Triannual maint. on package and split systems on the Sky Pointe Campus with belt changed triannually \$26,325.00

Exhaust fan maintenance, including changing belts and greasing bearings annually can be added for \$1320.00

Mini split heat pump systems triannual check and filter cleaning can be added in for an additional \$720.00

Thank you for the opportunity to submit a proposal, and we look forward to working with you.

Payment Schedule

Deposit _____ Signing of Contract
Additional Payment _____ Date Due _____
Final Payment _____ Date Due _____ / Setting of Unit

Payments are due and payable per the payment schedule. 1-1/2% interest per month will be charged on all outstanding balances. If it becomes necessary to file a mechanics lien or file a lawsuit in small claims court to collect monies owed, owner and or owner's agent agrees to pay contractor \$75.00 per hour for time contractor spends trying to collect unpaid monies. In addition owner and or owner's agent agrees to reimburse contractor for filing fees, mailing costs and court costs. If it becomes necessary to hire an attorney to collect monies owed, owner and or owner's agent agrees to pay attorney fees (\$175.00 per hour) plus attorney costs for time spent trying to collect monies owed to contractor.

Contractor will not be responsible for items that break due to age, exposure to sunlight, faulty existing installation, or breakage due to normal removal and replacement.

Signatures,

Authorized Representative of Force Air Inc.

Date: _____

Owner or Authorized Agent Responsible for Payment

Date: _____

**4205 W Tompkins Ave, Suite 2, Las Vegas, NV 89103
(702) 296-5819**

**Nevada State C-21 Contractors License # 59535A
Licensed, Bonded, Insured**

Proposal is valid for 90 days unless otherwise noted



Date: 1/28/19

How would you like YOUR air?

PROPOSAL

Owner Name: Academica Nevada
Address: 1358 Paseo Verde Pkwy
City: Henderson State: NV Zip: 89052
Phone: _____ Cell: _____
Fax: _____
Company Name: Somerset Academy Losee
Address: 4650 Losee Rd
City: N Las Vegas State: NV Zip: 89030

Property Address: 4650 Losee Rd
City: N Las Vegas State: NV
Major Cross Streets: _____
Gate Code: _____
Combo Lock Box: _____
On Site Supervisors Name: Gil Cuevas
Telephone: (702) 588-8226
Other Info: _____

- Service Change Out Installation Remodel

SCOPE OF WORK

Force Air Inc. agrees to provide the following labor, equipment and materials necessary to complete the following work:

3 visits annually to include, filter changes each visit, belt changes and coil cleaning once annually, spring A/C check, and fall heating check once annually. Disposal of all used materials is included. All service issues discovered during the seasonal checks will be submitted as proposals for management to review and approve before any repairs are made. The agreement will be for three years, with the right of either party to cancel with or without cause with 30 days written notice. Total sum to be paid in equal monthly installments.

The price options for the HVAC PM will be as follows:

Triannual maint. on package and split systems on the Losee Campus with 1 belt change annually \$22,680.00

or

Triannual maint. on package and split systems on the Losee Campus with belt changed triannually \$28,350.00

Exhaust fan maintenance, including changing belts and greasing bearings annually can be added for \$1,440.00

Mini split heat pump systems triannual check and filter cleaning can be added in for an additional \$840.00

Thank you for the opportunity to submit a proposal, and we look forward to working with you.

Payment Schedule

Deposit _____ Signing of Contract _____
Additional Payment _____ Date Due _____
Final Payment _____ Date Due _____ / Setting of Unit _____

Payments are due and payable per the payment schedule. 1-1/2% interest per month will be charged on all outstanding balances. If it becomes necessary to file a mechanics lien or file a lawsuit in small claims court to collect monies owed, owner and or owner's agent agrees to pay contractor \$75.00 per hour for time contractor spends trying to collect unpaid monies. In addition owner and or owner's agent agrees to reimburse contractor for filing fees, mailing costs and court costs. If it becomes necessary to hire an attorney to collect monies owed, owner and or owner's agent agrees to pay attorney fees (\$175.00 per hour) plus attorney costs for time spent trying to collect monies owed to contractor.

Contractor will not be responsible for items that break due to age, exposure to sunlight, faulty existing installation, or breakage due to normal removal and replacement.

Signatures,

Authorized Representative of Force Air Inc.

Date: _____

Owner or Authorized Agent Responsible for Payment

Date: _____

4205 W Tompkins Ave, Suite 2, Las Vegas, NV 89103
(702) 296-5819

Nevada State C-21 Contractors License # 59535A
Licensed, Bonded, Insured

Proposal is valid for 90 days unless otherwise noted



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/30/2019

CUSTOMER: **Somerset Academy Sky Pointe HS**
 ATTENTION: Gilbert Cuevas
 ADDRESS: 7038 Sky Pointe
 CITY, STATE & ZIP: Las Vegas, NV 89131
 PHONE: 702-588-8226
 EMAIL:

SERVICE LOCATION: Somerset Academy Sky Pointe HS
 7038 Sky Pointe
 Las Vegas, NV 89131
 High School

We are pleased to supply you with the following with our proposal.

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
2	Carrier 2 ton roof top package AC systems	3
2	Carrier 2.5 ton roof top package AC systems	3
4	Carrier 4 ton roof top package AC systems	3
3	Carrier 5 ton roof top package AC systems	3
2	Carrier 6 ton roof top package AC systems	3
9	Carrier 7.5 ton roof top package AC systems	3
8	Carrier 8.5 ton roof top package AC systems	3
8	Carrier 12.5 ton roof top package AC systems	3
2	Carrier 2.5 ton Split AC heat pump Systems	3
1	Carrier 3 ton Split AC heat pump Systems	3
14	Carrier 4 ton Split AC heat pump Systems	3
2	Carrier 5 ton Split AC heat pump Systems	3
2	Carrier 2 ton mini split AC systems	3
3	Outside Air Fans	3
15	Exhaust fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.
 *Coil Cleaning and Belt Replacement Provided Once per Year.

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours -- \$82.50 per hour
 Holidays -- \$110.00 per hour (includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$8,085.00

(To be paid monthly in instalments of: \$673.75 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$2,000,000 • BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

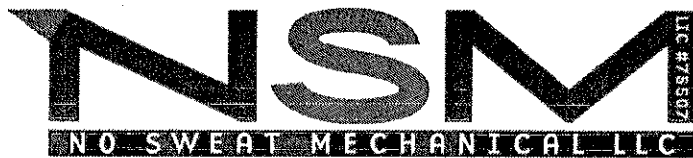
The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventive maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/30/2019

CUSTOMER: **Somerset Academy Sky Pointe MS**
 ATTENTION: Gilbert Cuevas
 ADDRESS: 7038 Sky Pointe
 CITY, STATE & ZIP: Las Vegas, NV 89131
 PHONE: 702-588-8226
 EMAIL:

SERVICE LOCATION: Somerset Academy Sky Pointe MS
 7038 Sky Pointe
 Las Vegas, NV 89131
 Middle School

We are pleased to supply you with the following water proposal.

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
1	Carrier 2 ton roof top package AC systems	3
1	Carrier 2.5 ton roof top package AC systems	3
1	Carrier 4 ton roof top package AC systems	3
2	Carrier 5 ton roof top package AC systems	3
1	Carrier 6 ton roof top package AC systems	3
4	Carrier 7.5 ton roof top package AC systems	3
3	Carrier 15 ton roof top package AC systems	3
12	Carrier 4 ton Split AC heat pump Systems	3
2	Carrier 2 ton mini split AC systems	3
1	Outside Air Fans	3
4	Exhaust fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement,
 *Coil Cleaning and Belt Replacement Provided Once per Year.

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours -- \$82.50 per hour
 Holidays -- \$110.00 per hour (includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$3,360.00

(To be paid monthly in installments of: \$280.00 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$2,000,000 • BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

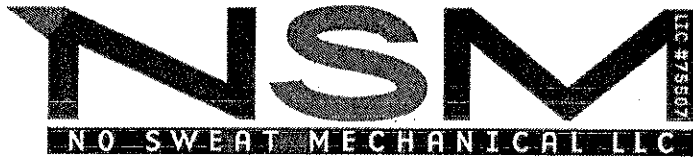
The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/30/2019

CUSTOMER: **Somerset Academy Sky Pointe ES**
 ATTENTION: Gilbert Cuevas
 ADDRESS: 7038 Sky Pointe
 CITY, STATE & ZIP: Las Vegas, NV 89131
 PHONE: 702-588-8226
 EMAIL:

SERVICE LOCATION: Somerset Academy Sky Pointe ES
 7038 Sky Pointe
 Las Vegas, NV 89131
 Elementary School

We are pleased to supply you with the following written proposal.

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
1	Carrier 2 ton roof top package AC systems	3
1	Carrier 2.5 ton roof top package AC systems	3
1	Carrier 4 ton roof top package AC systems	3
3	Carrier 5 ton roof top package AC systems	3
9	Carrier 7.5 ton roof top package AC systems	3
3	Carrier 10 ton roof top package AC systems	3
1	Carrier 1.5 ton Split AC heat pump Systems	3
15	Carrier 4 ton Split AC heat pump Systems	3
2	Carrier 2 ton mini split AC systems	3
1	Outside Air Fans	3
1	Exhaust fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.
 *Coil Cleaning and Bell Replacement Provided Once per Year.

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours -- \$82.50 per hour
 Holidays -- \$110.00 per hour (includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$3,990.00

(To be paid monthly in installments of: \$332.50 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$2,000,000 • BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

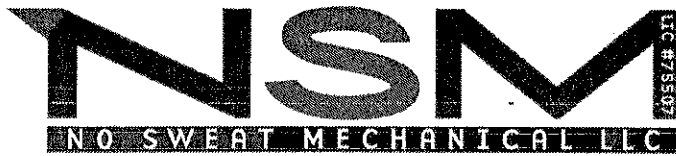
The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/29/2019

CUSTOMER: **Somerset NLV**
 ATTENTION: Gilbert Cuevas
 ADDRESS: 385 W Centennial Pkwy
 CITY, STATE & ZIP: North Las Vegas, NV 89084
 PHONE: 702-588-8226
 EMAIL:

SERVICE LOCATION: Somerset NLV
 385 W Centennial Pkwy
 North Las Vegas, NV 89084

We do please to supply your firm with the following with the proposal:

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
2	Carrier 3 ton Roof Top Package Units	3
1	Carrier 4 ton Roof Top Package Units	3
8	Carrier 5 ton Roof Top Package Units	3
1	Carrier 7.5 ton Roof Top Package Units	3
2	Carrier 10 ton Roof Top Package Units	3
6	ICP 5 ton Roof Top Package Units	3
2	ICP 6 ton Roof Top Package Units	3
2	ICP 7.5 ton Roof Top Package Units	3
1	Lennox 5 ton Roof Top Package Units	3
9	Lennox 6 ton Roof Top Package Units	3
9	Lennox 10 ton Roof Top Package Units	3
1	Carrier 3 Ton split AC heat pump Systems	3
2	Exhaust Fans	3
1	Outside Air fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.
 *Coil Cleaning and Bell Replacement Provided Once per Year.

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours -- \$82.50 per hour
 Holidays -- \$110.00 per hour (includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$4,935.00

(To be paid monthly in installments of: \$411.25 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$2,000,000 • BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____ DATE: _____

PRINT NAME: _____ TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/28/2019

CUSTOMER: **Somerset Academy Rainbow**
 ATTENTION: GI Cuevas
 ADDRESS: 4491 N. Rainbow Blvd.
 CITY, STATE & ZIP: Las Vegas, NV 89108
 PHONE:
 EMAIL:

SERVICE LOCATION: Somerset Academy Rainbow
 4491 N. Rainbow Blvd.
 Las Vegas, NV 89108

We are pleased to supply you with the following written proposal.

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
6	Carrier 5 ton Split AC Heat Pump Systems	3
8	Carrier 4 ton Split AC Heat Pump Systems	3
9	Carrier 3.5 ton Split AC Heat Pump Systems	3
1	Carrier 3 ton Split AC Heat Pump Systems	3
1	Carrier 2.5 ton Split AC Heat Pump Systems	3
2	Carrier 2 ton Split AC Heat Pump Systems	3
1	Mitsubishi 2 ton Mini Split Split System	3
16	Carrier 8.5 ton Roof Top Package AC Systems	3
2	Carrier 7.5 ton Roof Top Package AC Systems	3
1	Carrier 5 ton Roof Top Package AC Systems	3
1	Carrier 4 ton Roof Top Package AC Systems	3
1	Carrier 3 ton Roof Top Package AC Systems	3
7	S&P Roof Mount Exhaust Fans	3
2	S&P Fresh Air Intake Fans	3
1	Kitchen Exhaust Fan	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.

*Coil Cleaning and Belt Replacement Provided Once per Year.

*Swamp Cooler Spring Service Includes: Pad, Floats, Belts & Pump Replacement. **Winter Service Includes: Drain, Disconnect & Wrap

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)

Emergency Service/After Hours -- \$82.50 per hour

Holidays -- \$110.00 per hour (Includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$6,195.00

(To be paid monthly in installments of: \$516.25 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$4,500,000 - BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

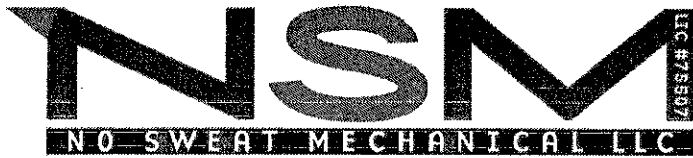
The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/28/2019

CUSTOMER: **Somerset Academy Losee MS**
 ATTENTION: Gilberto Cuevas
 ADDRESS: 4650 Losee Rd.
 CITY, STATE & ZIP: Las Vegas, NV 89030
 PHONE: 702-588-8226
 EMAIL:

SERVICE LOCATION: Somerset Academy Losee MS
 4650 Losee Rd.
 Las Vegas, NV 89030
 Middle School

We are pleased to submit you this with the following written proposal.

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
4	Carrier 5 ton Split AC Heat Pump Systems	3
4	Carrier 4 ton Split AC Heat Pump Systems	3
11	Carrier 3 ton Split AC Heat Pump Systems	3
1	Mitsubishi 3 Ton Mini Split AC System	3
4	Carrier 15 ton Roof Top Package AC Systems	3
1	Carrier 10 ton Roof Top Package AC Systems	3
6	Carrier 7.5 ton Roof Top Package AC Systems	3
3	Carrier 6 ton Roof Top Package AC Systems	3
1	Carrier 5 ton Roof Top Package AC Systems	3
3	Carrier 4 ton Roof Top Package AC Systems	3
6	S&P Roof Mount exhaust Fans	3
3	S&P Fresh Air Intake Fans	3
1	Kitchen Exhaust Fan	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.
 *Coil Cleaning and Bell Replacement Provided Once per Year.

SERVICE RATES: Straight Time – \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours – \$82.50 per hour
 Holidays – \$110.00 per hour (Includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$5,040.00

To be paid monthly in installments of: \$420.00 per month

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$4,500,000 • BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/28/2019

CUSTOMER: **Somerset Academy Losee ES**
 ATTENTION: Gilberto Cuevas
 ADDRESS: 4650 Losee Rd.
 CITY, STATE & ZIP: Las Vegas, NV 89030
 PHONE: 702-588-8226
 EMAIL:

SERVICE LOCATION: Somerset Academy Losee ES
 4650 Losee Rd.
 Las Vegas, NV 89030

We are pleased to supply your firm with the following written proposal:

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
1	Carrier 5 ton Split AC Heat Pump System	3
5	Carrier 4 ton Split AC Heat Pump System	3
7	Carrier 3 ton Split AC Heat Pump System	3
1	Mitsubishi 3 ton Mini Split AC System	3
1	Mitsubishi 2 ton Mini Split AC System	3
3	Carrier 15 ton Roof Top Package AC System	3
8	Carrier 7.5 ton Roof Top Package AC System	3
3	Carrier 6 ton Roof Top Package AC System	3
8	Carrier 5 ton Roof Top Package AC System	3
2	Carrier 4 ton Roof Top Package AC System	3
1	Carrier 3 ton Roof Top Package AC System	3
6	S&P Roof Mount Exhaust Fans	3
3	S&P Fresh Air Intake Fans	3
1	Kitchen Exhaust Fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.
 *Coil Cleaning and Bell Replacement Provided Once per Year.

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours -- \$82.50 per hour
 Holidays -- \$110.00 per hour (Includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$5,250.00

(To be paid monthly in installments of: \$437.50 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$4,500,000 - BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

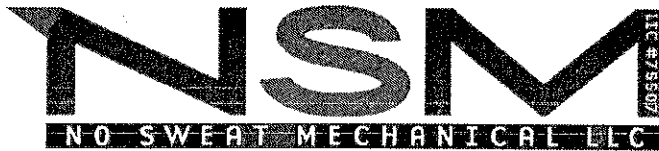
The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/28/2019

CUSTOMER: **Somerset Academy Losee HS**
 ATTENTION: Gilberto Cuevas
 ADDRESS: 4650 Losee Rd.
 CITY, STATE & ZIP: Las Vegas, NV 89030
 PHONE: 702-588-8226
 EMAIL:

SERVICE LOCATION: Somerset Academy Losee HS
 4650 Losee Rd.
 Las Vegas, NV 89030
 High School

We are pleased to supply you with the following written proposal.

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
1	Carrier 3 ton Split AC Heat Pump Systems	3
10	Carrier 4 ton Split AC Heat Pump Systems	3
1	Carrier 5 ton Split AC Heat Pump Systems	3
1	Carrier 3 ton Roof Top Package AC Systems	3
2	Carrier 4 ton Roof Top Package AC Systems	3
2	Carrier 5 ton Roof Top Package AC Systems	3
2	Carrier 6 ton Roof Top Package AC Systems	3
1	Carrier 7.5 ton Roof Top Package AC Systems	3
8	Carrier 8.5 ton Roof Top Package AC Systems	3
1	Carrier 10 ton Roof Top Package AC Systems	3
15	Carrier 12.5 ton Roof Top Package AC Systems	3
2	1 Ton Mitsubishi Mini Split AC System	3
1	2 Ton Mitsubishi Mini split AC System	3
1	3 Ton Mitsubishi Mini Split AC System	3
5	S&P Roof Mount exhaust Fans	3
2	S&P Fresh Air Intake Fans	3
1	Kitchen Exhaust Fan	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement:
 *Coil Cleaning and Belt Replacement Provided Once per Year.

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours -- \$82.50 per hour
 Holidays -- \$110.00 per hour (Includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$5,880.00

To be paid monthly in installments of: \$490.00 per month

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$4,500,000 - BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

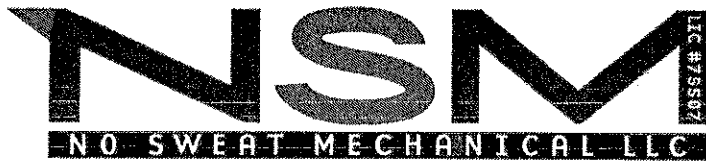
The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/28/2019

CUSTOMER: **Somerset Allante Academy**
 ATTENTION: Gilbert Cuevas
 ADDRESS: 6475 Valley Dr
 CITY, STATE & ZIP: North Las Vegas, NV 89084
 PHONE:
 EMAIL:

SERVICE LOCATION: Somerset Allante Academy
 6475 Valley Dr
 North Las Vegas, NV 89084

We are pleased to supply your firm with the following written proposal.

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
3	Carrier 1.5 ton split AC heat pump System	3
3	Carrier 2 ton split AC heat pump System	3
1	Carrier 2.5 ton split AC heat pump System	3
1	Carrier 3 ton split AC heat pump System	3
2	Carrier 3.5 ton split AC heat pump System	3
23	Carrier 4 ton split AC heat pump System	3
4	Carrier 5 ton split AC heat pump System	3
3	Carrier 4 ton Roof Top Package AC Systems	3
3	Carrier 5 ton Roof Top Package Ac Systems	3
3	Carrier 6 ton Roof Top Package AC Systems	3
1	Carrier 7.5 ton Roof Top Package AC Systems	3
16	Carrier 8.5 ton Roof Top Package AC Systems	3
3	2 Ton Mitsubishi mini splits	3
1	Kitchen Exhaust Fan	3
11	Exhaust Fans	3
2	Outside Air fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.
 *Coil Cleaning and Belt Replacement Provided Once per Year.

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)
 Emergency Service/After Hours -- \$82.50 per hour
 Holidays -- \$110.00 per hour (includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$8,400.00

(To be paid monthly in installments of: \$700.00 per month.)

EXCLUSIONS:

Any identified equipment listed below are this agreement. However we are not responsible for any equipment not listed in this agreement. All listed equipment is subject to change without notice and this agreement is not a contract.

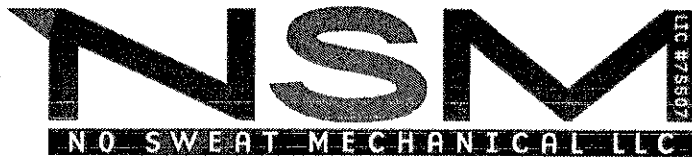
NO SWEAT MECHANICAL LLC - LICENSED & INSURED

ACCEPTANCE OF PROPOSAL:

The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____
 PRINT NAME: _____

DATE: _____
 TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/28/2019

CUSTOMER: **Stephanie Charter School**
 ATTENTION: Gil Cuevas
 ADDRESS: 50 N. Stephanie St.
 CITY, STATE & ZIP: Henderson, NV 89074
 PHONE: (702) 998-0500
 EMAIL:

SERVICE LOCATION: Stephanie Charter School
 50 N. Stephanie St.
 Henderson, NV 89074

We are pleased to supply you with the following written proposal:

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
19	Carrier 4 ton Split AC Heat Pump Systems	3
5	Carrier 2.5 ton Split AC Heat Pump Systems	3
1	Carrier 2 ton Split AC Heat Pump Systems	3
1	1.5 ton Mini Split AC System	3
3	Carrier 20 ton Roof Top Package AC Systems	3
11	Carrier 8.5 ton Roof Top Package AC Systems	3
3	Carrier 6 ton Roof Top Package AC Systems	3
2	Carrier 4 ton Roof Top Package AC Systems	3
2	Carrier 3 ton Roof Top Package AC Systems	3
1	Carrier 2.5 ton Roof Top Package AC Systems	3
1	Carrier 2 ton Roof Top Package AC Systems	3
6	S&P Roof Mount Exhaust Fans	3
2	S&P Fresh Air Intake Fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.
 *Coil Cleaning and Belt Replacement Provided Once per Year.

*Swamp Cooler Spring Service Includes: Pad, Floats, Bells & Pump Replacement. **Winter Service Includes: Drain, Disconnect & Wrap

SERVICE RATES: Straight Time -- \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)

Emergency Service/After Hours -- \$82.50 per hour

Holidays -- \$110.00 per hour (includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$5,985.00

(To be paid monthly in installments of: \$498.75 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$4,500,000 • BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

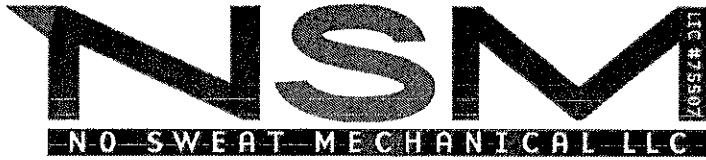
The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____



410 Mark Leany Dr.
 Henderson, NV 89011
 Office 702.568.0137 • Fax 702.568.9971
 service@nosweatmechanical.com

PREVENTATIVE MAINTENANCE PROPOSAL

DATE: 1/29/2019

CUSTOMER: **Somerset Skye Canyon**
 ATTENTION: Gilbert Cuevas
 ADDRESS: 8151 N Shaumber
 CITY, STATE & ZIP: Las Vegas, NV 89166
 PHONE:
 EMAIL:

SERVICE LOCATION: Somerset Skye Canyon
 8151 N Shaumber
 Las Vegas, NV 89166

We are pleased to supply you with the following preventative program

PREVENTATIVE MAINTENANCE PROGRAM TO INCLUDE THE FOLLOWING EQUIPMENT:

Quantity	Description	Services per Year
5	Carrier 5 ton Roof Top Package Units	3
1	Carrier 6 ton Roof Top Package Units	3
19	Carrier 7.5 ton Roof Top Package Units	3
4	Carrier 3 Ton split AC heat pump Systems	3
14	Carrier 4 Ton split AC heat pump Systems	3
10	Carrier 5 Ton split AC heat pump Systems	3
1	1 Ton Mitsubishi Mini Split	3
2	2 Ton Mitsubishi Mini Splits	3
1	3 Ton Mitsubishi Mini Split	3
1	Kitchen Exhaust Fan	3
4	Exhaust Fans	3
4	Outside Air fans	3

SERVICES INCLUDED WITH EACH VISIT: Capacitor Test and Electrical Inspection, Preventative Maintenance, Filter Replacement.

*Coil Cleaning and Belt Replacement Provided Once per Year.

SERVICE RATES: Straight Time – \$65.00 per hour (Normal hours of operation are 7:30am to 4:30pm Monday-Friday)

Emergency Service/After Hours – \$82.50 per hour

Holidays – \$110.00 per hour (includes Christmas, Thanksgiving Day, New Year's Day & 4th of July)

PRICE:

Total Annual Agreement Price: \$6,930.00

(To be paid monthly in installments of: \$577.50 per month.)

EXCLUSIONS:

Any equipment not listed on this agreement. Repair or replacement of non-maintainable parts of the system. NSM is not responsible for (a) the design of the mechanical and/or plumbing system, (b) obsolescence, (c) water supply and drainage, (d) damages caused by freezing, (e) additional work required by government regulated codes, (f) additional work required to meet insurance requirements, (g) any air/water balancing, (h) safety tests, (i) electrical service or service requirements due to power failure, (j) misuse and/or abuse of system(s), (k) negligence by Customers or others, (l) vandalism, (m) and all other causes that are beyond NSM's control.

LICENSE #75507, C21B, LIMIT \$2,000,000 - BONDED & INSURED

ACCEPTANCE OF PROPOSAL:

The above prices, terms and conditions are satisfactory and are hereby accepted as confirmed with my signature below. I am authorized to sign on behalf of the customer and order the work which has been outlined above. I hereby request a preventative maintenance program from No Sweat Mechanical LLC as outlined above. I understand that the program is not effective until agreement has been executed by both parties and payment has been made as outlined above.

SIGNED: _____

DATE: _____

PRINT NAME: _____

TITLE: _____

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019

Agenda Item: 12 – Review and Approval of Bond Financing Resolution

Number of Enclosures:

SUBJECT: Bond Financing Resolution

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Trevor Goodsell

Recommendation:

Proposed wording for motion/action:

Move to approve the bond financing resolution, as presented.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background:

Submitted By: Staff

**RESOLUTIONS OF THE BOARD OF DIRECTORS OF
SOMERSET ACADEMY OF LAS VEGAS
(FINANCING RESOLUTIONS)**

FEBRUARY 19, 2019

WHEREAS, the Board of Directors of SOMERSET ACADEMY OF LAS VEGAS (the “School”) has determined it is in the best interest of the School to enter into a Loan Agreement with the Arizona Industrial Development Authority, a nonprofit corporation designated as a political subdivision of the State of Arizona (the “Issuer”), having substantially the form and content set forth in Exhibit A hereto (the “Loan Agreement”), whereby the School will borrow the proceeds of the Issuer’s Education Revenue Bonds (Somerset Academy of Las Vegas – Lone Mountain Campus Project) Series 2019A, and the Issuer’s Education Revenue Bonds (Somerset Academy of Las Vegas – Lone Mountain Campus Project) Series 2019B (Federally Taxable) (collectively, the “Bonds”), in order to (i) finance the School’s acquisition, construction and/or equipping of its charter school facilities and related land located at 4491 North Rainbow Boulevard in Las Vegas, Nevada (the “Lone Mountain Campus”); (ii) fund the Bond Reserve Fund, as provided in the Loan Agreement; and (iii) pay certain costs associated with the sale and issuance of the Bonds (all of the foregoing collectively, the “Series 2019 Project Financing”);

NOW, THEREFORE, it is hereby resolved by the Board of Directors of the School (the “Board”) as follows:

1. In connection with the Series 2019 Project Financing, the Board approves the School’s entry into:

(a) the Loan Agreement and the School’s performance of its obligations and exercise of its rights thereunder, and the School’s pledge of property as described therein as security for the School’s obligations thereunder; provided, however, that (i) the maximum principal amount that the School may borrow under the Loan Agreement shall not exceed Seventeen Million Five Hundred Thousand Dollars (\$17,500,000) and (ii) the School’s repayment obligations under the Loan Agreement shall be within the parameters specified in item 2 below (the "Loan Agreement Parameters"), with the precise terms of such repayment obligations to be fixed as provided in item 3 below;

(b) a Second Amendment to Custodial Account and Control Agreement with Zions Bancorporation, National Association, having substantially the form and content set forth in Exhibit B hereto (the “Second Amendment to Custodial Agreement”), amending the Custodial Account and Control Agreement dated April 16, 2015 and the First Amendment to Custodial Account and Control Agreement dated April 26, 2018 (as so amended, the “Amended Custodial Agreement”), pertaining to the issuance of the Bonds and the implementation of the Series 2019 Project Financing, and the School's performance of its obligations and exercise of its rights under the Amended Custodial Agreement;

(c) a Second Amendment to Intercreditor Agreement, having substantially the form and content set forth in Exhibit C hereto (the “Second Amendment to Intercreditor Agreement”), amending the Intercreditor Agreement dated April 16, 2015 and the First Amendment to Intercreditor Agreement dated April 26, 2018 (as so amended, the “Amended Intercreditor Agreement”), pertaining to the issuance of the Bonds and the implementation of the Series 2019 Project Financing; and

(d) a Bond Purchase Agreement among the School, the Issuer, D.A. Davidson & Co. and Robert W. Baird & Co., Incorporated, having substantially the form and content set forth in Exhibit D hereto (the “Bond Purchase Agreement”), pertaining to the purchase and sale of the Bonds, and the School's performance of its obligations and exercise of its rights thereunder.

2. The “Loan Agreement Parameters,” as that term is used herein, means the following:

(a) the School's monthly repayment obligations under the Loan Agreement shall not exceed \$110,000 (the “Monthly Repayment Ceiling”); and

(b) the maximum per annum effective rate of interest on the School's indebtedness under the Loan Agreement, computed on the basis of a 360-day year consisting of twelve 30-day months, shall not exceed six and twenty-five hundredths percent (6.25%) (the “Rate Ceiling”).

3. The Board authorizes the School's Chair to determine and approve, for and on behalf of the School: (i) the School's monthly repayment obligations under the Loan Agreement, not to exceed the Monthly Repayment Ceiling; and (ii) the maximum per annum effective rate of interest on the School's indebtedness under the Loan Agreement, not to exceed the Rate Ceiling. The Board further authorizes the School's Chair to then complete or direct the completion of the corresponding blanks in the Loan Agreement relating to the foregoing.

4. The Board authorizes the School's Chair, Vice Chair, Treasurer or Secretary, or in their absence, any available member of the Board (each of the foregoing, an “Authorized Signatory”), to execute and deliver the Loan Agreement; the Promissory Note specified in, and the form of which is included as an exhibit to, the Loan Agreement (the “Note”); the Second Amendment to Custodial Agreement; the Second Amendment to Intercreditor Agreement; the Deed of Trust, Assignment of Rents and Leases, Security Agreement and Fixture Filing securing the Note, having substantially the form and content set forth in Exhibit E hereto; the Continuing Disclosure Agreement, having substantially the form and content set forth in an appendix to the Offering Memorandum (as defined in item 5 below), relating to the issuance of the Bonds and the implementation of the Series 2019 Project Financing; and any and all instruments, agreements or other documents contemplated by, or incidental to, any of the above-referenced documents.

5. The Preliminary Limited Offering Memorandum and the Limited Offering Memorandum for the offer and sale of the Bonds, the preliminary form and content of both of which are substantially as set forth in Exhibit F hereto (collectively, the “Offering Memorandum”), are approved and the Issuer's use of the Offering Memorandum for such offer and sale is approved, subject to any further changes approved by an Authorized Signatory.

6. The Authorized Signatories are authorized and directed to execute and deliver, for and on behalf of the School, any and all additional certificates, documents and other papers and to perform any and all other acts they deem necessary or appropriate in order to implement and effectuate the matters authorized in these resolutions.

7. Each Authorized Signatory is authorized to take such actions, including those necessary to obtain any necessary consents or approvals, to make such filings and to prepare, execute and deliver such other agreements, escrow instructions, applications, requests, certificates, notices, instruments and documents as such Authorized Signatory, in his or her discretion, deems necessary or advisable to cause the School to duly perform its obligations under the Loan Agreement, the Amended Custodial Agreement, the Amended Intercreditor Agreement, the Bond Purchase Agreement and the related agreements, instruments and documents, and to implement and effectuate the foregoing resolutions, the Series 2019 Project Financing and all transactions contemplated thereby, including any extensions, replacements, supplements, amendments or other modifications to the Loan Agreement, the Second Amendment to Custodial Agreement, the Amended Intercreditor Agreement, the Bond Purchase Agreement, the Offering Memorandum or any agreements, instruments or documents related to any of the foregoing, that may be necessary or desirable.

8. All actions of the Board and officers of the School that are in conformity with the purposes and intent of these resolutions, whether taken before or after the Board's adoption of these resolutions, are hereby ratified, confirmed and approved in all respects as acts authorized by the Board.

9. If any part of these resolutions is held to be invalid, such invalidity shall not affect the validity of the other parts of these resolutions.

10. Any previously adopted resolutions of the Board that are inconsistent with these resolutions are hereby repealed, but only to the extent of such inconsistency.

11. These resolutions are effective immediately upon their adoption.

EXHIBIT A

LOAN AGREEMENT

[immediately follows this page]

EXHIBIT B

SECOND AMENDMENT TO CUSTODIAL ACCOUNT AND CONTROL AGREEMENT

[immediately follows this page]

EXHIBIT C

SECOND AMENDMENT TO INTERCREDITOR AGREEMENT

[immediately follows this page]

EXHIBIT D

BOND PURCHASE AGREEMENT

[immediately follows this page]

EXHIBIT E

**DEED OF TRUST, ASSIGNMENT OF RENTS AND LEASES, SECURITY
AGREEMENT AND FIXTURE FILING**

[immediately follows this page]

EXHIBIT F

OFFERING MEMORANDUM

[immediately follows this page]

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 13 – Update and Revision of Employee Handbook
Number of Enclosures: 1

SUBJECT: Revision of Employee Handbook

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Colin Bringhurst/Crystal Thiriot/Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Move to approve the update and revision to the employee handbook, as presented.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background: A discussion and possible adoption of a revision to the employee handbook.

Submitted By: Staff

3.31 Mandatory Employee Disclosure of Criminal Arrests, Charges, and Convictions

The following shall apply to all employees of the school:

1. All employees are required to report criminal arrests, charges, and convictions while employed by the school, including those arrests, charges or convictions arising from actions occurring during non-work times, such as before or after work, or non-work periods, such as weekends, holidays, or Spring and Summer Breaks, which arrests, charges or convictions fall within the following categories:
 - a. Arrests – any arrest for an offense related to drugs, violence, or sexual conduct, or any arrest(s) involving a victim eighteen (18) years of age or younger or where the same event also leads to the arrest of a person eighteen (18) years of age or younger;
 - b. Charges – the filing of a criminal complaint or criminal case filed following a grand jury proceeding;
 - c. Convictions – any felony or any offense related to drugs, violence, or sexual conduct, or involving a victim eighteen (18) years of age or younger.
2. Arrest shall be defined as being issued a citation (excluding minor traffic citations) from a law enforcement officer or authorized agent, or being taken into custody.
3. Conviction shall be defined as pleading guilty, finding of guilt by a judge or jury, entering an Alford or nolo contendere plea, commitment to a pretrial diversion program, a court or judge withholding of adjudication while any sentence is imposed, or any other event that results in a court entering a conviction at any time, even if the conviction or charge may be removed or changed at a later date.
4. Employees must report the above arrests, charges, and convictions to the campus leader (i.e. principal or assistant principal if the principal is not available) within one (1) week of the arrest(s), charge(s), or conviction(s). If the employee that has been arrested, charged or convicted is the campus leader, the employee must report the above arrests, charges, and convictions to the Board chairperson.
5. Employees that fail to fully and accurately report arrests, charges and convictions as required by this policy will be subject to disciplinary action up to and including termination.
6. The school will notify the Nevada Department of Education of the arrest(s), charge(s), and convictions of employees licensed under Nevada Revised Statutes Section 391 if the arrest, charge, and/or conviction may be grounds for the suspension or revocation of the employee's license pursuant to NRS 391.330.

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 14 – Review and Approval of Affiliation Agreement
Number of Enclosures:

SUBJECT: Approval of Affiliation Agreement

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Crystal Thiriot/Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Move to approve the affiliation agreement, as presented.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 7-10 Minutes

Background: The Board is being asked to approve the affiliation agreement with Somerset Academy, Inc.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: February 19, 2019
Agenda Item: 15 – Academica Announcements and Notifications
Number of Enclosures: 0

SUBJECT: Announcements and Notifications

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Crystal Thiriot

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 3-5 Minutes

Background:

- A strategic planning meeting is scheduled for February 23, 2019.
- The next Somerset board meeting is scheduled for April 9, 2019 at 6:00 p.m.

Submitted By: Staff